



**I give notice that  
a Mangakino-Pouakani Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Thursday, 7 May 2026</b>
<b>Time:</b>	<b>1.00pm</b>
<b>Location:</b>	<b>Mangakino Community Hub Civic Centre Rangatira Drive Mangakino, 3421</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Hope Woodward

**Deputy Chairperson** To be elected

**Members** Ms Margaret Boscher  
Cr Duncan Campbell  
Mayor John Funnell  
Cr Whitu Karauna  
Mr Alan Te Maari  
Mr Tony Wakefield  
Cr Yvonne Westerman

**Quorum** 4

**Julie Gardyne  
Chief Executive**

### **Auditory Announcement**

Please note that one of today's meeting participants has hearing loss. To support clear communication, please use the microphones, speak clearly, and keep your mouth visible to assist with lip-reading.

### **Reports Not Council Policy**

The reports included in this agenda are provided for consideration only and do not represent Council policy unless or until they are formally adopted. If you require further information about any report, please contact the Chief Executive, the Chairperson, or the Deputy Chairperson.

### **Public Forum**

Members of the public are welcome to address the Council or committee during the public forum at the start of the meeting. To participate, please complete the public forum request form available on Council's website by 4.00pm on the day prior to the meeting.

### **Livestreaming and Recording**

Meetings held in the Council Chamber are livestreamed on Council's YouTube channel, and recordings are uploaded shortly after the meeting.

**Karakia Timatanga** – opening prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Tuia ki te mauri o te whenua	Connect to the life essence of the land
Tuia ki te mana o te tangata	Connect and respect to all
Tuia ki te pono, te aroha	Be honest and compassionate
Kia piki, kia eke	(As we seek) to improve, to exceed
Ki te taumata	Expectations
Hui e, Tāiki e	To aim/reach for the summit
	(As we) come together

**Karakia Whakamutunga** – closing prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Unuhia te rito o tēnei hui	Remove any angst/stress that may have arisen during this gathering
Kia wātea i runga	To be free of anything that impacts your wellbeing
Kia wātea i raro	
Aro ki te tika	That we will act with integrity
Aro ki te pae	As we pursue our goals
Hui e, Tāiki e!	(As we) come together

## Order Of Business

- 1 **Karakia**
- 2 **Whakapāha | Apologies**
- 3 **Ngā Whakapānga Tukituki | Conflicts of Interest**
- 4 **Whakamanatanga O Ngā Meneti | Confirmation of Minutes**  
Nil
- 5 **Ngā Ripoata | Reports**
  - 5.1 Public Forum .....4
  - 5.2 Election of Deputy Chairperson .....5
  - 5.3 Welcome to the Mangakino Pouakani Representative Group .....6
  - 5.4 May 2026 - Mangakino Pouakani Community Fund Distribution .....9
  - 5.5 Mangakino Pouakani Snapshot ..... 12
  - 5.6 Members' Reports ..... 14
- 6 **Ngā Kōrero Tūmataiti | Confidential Business**  
Nil

**5.1 PUBLIC FORUM**

**Author:** David Rameka, Iwi and Co-Governance Manager

**Authorised by:** Warrick Zander, General Manager Strategy and Environment

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Mangakino-Pouakani Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Mangakino-Pouakani Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders

**5.2 ELECTION OF DEPUTY CHAIRPERSON**

**Author:** Dana Periam, Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To elect the Deputy Chairperson of the Mangakino-Pouakani Representative Group for the 2025-28 Triennium.

**NGĀ KŌRERORERO | DISCUSSION**

At the Council meeting held on 31 March 2026, Council established the Mangakino-Pouakani Representative Group committee and appointed Cr Hope Woodward as the Chairperson. It is recommended that the committee appoints a Deputy Chairperson to chair meetings if the Chairperson is unavailable.

Clause 25 of Schedule 7 to the Local Government Act 2002 sets out the process to be followed for appointment of a deputy chairperson to a committee and is **attached** for members' information.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Committee elects a Deputy Chairperson for the 2025-28 Triennium.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group:

1. confirms that System \_\_ will be used to determine the election process for the Deputy Chairperson; and
2. elects \_\_\_\_\_ as the Deputy Chairperson of the Committee for the 2025-28 Triennium.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Clause 25 to Schedule 7 of the Local Government Act 2002

**5.3 WELCOME TO THE MANGAKINO POUAKANI REPRESENTATIVE GROUP**

**Author:** Dana Periam, Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To provide information to support members of the Mangakino Pouakani Representative Group in their role.

**NGĀ KŌRERORERO | DISCUSSION**

As this is the inaugural meeting of the Mangakino Pouakani Representative Group for the 2025-2028 Triennium, some information is set out below to support members.

**General**

The Mangakino Pouakani Representative Group represents and acts as an advocate for the interests of the Mangakino Pouakani area.

**Terms of Reference**

The terms of reference for the Mangakino Pouakani Representative Group Committee are **attached** (Attachment 1).

**Structure of Council and key contacts**

Taupō District Council is governed by the Mayor (elected at-large) and 12 councillors elected via wards. There are four general wards and one Māori ward (Te Papamārearea, which covers the whole District):

- Taupō Ward (7 councillors);
- Mangakino Ward (1 councillor);
- Taupō East Rural Ward (1 councillor);
- Tūrangi-Tongariro Ward (1 councillor); and
- Te Papamārearea Māori Ward (2 councillors).

Mayor and councillor contact details are available on Council's website: [Mayor and Councillors - Taupō District Council \(taupodc.govt.nz\)](#)

The elected Council has one employee, being the Chief Executive. The Chief Executive employs all the staff (also known as 'officers'). Taupō District Council's Chief Executive is Ms Julie Gardyne.

Reporting to the Chief Executive are members of Council's Executive Team (ET):

- General Manager Community Infrastructure and Services, Mr Tony Hale
- General Manager Organisation Performance, Ms Sarah Matthews
- General Manager People and Community Partnerships, Mr Hadley Tattle
- General Manager Strategy and Environment, Mr Warrick Zander

Leaders of the teams within each of the Executive Team members' portfolios form part of Council's Enterprise Leadership Team (ELT).

On 31 March, Council established the Mangakino Pouakani Representative Group for the 2025-28 Triennium. The Mangakino Pouakani Representative Group Chairperson is Cr Hope Woodward. More information about Council's committee structure is available on Council's website:

<https://www.taupodc.govt.nz/council/meetings/standing-committees>

Officers have been assigned to support Council's representative groups. For the Mangakino Pouakani Representative Group, the key officer contacts are ET member Warrick Zander and ELT member David Rameka, who is the Iwi and Co-Governance Manager. Governance team members (committee advisors) are also available to support anything relating to your Group meetings.

### **Meeting dates and procedures**

The Mangakino Pouakani Representative Group will meet every two months at different venues within the Mangakino Ward. Here are the 2026 meeting dates (all Thursdays):

- 7 May;
- 16 July;
- 17 September;
- 19 November.

### **Standing Orders and Code of Conduct**

The Mangakino Pouakani Representative Group is a committee of Taupō District Council. As such, it is required to adhere to Council's Standing Orders (S.O.s). Standing Orders set out the procedural rules to be followed to ensure meetings run smoothly. Much of the content of Standing Orders comes from the Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA). Standing Orders can be accessed via Council's website ([Taupo District Council Standing Orders 2022-2025.pdf](#) ([taupodc.govt.nz](http://taupodc.govt.nz))). Here are a few key points to note:

- The date, time and place of all meetings must be advertised to the public (S.O. 8).
- Agendas (S.O. 9) will be produced at least two clear working days prior to meetings. At Taupō District Council, agendas are generally produced one week prior.
  - o Agendas will set out the items to be discussed.
  - o Items not on the agenda may only be discussed or dealt with if the meeting passes a resolution to that effect (S.O.s 9.12 and 9.13).
  - o From time to time, there may be items to be discussed with public excluded. Such items may only be considered with public excluded if LGOIMA withholding grounds apply; and if the meeting resolves in public session to consider those items in confidence (S.O. 9.14).
  - o If you would like to request an item to be included on an upcoming meeting agenda, please discuss with your Chairperson in the first instance.
- Karakia or other statements may be used to open and close meetings.
- The quorum for this Group is 4 members. This is the minimum number of members who need to be present at the start and throughout meetings (S.O. 11).
- Meetings are open to the public and may be recorded. Public requests to record should be referred to the Chairperson prior to the meeting (S.O. 12.4).
- Apologies are called for at the start of meetings and recorded (S.O. 13.4). If you need to tender your apology, please notify the Chairperson, Enterprise Leadership Team liaison and the committee advisor for the meeting beforehand.
- Matters coming to you via agendas must be considered and resolved by majority vote. In the case of an equality of votes, the Chairperson has a casting vote.
  - o For each matter before the Group/committee, you will have an opportunity to ask questions following your consideration of the information provided on the agenda and any research you may have done prior to the meeting. Once you have gathered all the information you need to make a decision at the meeting, you can then 'move' (propose) a motion. This motion must then be 'seconded' before the Group can discuss it. After the motion has been discussed, the Chairperson will then 'put it to the vote' and each member can either vote in favour, against, or abstain from voting.
  - o See S.O. 19 for more details about voting.
- If you wish to speak during a meeting, simply raise your hand to indicate this to the Chairperson. At Taupō District Council meetings, the convention is that members speak "through the Chair". This simply shows respect for the role of the Chairperson, acknowledging they are managing the flow of the meeting including speaking order.
- The Chairperson decides all procedural points of order (S.O. 26.5).

- All elected and appointed members must speak and act respectfully at meetings (S.O. 20). Council has a Code of Conduct in place. This document can be viewed on Council's website via this link: [What is a Code of Conduct \(taupodc.govt.nz\)](http://www.taupodc.govt.nz) The Code of Conduct applies to the Mayor, councillors and appointed members of Council representative groups/committees.
- Minutes of all formal Council and representative group/committee meetings must be kept (S.O. 28). The committee advisor supporting the meeting will ensure the minutes are prepared as soon as possible after the meeting and included on Council's website as well as the next agenda to be confirmed as a true and correct record.
- You may encounter a situation where you feel you have a conflict of interest in relation to an agenda item. Conflicts of interest can be pecuniary (financial) or non-pecuniary. See S.O.s 20.7 and 20.8 for more information and seek guidance if in doubt.

### **Raising issues**

As mentioned above, if you would like to see a specific item on a future meeting agenda, please contact your Chairperson. In between meetings however, you may be approached by members of your community seeking support and / or resolution to issues arising. The fastest way to raise these issues is to lodge a 'service request'. You (or the person seeking assistance) can do this by:

- Telephoning Council on 376 0899 or 0800 ASK TDC
- Emailing [info@taupo.govt.nz](mailto:info@taupo.govt.nz)
- Completing an online form via the Taupō District Council website: [Contact Us: Contact Us - Taupo District Council](#)
- Visiting one of Council's three customer service centres in the Taupō district:
  - o Taupō (30 Tongariro Street);
  - o Tūrangi (1 Ngawaka Place); and
  - o Mangakino (Rangatira Drive, Mangakino).
- Submitting a request via Antenna.
- Facebook message/webchat.

### **WHAKAKAPINGA | CONCLUSION**

It is recommended that the information is received.

### **NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives the information provided to support members in their role for the 2025-2028 Triennium.

### **NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Mangakino Pouakani Representative Group Terms of Reference 2025-28

**5.4 MAY 2026 - MANGAKINO POUAKANI COMMUNITY FUND DISTRIBUTION**

**Author:** Bryre Forlong, Senior Funding and Partnerships Advisor

**Authorised by:** Tania Russell, Community Engagement and Development Manager

**TE PŪTAKE | PURPOSE**

To consider applications and allocate funding from the Mangakino Pouakani Community Fund for the second funding round of the 2025 – 2026 financial year.

**WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

The Mangakino Pouakani Representative Group has \$20,000 excluding GST available to allocate in this funding round.

Funding may be allocated to individuals, community groups and organisations who meet the eligibility criteria, align with the assessment framework and show how their community projects, events or initiatives positively impact communities.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group:

1. Approves in full, in part, or declines the attached applications for the second funding round of the 2025 – 2026 financial year; and
2. Provides rationale for declined decisions.

**TE WHAKAMAHUKI | BACKGROUND**

This item is presented to the Mangakino Pouakani Representative Group as the committee responsible for allocating the fund to communities in the Mangakino Pouakani Ward.

Applications must align to the Community Funding Policy (2024) (“the policy”) and the Community Funding Eligibility and Assessment Framework (2024) (“the funding framework”). These documents were adopted by Council on 1 August 2024. The next review date for the policy and the funding framework is scheduled for 2030, or unless otherwise agreed to by Council.

The committee has \$20,000 excluding GST available to allocate to individuals, community groups and organisations who meet the eligibility criteria, align with the funding framework and show how their community project, event or initiative positively impacts the community.

All applications have been assessed by council officers for eligibility and alignment with the funding framework. A summary document including officer recommendations has been provided to support decision makers. The assessment summary is provided as attachment 1.

A decision makers guide providing background on Council’s community funds, and guidance for committee members when allocating funds has been included as attachment 2.

**NGĀ TONO | APPLICATIONS**

10 applications requesting a total of \$47,200 were received from 2 March – 30 March 2026, 4.30pm.

Applications were shared securely with elected members of the committee 8 April 2026 and following the Council meeting of 28 April, with the appointed committee members, to allow time for decision makers to review requests and to support the decision-making process.

Applications have been assessed by officers against the funding framework. An assessment summary was circulated previously and has been provided as attachment 1.

	<b>Applicant</b>	<b>Purpose of request</b>	<b>Amount Requested</b>
1	Mangakino Club Incorporated	To purchase and install a kitchen grease trap	\$5,000
2	Mangakino Hawks	To support transport costs to and from games across the region	\$5,000
3	Marotiri Community Hall	To purchase a new fridge, dishwasher and oven (air fryer) in our kitchen	\$2,400
4	Marotiri School	To support the Kiwi Can programme delivery in Marotiri School	\$5,000
5	Horses R Us NZ Charitable Trust	To deliver a Wahine/Tama Toa Programme at riding centre	\$5,000
6	Whakamaru School	To support costs of the Year 7 / 8 camp to Wellington in Term 4 2026	\$4,800
7	Te Kōhanga Reo o Mangakino	To support installation of a playground shade sail, as part of phase one of a playground upgrade project	\$5,000
8	Tirohanga School	To upgrade swings at the playground	\$5,000
9	Mangakino School	To support the Hua whenua - produce of the Land project by installing a new greenhouse	\$5,000
10	Waikato River Trails Trust	To develop a Waikato River Trails promotional video to grow awareness of the trails	\$5,000

## **NGĀ HĪRAUNGA | CONSIDERATIONS**

### **Ngā Aronga Pūtea | Financial Considerations**

The Mangakino Pouakani Fund is \$40,000 per annum excluding GST. The fund has two funding rounds per financial year, each of \$20,000 excluding GST.

The expenditure is currently budgeted for under the Long-term Plan 2024–2034. If there are any funds remaining following the distribution meeting, these may be carried over to the next funding round.

Please note, as outlined in the policy, a maximum of \$5,000 excluding GST may be allocated per application.

### **Ngā Aronga Ture | Legal Considerations**

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental and cultural well – being are of relevance to this particular matter.

Authorisations are not required from external parties.

### **Ngā Hīraunga Kaupapa Here | Policy Implications**

The requests have been evaluated against the Long-term Plan, Annual Plan, the policy, and the eligibility and assessment framework.

### **Te Kōrero tahi ki te Māori | Māori Engagement**

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over taonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

There are no specific issues related to iwi / hapū / Māori in this decision.

**Ngā Tūraru | Risks**

There may be concerns that ratepayer money will not be used correctly by these organisations. This is mitigated by the criteria, requiring all applicants to provide evidence (e.g. invoices and quotes) of what funding is to be spent on, funding purpose clauses entered into contracts, as well as recipients to report and provide evidence to Council annually to account for spending.

This fund is oversubscribed, which is not unexpected with many grant funders also experiencing similar demands. This will mean some groups will miss out on funding. We have made steps to mitigate the impact of this by working with previous recipients to develop diversified funding plans and by providing a range of resources and support opportunities for organisations to develop their funding approach.

With recent changes made to Council's community funding programme, it is possible that some organisations were unsure or did not fully understand the changes. This may mean that applicants may feel dissatisfied with decisions made. We aim to mitigate this by providing rationale back to applicants on the outcome of their application.

**TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

**TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community.

Applicants will be advised of the outcome of their applications through our funding portal and high-level details of decisions made will be posted on Council's website (purpose and amount). Following completion of the project, officers may choose to highlight the work of an organisation or individual through a good news story as part of our work to highlight positive impact.

Please note: applicants' financial statements and other potentially sensitive information will not be released publicly.

**WHAKAKAPINGA | CONCLUSION**

The Mangakino Pouakani Representative Group is required to allocate the second round of funding for the Mangakino Pouakani Community Fund for the 2025 – 2026 financial year, in line with the policy and the funding framework.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. March 2026 - Mangakino Pouakani Community Fund - Summary Sheet
2. Community Funding Decision Makers Guide

## 5.5 MANGAKINO POUAKANI SNAPSHOT

**Author:** David Rameka, Iwi and Co-Governance Manager

**Authorised by:** Warrick Zander, General Manager Strategy and Environment

### TE PŪTAKE | PURPOSE

This report provides the Mangakino Pouakani Representative Group with an overview on what is happening and coming up in the rohe.

### NGĀ KŌRERORERO | DISCUSSION

#### Community Engagement and Development

The Community Engagement Advisor – Northern District will give a brief overview of work underway in the community including the Community-led Planning initiative.

#### Actions

Subject	Task	Comments
Mangakino Lakefront Development		Following community engagement feedback received last year, the design team has been progressing a lakefront design that responds directly to community input. Current workstreams include planting schedules, stormwater modelling, resource consent requirements, delivery phasing, and conversations of incorporation of cultural design elements. We have also been working through an agreement regarding ownership of the land in question, this has caused some delays in our schedule, but we are confident that we'll be back on track. We will be able to show the community the draft plans (subject to consents) in the coming weeks.
Dump Station Relocation	Requested this be added to the action sheet for oversight.	Following verbal update, status quo remains for now. Investigate private leasing to New Zealand Motor Caravan Association (NZMCA) (e.g. WMI) and Business Case for Long-term Plan to investigate feasibility of locating the Dump Station to the Northwest of the Whakamaru Wastewater Treatment Plant (WWTP).
Trees on Pokuru Road North	Requested this be added to the action sheet for oversight.	The arborist provided advice in September 2025 and explained the trees were found to be healthy, with no signs of structural instability or environmental changes, and any natural lean observed was deemed a normal environmental response rather than a cause for concern.  The transport team was actively monitoring these trees and others on our network. We unfortunately do not have funding to remove trees that are not classified as a high risk. Falling branches and debris is a part of our contractor's maintenance activities and although not ideal to clear during or after weather events, it is still more economical at this stage.  It is proposed that this be removed from the Actions table.

### WHAKAKAPINGA | CONCLUSION

It is recommended that the Mangakino Pouakani Representative Group notes the information contained in the Mangakino Pouakani Snapshot report.

### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Mangakino-Pouakani Representative Group notes the information contained in the Mangakino Pouakani snapshot report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.6 MEMBERS' REPORTS**

**Author:** Dana Periam, Legal and Governance Coordinator

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil