

**I give notice that  
an Ordinary Meeting of Council will be held on:**

<b>Date:</b>	<b>Tuesday, 25 November 2025</b>
<b>Time:</b>	<b>1.00pm</b>
<b>Location:</b>	<b>Council Chamber Level 1, 67 Horomātangi Street Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

<b>Chairperson</b>	Mayor John Funnell
<b>Deputy Chairperson</b>	Cr Kevin Taylor

<b>Members</b>	Cr Duncan Campbell Cr Nicola de Lautour Cr Ngāhuia Foreman Cr Sandra Greenslade Cr Kylie Leonard Cr Steve Manunui Cr Wahine Murch Cr Christine Rankin Cr Rachel Shepherd Cr Yvonne Westerman Cr Hope Woodward
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<b>Quorum</b>	7
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**Julie Gardyne  
Chief Executive**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
4.1	Ordinary Council Meeting - 31 October 2025 .....	3
<b>5</b>	<b>Ngā Kaupapa Here Me Ngā Whakataunga   Policy and Decision Making</b>	
5.1	Public Forum .....	4
5.2	Council Committees - Establishment, Appointments and Delegations.....	5
5.3	Appointment of Elected Members to Other External and Joint Committees; External Organisations .....	7
5.4	Selection, Appointment and Remuneration Policy for External Appointees on Council Committees .....	9
5.5	Appointment and Remuneration of Directors Policy .....	11
5.6	Taupō District Council Performance Report - October 2025 .....	13
5.7	Expenses and Allowances Policy for Elected Members .....	14
5.8	Council Engagements December 2025, Appointments, and Training and Conference Opportunities .....	17
<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 ORDINARY COUNCIL MEETING - 31 OCTOBER 2025**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Inaugural Council meeting held on Friday 31 October 2025 be approved and adopted as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Inaugural Council Meeting Minutes - 31 October 2025

**5.1 PUBLIC FORUM**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Council matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Council.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Council during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Council receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders

**5.2 COUNCIL COMMITTEES - ESTABLISHMENT, APPOINTMENTS AND DELEGATIONS**

**Author:** John Funnell, Mayor

**Authoriser:** John Funnell, Mayor

**TE PŪTAKE | PURPOSE**

To note the establishment of Taupō District Council committees for the 2025-2028 Triennium of Council; to appoint chairpersons and other councillors to these committees; and to delegate powers and functions to the committees.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council:

1. notes the establishment of Taupō District Council committees by His Worship the Mayor pursuant to s 41A(3) of the Local Government Act 2002, including chairperson appointments detailed in Attachment 1 to this report;
2. appoints councillors to committees in accordance with Attachment 1 to this report and notes the deputy chairpersons of the Water Services and Risk and Assurance committees will be elected at the first meetings of those committees;
3. delegates decision-making authority to committees as detailed in Attachment 2 (A3550306) to this report;
4. appoints Mr Bruce Robertson as the independent external Chairperson of the Risk and Assurance Committee for the 2025-28 Triennium; and
5. notes that the committee structure will be reviewed by Council within 12 months.

**NGĀ KŌRERORERO | DISCUSSION****Background**

Section 41A of the Local Government Act 2002 (LGA) empowers Mayors to establish committees of their territorial authorities and to appoint the chairperson of each committee established [s 41A(3)].

Following discussions with councillors, this report provides details of my establishment of committees for the 2025-2028 Triennium, including appointment of committee chairpersons (see Attachment 1 to this report). Deputy chairpersons have been recommended for the Water Services Committee and Risk and Assurance Committee. The deputy chairpersons will be elected at the first meeting of each of these committees.

The committee structure has changed from the structure in place during the 2022-2025 Triennium (the old structure is available to view on Council's website via [this link](#)). The main change is the establishment of a new Taupō District Water Services Committee, following legislative reform relating to 'three waters' i.e. drinking water, stormwater and wastewater. The new structure will not change Council's general approach to delegations, meaning that beyond delegations to committees, Council officers do not need to obtain Council resolutions relating to projects and functions already included in approved Long-term Plans and Annual Plans. No committee has the power to approve unbudgeted expenditure.

**Terms of Reference and Delegations from Council to Committees**

The delegation of powers to committees must also be done by full Council (clause 32, Schedule 7, LGA). All proposed delegations are set out in Attachment 2. Joint committees are included for completeness, however it should be noted that these committees are established under specific pieces of legislation, rather than by Council.

## Committee Membership

Attachment 1 details proposed councillor membership on committees following discussions as part of induction sessions held since the elections. Council may now resolve to make those appointments.

In relation to the independent external Chairperson of the Risk and Assurance Committee, it is proposed that Mr Bruce Robertson be appointed for a further term, on the basis he has previously been through the full selection and appointment process (refer to the second-to-last paragraph of the Selection, Appointment and Remuneration Policy for External Appointees on Council Committees), and his re-appointment would ensure continuity in light of risk and assurance work already underway and being overseen by the Risk and Assurance Committee under Mr Robertson's leadership. It is however open to members to not appoint Mr Robertson at this meeting but instead include the Risk and Assurance Committee independent chairperson role as part of the forthcoming selection and appointment process for external appointed committee members for the 2025-28 Triennium (refer 'Next steps' below).

In relation to Council's membership on the Tūrangi Co-Governance Committee, it is proposed that all four Council members will be elected members for the next 12 months, rather than a mixture of elected members and appointed community members. This is permitted under the Mana Whakahono Agreement, which simply states that Council's membership will be four members, one of whom will be the Mayor (refer clause 10.11(b) of the Agreement). The reason for these appointments is to ensure continuity and stability. The Deputy Mayor, Cr Kevin Taylor has indicated his intention to resign from the committee in 12 months' time, to enable a community representative to be appointed for the remainder of the Triennium.

## Next steps

A selection and appointment process will be followed to identify potential candidates for Council to appoint to the committees listed below:

- Water Services Committee - independent external chairperson;
- Taupō Airport Authority Committee - 2x business representatives; and
- Taupō/Taupō East Rural Community Grant Distribution Committee – 2x community representatives.

The process will be run in accordance with the Selection, Appointment and Remuneration Policy for External Appointees on Council Committees and, for the Taupō Airport Authority Committee, the Appointment and Remuneration of Directors Policy (note these policies are due for review and consideration later at this meeting). 'Expressions of interest' will be called for and Council officers will contact potential candidates by email, post information regarding the positions on Council's website, and communicate via appropriate communication channels. Candidates will be required to apply by sending through a cover letter and their Curriculum Vitae.

Note that the observer positions on the Taupō Airport Authority Committee (i.e. one Airport User Group representative and one Ministry of Transport representative) will be filled in the New Year once those groups have nominated their representatives.

The intention is for Council to make the other external appointments on 16 December 2025 so the committees can begin to meet early in the New Year.

Given the extent of changes to the committee structure, it is recommended that Council reviews the structure within the next 12 months to ensure all committees are operating as expected and to provide an opportunity for Council to make changes if required.

## ATTACHMENTS

1. Councillor Membership on Committees 2025-2028
2. Terms of Reference and Delegations from Council to Committees 2025-2028 (A3550306)

**5.3 APPOINTMENT OF ELECTED MEMBERS TO OTHER EXTERNAL AND JOINT COMMITTEES; EXTERNAL ORGANISATIONS**

**Author:** Shainey James, Governance Quality Manager

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To appoint elected members to external and joint committees; and to note appointments to external organisations for the 2025-2028 Triennium.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council:

1. appoints elected member representatives to external and joint committees as detailed in Attachment 1 to this report;
2. appoints elected member representatives to external organisations as detailed in Attachment 2 to this report; and
3. delegates authority to Cr Steve Manunui under section 25(5) of the Civil Defence Emergency Management Act 2002 to exercise emergency powers as/if required as Taupō District Council's primary representative on the Waikato Civil Defence Emergency Management Group (WCDEM).

**TE WHAKAMAHUKI | BACKGROUND****External and Joint Committee Appointments**

Proposed appointments to external and joint committees are detailed in Attachment 1. In relation to Te Kōpu ā Kānapanapa, Waikato Regional Council will confirm the process to appoint the Co-Chair and Deputy Co-Chair of that committee in due course.

Cr Steve Manunui is proposed as the primary member on the Waikato Civil Defence Emergency Management Group (WCDEM). If the Mayor appoints an elected member (who is not the Deputy Mayor) to represent them on the Joint Committee, the Mayor should also delegate emergency powers to that member under section 25(5) of the Civil Defence Emergency Management Act 2002. This delegation would allow the appointed member to exercise emergency powers during any temporary absence of the Mayor for the duration of the triennium.

**Other Appointments**

Proposed appointments to other organisations are detailed in Attachment 2. In relation to the Tutemohuta Reserve Trust, members must be appointed by the Māori Land Court following Council appointment.

**External Organisations**

Elected members indicated their interests and have been appointed to the external organisations as noted in Attachment 2 to this report.

**NGĀ HĪRAUNGA | CONSIDERATIONS****Ngā Aronga Pūtea | Financial Considerations**

Where Council provides remuneration, it is from Council's operational expenditure which has been/will be budgeted.

## **Ngā Aronga Ture | Legal Considerations**

### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental and cultural well-beings are of relevance to this particular matter.

## **Ngā Hīraunga Kaupapa Here | Policy Implications**

There are no known policy implications.

## **Te Kōrero tahi ki te Māori | Māori Engagement**

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district. No particular Māori engagement is required to make these appointments.

## **Ngā Tūraru | Risks**

There are no known risks.

## **TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

## **TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

## **TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

Council will publish all appointments and reporting obligations on the Council website.

## **WHAKAKAPINGA | CONCLUSION**

It is recommended that Council appoints members as proposed.

## **NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. External and Joint Committees appointments
2. External Organisations Appointments



**5.4 SELECTION, APPOINTMENT AND REMUNERATION POLICY FOR EXTERNAL APPOINTEES ON COUNCIL COMMITTEES**

**Author:** Shainey James, Governance Quality Manager

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To adopt the Selection, Appointment and Remuneration Policy for External Appointees on Council Committees for the 2025-28 Triennium of Council.

**WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

Taupō District Council has a Selection, Appointment and Remuneration Policy for External Appointees on Council Committees. The review period for the policy is within three months of each triennial election. Officers have considered the policy and are of the view that it continues to be fit-for-purpose, but recommend one minor change, being the removal of the reference to negotiation of additional remuneration for Risk and Assurance Committee members, because no additional members are proposed for that particular committee this Triennium.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council adopts the Selection, Appointment and Remuneration Policy for External Appointees on Council Committees (A3831274) for the 2025-28 Triennium of Council.

**TE WHAKAMAHUKI | BACKGROUND**

The Selection, Appointment and Remuneration Policy for External Appointees on Council Committees provides clarity and ensures consistency in the approach Council takes in relation to remuneration of external appointed representatives.

Officers have reviewed the 2022-25 policy. The only suggested change for the Triennium ahead is removal of the reference to members appointed to the Risk and Assurance Committee, as the only external member to be appointed is the Committee chairperson, and remuneration for that position is already provided for in the policy.

Once in place, the policy will be used to guide the appointment of external appointees to Council committees.

**NGĀ KŌWHIRINGA | OPTIONS**

Council may resolve to adopt the policy; or make minor amendments to the policy at this meeting. If more substantial changes are required, adoption of the policy may need to be deferred to a later Council meeting.

**NGĀ HĪRAUNGA | CONSIDERATIONS****Ngā Aronga Pūtea | Financial Considerations**

Remuneration is funded from either Council's operating expenditure or by individual organisations, according to their governance procedures.

This policy maintains the position adopted in 2022 regarding:

- (a) the amount of appointee meeting fees to be paid at a rate of \$250.00 per meeting, plus a vehicle kilometre allowance; and
- (b) provision for an additional sum to be negotiated for an external appointee who has additional chairperson duties.

Funding for meeting fees and additional remuneration for chairperson duties has been provided for in the Annual Plan 2025/26.

**Ngā Aronga Ture | Legal Considerations**

The policy will apply to all appointments within its scope and becomes effective when adopted.

**Ngā Hīraunga Kaupapa Here | Policy Implications**

The new policy will become effective from the date of adoption.

**Te Kōrero tahi ki te Māori | Māori Engagement**

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

No particular Māori engagement is required in relation to this policy.

**Ngā Tūraru | Risks**

There are no risks associated with adoption of this policy.

**TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

**TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

The policy once adopted will be published on Council's website. No further communication is required.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that Council adopts the attached Selection, Appointment and Remuneration Policy for External Appointees on Council Committees.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. DRAFT Selection, Appointment and Remuneration of External Appointees to Council Committees 2025-28 (A3831274)

## 5.5 APPOINTMENT AND REMUNERATION OF DIRECTORS POLICY

**Author:** Shainey James, Governance Quality Manager

**Authorised by:** Nigel McAdie, Legal and Governance Manager

### TE PŪTAKE | PURPOSE

To adopt the Appointment and Remuneration of Directors Policy for the 2025-28 Triennium of Council.

### WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The Local Government Act 2002 (s 57) requires councils to adopt a policy on the appointment and remuneration of directors in order to provide transparency and accountability and to support decision-making based on consistent principles. A draft policy is **attached** for consideration.

### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council adopts the Appointment and Remuneration of Directors Policy (A3856022) for the 2025-28 Triennium of Council.

### TE WHAKAMAHUKI | BACKGROUND

Council must adopt a policy on the appointment and remuneration of directors so that it can:

- identify and consider the skills, knowledge and experience required of directors of Council organisations;
- appoint directors to Council organisations; and
- remunerate some directors of Council organisations.

### NGĀ KŌRERORERO | DISCUSSION

Changes have been suggested to better align with the Trust Deeds for various Council-Controlled Organisations (CCOs). The Trust Deeds will in turn be updated to better complement this policy.

There has also been text added to clause 6.2, Term of Appointment, to allow for a longer term and rotation for appointments.

### NGĀ KŌWHIRINGA | OPTIONS

If Council wants to amend the draft policy in any substantive way it would be wise to delay making appointments until Council officers have had time to consider the implications of those amendments and provide advice on the revised draft policy. Appointments of directors to Council organisations should be made after the policy has been adopted.

### NGĀ HĪRAUNGA | CONSIDERATIONS

#### Ngā Aronga Pūtea | Financial Considerations

Remuneration, where it is payable, is funded from either Council's operating expenditure or by individual organisations, according to their governance procedures.

#### Ngā Aronga Ture | Legal Considerations

The policy will apply to all appointments within its scope (i.e. Council organisations, including CCOs and Council Controlled Trading Organisations) and becomes effective when adopted.

#### Ngā Hīraunga Kaupapa Here | Policy Implications

The new policy will become effective from the date of adoption.

### Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are

not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

The draft policy includes a clause to reflect the fact that knowledge of tikanga Māori may be a relevant consideration when identifying the skills, knowledge, and experience required of directors.

#### **Ngā Tūraru | Risks**

There are no risks associated with adoption of this policy.

#### **TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

#### **TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

#### **TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

Once adopted, the policy will be published on Council's website.

#### **WHAKAKAPINGA | CONCLUSION**

It is recommended that Council adopts the attached Appointment and Remuneration of Directors Policy.

#### **NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. 2025 Appointment and Remuneration of Directors Policy with TRACKED CHANGES
2. 2025 Appointment and Remuneration of Directors Policy CLEAN

**5.6 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - OCTOBER 2025**

**Author:** Julie Gardyne, Chief Executive

**Authorised by:** Julie Gardyne, Chief Executive

**TE PŪTAKE | PURPOSE**

This report provides Council with an overview of the performance of the organisation including updates from the executive team, a portfolio update, and a finance report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council receives the information contained in the Performance Report for the month of October 2025.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Performance Report - October 2025
2. Portfolio Update - October 2025
3. Finance Report - October 2025

**5.7 EXPENSES AND ALLOWANCES POLICY FOR ELECTED MEMBERS****Author:** Karen Watts, Senior Committee Advisor**Authorised by:** Nigel McAdie, Legal and Governance Manager**TE PŪTAKE | PURPOSE**

To adopt an Expenses and Allowances Policy for Elected Members for the 2025-2028 Triennium of Council.

**WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

Council revises its Expenses and Allowance Policy for Elected Members every three years.

The existing policy has been reviewed, and changes have been proposed following an induction session with members. These changes are detailed below, and the updated document is attached to this report (Attachment 1) together with a tracked-changes version showing the amendments (Attachment 2).

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council adopts the Expenses and Allowances Policy for Elected Members 2025-2028 (A3450455).

**TE WHAKAMAHUKI | BACKGROUND**

Council needs to adopt an Expenses and Allowances Policy that is consistent with Remuneration Authority policy for the provision of equipment and/or allowances for elected members in their official capacity, and which is cost-effective for ratepayers.

**NGĀ KŌRERORERO | DISCUSSION**

Council's Expenses and Allowances Policy for Elected Members is set for a three-year term.

The Remuneration Authority has indicated the maximum amount it will authorise for a range of allowances and expenses. Council may choose to pay allowances or reimbursements at lower rates, if it considers that the allowances are higher than actual costs for elected members in this district. The Local Government Members (2025/26) Determination 2025 clauses 1-16 inclusive has been attached for reference (Attachment 3).

The proposed draft policy is consistent with the current Determination and elaborates on it to set out Taupō District Council's approach to payment of expenses and allowances incurred by members as they perform their roles.

This table reflects proposed changes made to the existing policy:

Changes	Reason
Replaced mileage with kilometres or kilometres allowance	Reflects the words used in Clause 11 of the Local Government Members (2025/26) Determination 2025.
Publication of expense information	Propose a monthly report to be published on Council's website showing reimbursements for expenses and allowances, with the exception of home security allowance claims.
Travel and conferences, courses and seminars	Updated to align with the Sensitive Expenditure and Gift Policy.
Non-air transport	Updated to align with the Sensitive Expenditure and Gift Policy.
Communication equipment – split into Mobile Phone and Laptop or Tablet	Simpler to understand.
Hearing Fees	Added District Plan Hearing Fees (as well as Resource Consent Hearing Fees).

Changes	Reason
District Licensing Committee Fees	Propose to remove because there are no elected members on this committee.
Home security system allowance	Added to reflect clause 15 of the Local Government Members (2025/26) Determination 2025.

## NGĀ KŌWHIRINGA | OPTIONS

Council may adopt the attached draft policy (with or without amendments) or not adopt the policy and instruct staff to bring the matter back to a future Council meeting for consideration. It is recommended that the Council adopts the policy at this meeting.

## NGĀ HĪRAUNGA | CONSIDERATIONS

### Ngā Aronga Pūtea | Financial Considerations

Funding for allowances and expenses as outlined in the policy has been included in the Long-term Plan 2024-27.

### Ngā Aronga Ture | Legal Considerations

The Remuneration Authority's current Determination is the key document guiding both Elected Members' remuneration and allowances.

### Ngā Hīraunga Kaupapa Here | Policy Implications

There are no known policy implications.

### Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district. No specific Māori engagement has been undertaken regarding this policy.

### Ngā Tūraru | Risks

There are no known risks if Council adopts a policy that is consistent with the Remuneration Authority's policy guidelines.

## TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

## TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

## TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No external communication required. The policy will be included on Council's website.

## WHAKAKAPINGA | CONCLUSION

This updated policy will come into effect from the date of the Council resolution adopting it.

**ATTACHMENTS**

1. Draft Expenses and Allowances Policy 2025-2028 - clean version
2. Draft Expenses and Allowances Policy 2025-2028 - tracked changes version
3. Local Government Elected Members (2025/26) Determination 2025 Clauses 1-16



**5.8 COUNCIL ENGAGEMENTS DECEMBER 2025, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

### **ENGAGEMENTS**

ENGAGEMENT	DAY	DATE	TIME
Council meeting (Council Chamber)	Tuesday	16	1pm-3pm

### **APPOINTMENTS**

No new requests for appointments have been received, in addition to those appointments already considered at this meeting.

### **TRAINING AND CONFERENCE OPPORTUNITIES**

In accordance with the Expenses Policy 2022-2025 and the Expenses and Allowances Policy 2025-2028, this is a request to approve, either prior or retrospectively, Elected Member attendance at training and/or conferences:

The following requests to attend training and conferences have been received:

1. Mayor John Funnell: Ākōna Local Government New Zealand Mayor School on Monday 20 and Tuesday 21 October in Wellington with travel, accommodation and attendance costs to be paid by Council.
2. Crs Duncan Campbell, Nicola de Lautour, Ngāhuia Foreman, Steve Manunui, and Wahine Murch: Ākōna Local Government New Zealand Elected Member Induction on Monday 3 November in Rotorua with travel and attendance costs to be paid by Council.
3. Mayor John Funnell: Rural and Provincial Sector meeting on Thursday 13 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
4. Deputy Mayor Cr Kevin Taylor and Crs Ngāhuia Foreman, Sandra Greenslade, Steve Manunui and Wahine Murch: Zone 2 Meeting on Friday 21 November at Lake Karapiro with travel and attendance costs to be paid by Council.
5. Cr Wahine Murch: Te Maruata on Thursday 27 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
6. Cr Wahine Murch and Cr Hope Woodward: Young Elected Member event on Friday 28 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
7. Cr(s)\_\_\_\_\_ at the Regional Pōwhiri/Meet and Greet for new Councils at Tangatarua Marae, Toi Ohomai Institute of Technology [Mokoia Campus], 1 Mokoia Drive, Tihiotonga, Rotorua on Tuesday 9 December with travel costs to be paid by Council.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council

1. Receives the information relating to engagements for December 2025; and
2. Approves retrospectively the attendance of Mayor John Funnell at the Ākōna Local Government New Zealand Mayor School on Monday 20 and Tuesday 21 October in Wellington with travel, accommodation and attendance costs to be paid by Council.
3. Approves retrospectively the attendance of Crs Duncan Campbell, Nicola de Lautour, Ngāhuia Foreman, Steve Manunui, and Wahine Murch at the Ākōna Local Government New Zealand Elected Member Induction on Monday 3 November in Rotorua with travel and attendance costs to be paid by Council.
4. Approves retrospectively the attendance of Mayor John Funnell at the Rural and Provincial Sector meeting on Thursday 13 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
5. Approves retrospectively the attendance of Deputy Mayor Cr Kevin Taylor and Crs Ngāhuia Foreman, Sandra Greenslade, Steve Manunui and Wahine Murch at the Zone 2 Meeting on Friday 21 November at Lake Karapiro with travel and attendance costs to be paid by Council.
6. Approves the attendance of Cr Wahine Murch at Te Maruata on Thursday 27 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
7. Approves the attendance of Cr Wahine Murch and Cr Hope Woodward at the Young Elected Member event on Friday 28 November in Wellington with travel, accommodation and attendance costs to be paid by Council.
8. Approves the attendance of Cr(s)\_\_\_\_\_ at the Regional Pōwhiri/Meet and Greet for new Councils at Tangatarua Marae, Toi Ohomai Institute of Technology [Mokoia Campus], 1 Mokoia Drive, Tihiotonga, Rotorua on Tuesday 9 December with travel costs to be paid by Council.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil