

ATTACHMENTS

Mangakino-Pouakani Representative Group Meeting

7 May 2026

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Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Clause 25 of Schedule 7 to the Local Government Act 2002

25 Voting systems for certain appointments

- (1) This clause applies to—
 - (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
 - (b) the election or appointment of the deputy mayor; and
 - (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
 - (d) the election or appointment of a representative of a local authority.
- (2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:
 - (a) the voting system in subclause (3) (**system A**);
 - (b) the voting system in subclause (4) (**system B**).
- (3) System A—
 - (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
 - (b) has the following characteristics:
 - (i) there is a first round of voting for all candidates; and
 - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
- (4) System B—
 - (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
 - (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Compare: 1974 No 66 s 114K

Schedule 7 clause 25(2): substituted, on 7 July 2004, by [section 26\(8\)](#) of the Local Government Act 2002 Amendment Act 2004 (2004 No 63).

Schedule 7 clause 25(3): substituted, on 7 July 2004, by [section 26\(8\)](#) of the Local Government Act 2002 Amendment Act 2004 (2004 No 63).

Schedule 7 clause 25(4): added, on 7 July 2004, by [section 26\(8\)](#) of the Local Government Act 2002 Amendment Act 2004 (2004 No 63).

Mangakino-Pouakani Representative Group (MPRG)

Standing Committee

Objective	To represent and act as an advocate for the interests of the Mangakino-Pouakani area.
Membership	Mangakino Ward Councillor Two (2) other Councillors One (1) community representative from the Mangakino urban area One (1) community representative from the rural part of the Mangakino Ward One (1) Marae representative One (1) Māori representative Mayor
Quorum	Four (4)
Meeting frequency	Every two months at different venues around the Mangakino Ward
Reporting	Reports to Council

Scope of activity

1. Providing local input into the development of Council policy that will impact on the Mangakino Ward.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the Mangakino Ward.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan.
4. Preparing an annual submission to Council's budgetary process for expenditure within the community.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the Ward.
6. Communicating with the MP community, community organisations and special interest groups within the Mangakino Ward.

Power to act

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group
5. External representatives appointed to the committee have full voting rights.
6. Council delegates its powers and duties under the Acts, Regulations and policies specified above, except where they may not be delegated, or where they are elsewhere delegated.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

Power to recommend to Council

Any matter or proposal which is relevant to the Mangakino Ward that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

Delegation of powers

This committee has no powers to sub-delegate.

Limits on authority

1. The Group's power to act pursuant to these delegations is subject to matters being related to the Mangakino Ward.
2. The Committee's power to act under these delegations is subject to Council acting within the requirements of the Local Government Act, and where relevant, the Acts listed above and an overriding responsibility to ensure that its actions and decisions are always within the law.

March 2026 – Mangakino Pouakani Community Fund – Summary Sheet

This summary sheet provides decision makers with a concise review of all applications submitted to the Mangakino Pouakani Community Fund. It includes an overview of average scores and notes from officer assessments based on the community funding eligibility and assessment framework.

Application total: 10
Amount available: \$20,000
Amount requested: \$47,200

	Applicant Name	Name of project/ initiative	Requested amount	Assessment Score (average)	Assessment Team Comment
1	Marotiri School	To support the Kiwi Can programme delivery in Marotiri School	\$5,000	5	
2	Mangakino School	To support the Hua whenua - produce of the Land project by installing a new greenhouse	\$5,000	5	
3	Horses R Us NZ Charitable Trust	To deliver a Wahine/Tama Toa Programme at riding centre	\$5,000	4.5	
4	Whakamaru School	To support costs of the Year 7 / 8 camp to Wellington in Term 4 2026	\$4,800	4.5	
5	Mangakino Club Incorporated	To purchase and install a kitchen grease trap	\$5,000	4.25	

1

6	Waikato River Trails Trust	To develop a Waikato River Trails promotional video to grow awareness of the trails	\$5,000	4.25	
7	Mangakino Hawks	To support transport costs to and from games across the region	\$5,000	4	
8	Te Kōhanga Reo o Mangakino	To support installation of a playground shade sail, as part of phase one of a playground upgrade project	\$5,000	4	Further confirmation of approval from landowner for works to occur has been sought
9	Tirohanga School	To upgrade swings at the playground	\$5,000	3.75	
10	Marotiri Community Hall	To purchase a new fridge, dishwasher and oven (air fryer) in our kitchen	\$2,400	3.25	
		TOTAL	\$47,200		



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Welcome

Thank you for your continued support and distribution of community funds.

We appreciate the time and expertise it takes to consider funding applications.

The purpose of this document is to support you and your fellow committee members to make decisions when allocating the below community funds:

1. Taupō and Taupō East Rural Fund

2. Mangakino Pouakani Fund

3. Tūrangi Tongariro Fund

Background

Council decides to allocate a budget to its community funding programme every three years, as part of its long – term planning process.

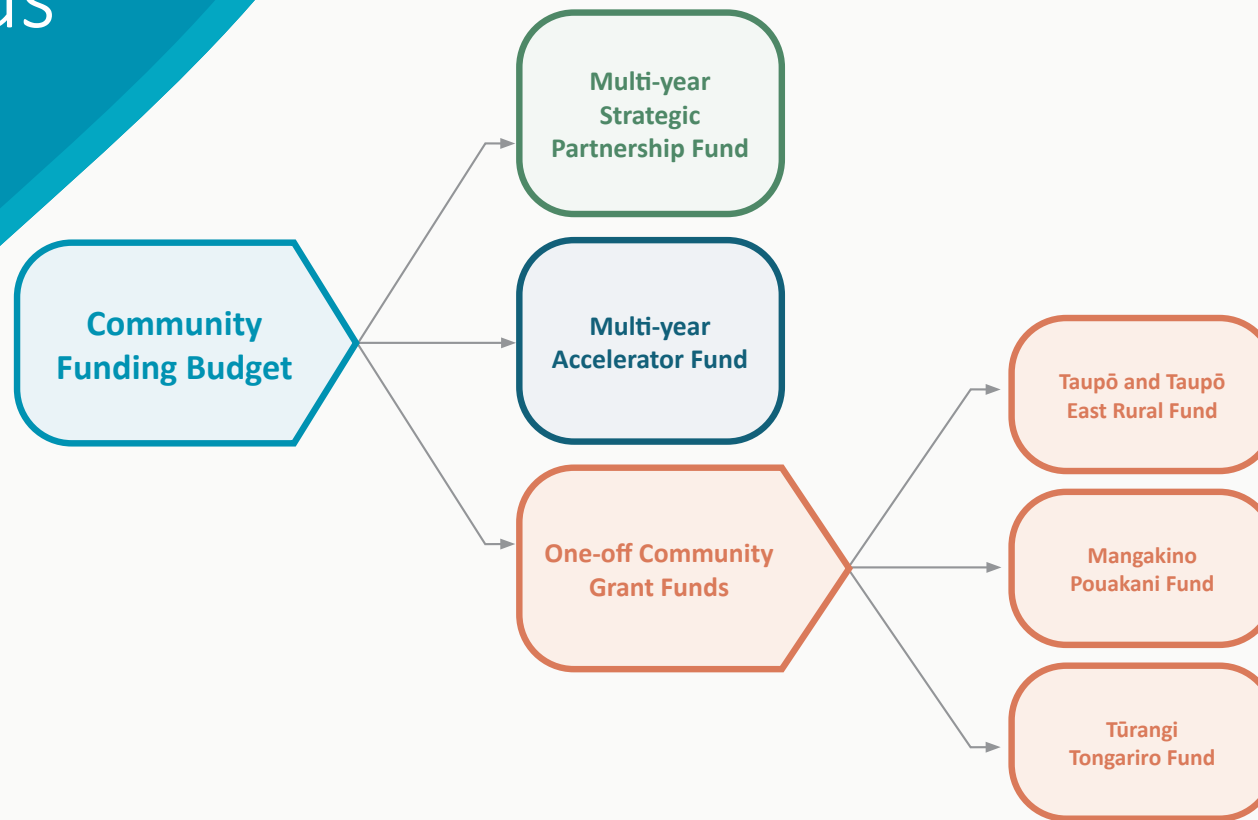
During this process, Council also adopts a funding policy and eligibility assessment framework to guide what types of contestable funds are available for communities, their purpose, and how applications will be considered, assessed, and prioritised. These documents are reviewed every six years, or as otherwise decided by Elected Members.



The *Community Funding Policy (2024)* and *Community Funding Eligibility and Assessment Framework (2024)* were last adopted on 1 August 2024. Both documents are available to view at taupo.govt.nz/grants.

In early 2025, Council accepted applications to and distributed its Strategic Partnership and Accelerator Funds. Both of these funds are explained below, but will not be available for distribution again until the next LTP is adopted.

Available Funds



Strategic Partnership Fund

The Strategic Partnership Fund is designed for forward-thinking organisations ready to collaborate with Council to deliver real impact.

This fund supports groups that:

- Align with and advance Council's key strategic outcomes
- Provide TDC with expert advice, leadership and support on core programmes, projects, and business-as-usual activities

Council Priority	Strategic Outcomes Sought	2024 – 2027 Recipient	Annual Allocation
Sport, recreation, and reserves planning	<ul style="list-style-type: none"> • Plan for the future of our district's sport and recreational facilities, reserves, and parks. • Support recreation and sports organisations to collaborate and to be sustainable. 	Sport Waikato	\$50k plus GST per annum
Arts, culture and ngā toi and cultural well – being	<ul style="list-style-type: none"> • Plan for the future of our district's cultural art facilities, venues, and opportunities for communities. • Support the development and capability of resilient arts, culture and ngā toi communities across the district. 	Creative Taupō	\$50k plus GST per annum
Climate risk and environmental well – being	<ul style="list-style-type: none"> • Protect our district's natural ecosystems. • Connect people to and educating them about nature. • Plant trees and undertake native revegetation programmes. 	Greening Taupō	\$60k plus GST per annum
Community well – being	<ul style="list-style-type: none"> • Provide social service networking opportunities. • Facilitate opportunities that build capability and capacity for community organisations. • Support social service community organisations to collaborate. 	Waiora Community Trust	\$70k plus GST per annum
Sustainable transport choices	<ul style="list-style-type: none"> • Support Taupō to be the most cycle friendly place in New Zealand. • Educate and encourage people, including rangatahi, to use sustainable transport options. • Maintain cycling tracks across the district to provide economic opportunities for the district. 	Bike Taupō	\$70k plus GST per annum

Accelerator Fund

The Accelerator Fund is a launchpad for impact. Designed to empower up to eight visionary community groups or organisations, this multi-year fund offers the momentum groups need to turn bold ideas into lasting change.

Over three years, groups receive a powerful mix of financial backing and in-kind support tailored to help scale your aspirations and deliver meaningful outcomes for community wellbeing. This isn't just funding - it's a partnership for progress.

2024 – 2027 Recipient	Purpose of funding	Amount allocated per annum
<u>Mangakino Central Charitable Trust</u>	To support operational and initiative costs for the Mangakino Central Charitable Trust	\$20,000
<u>Tūrangi Rangatahi Hub</u>	To support operational costs for the Rangatahi Hub	\$20,000
<u>Taupō School of Music</u>	To support operational costs for the Taupō School of Music	\$20,000
<u>Safe Tūrangi</u>	To support operational costs for Safe Tūrangi	\$20,000
<u>Lake Taupō District Sports Advisory Council</u>	To support administration and wage costs for the delivery of the KiwiSport Programme, Taupō Sport Services and the Taupō District Sports Awards	\$20,000
<u>Volunteer Great Lake Taupō</u>	To support operational costs for Volunteer Great Lake Taupō	\$20,000
<u>Taupō Sculpture Trust</u>	To support a community engagement plan and marketing campaign for the Taupō Sculpture Trust	\$20,000
<u>Kids Greening Taupō</u>	To support administrative costs for the Kids Greening Taupō programme	\$20,000

Community Grant Funds

Community grant funds are contestable, one off funds providing up to \$5,000 excl GST to support community-led events, projects, and initiatives. Community groups, organisations and individuals may apply for eligible costs under these funds.

The funds are split across Taupō District Council Wards.



\$150,000 excl GST available annually for the **Taupō and Taupō East Rural Fund.**



Taupō and Taupō East Rural Community Grant Distribution Committee allocate funds twice per year.



A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

\$40,000 excl GST available annually for the **Mangakino Pouakani Fund.**

Mangakino Pouakani Representative Group allocate funds twice per year.

A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

\$50,000 excl GST available annually for the **Tūrangi Tongariro Fund.**

Tūrangi Tongariro Community Grant Distribution Committee allocate funds twice per year.

A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

Application Process



1) Applications are accepted

Applications for community funds are accepted at different times:

- **Strategic Partnership Fund** – every three years, following adoption of Council’s long – term plan.
- **Accelerator Fund** – every three years, following adoption of Council’s long – term plan.
- **Community Grant Funds** – twice per year, typically six months apart.

All applications are submitted through the Taupō District Funding Portal, available on our website at taupo.govt.nz/grants. This is a centralised platform to accept, assess, decide on, and notify applicants about their request. This system is the place decision makers log into to view applications ahead of decision meetings. Please see the ‘How to use the Taupō District Council Funding Portal’ document for further information on how to use and navigate the system.

The opening and closing dates for each fund are advertised through our website, social media, in TDC newsletters, newspaper and community – led communications. We also encourage committee members and Elected Members to promote funds through their networks.



2) Officers assess applications

Applications are assessed by officers in accordance with the Community Funding Eligibility and Assessment Framework. The eligibility criteria establish whether a prospective applicant is eligible to apply for funding and the assessment framework guides the priority of applications. Following this assessment, officers provide a recommendation on the eligible and prioritised applications to decision makers. This method is used to ensure a transparent and equitable approach to community funding decision making, and supports Council's approach to building capability through community led development.

Scan to view the Eligibility criteria and assessment framework online at:
taupo.govt.nz/community/community-grants-and-awards/eligibility-criteria



ASSESSMENT FRAMEWORK

	Considerations	Scoring Weight
Project/ activity purpose	<ul style="list-style-type: none"> • Has the applicant clearly defined the purpose and expected community outcomes and benefit the project, activity or service will provide? • Has the applicant clearly outlined the community need that is being met and why this is important? 	1
Strategic Alignment	<ul style="list-style-type: none"> • Has the applicant demonstrated how their initiative aligns to council’s strategic priorities and goals? • Has the applicant demonstrated that the initiative aligns to Council’s community outcomes and strategic priorities? 	1
Capacity and Experience	<ul style="list-style-type: none"> • Does the applicant have the capability, capacity, and experience to deliver the project, activity, or service to an appropriate standard? • Is this evidenced by a relevant track record of successful delivery or a clear plan of how they intend to deliver? • Has the applicant identified areas where it would value additional support? 	0.5
Evidence Based Budget	<ul style="list-style-type: none"> • Does the applicant present a realistic, evidence-based budget for the project, activity, or service? • Does this budget include all elements of the project? • Has the applicant identified how the grant will be spent? • Has the applicant evidences other funding streams in their budget if applicable? 	0.5
Success Evaluation	<ul style="list-style-type: none"> • Has the applicant identified how the success of the project, activity or service will be evaluated? • For example, will any information be collected on the number of people benefiting from the initiative? 	0.5
Project Benefit	<ul style="list-style-type: none"> • Has the applicant identified who the project, activity or service will benefit and where in the Taupō district these people reside? 	1
Community Support	<ul style="list-style-type: none"> • Has the applicant provided evidence of community support, collaboration or involvement in the project, activity, or service? <i>For example, volunteer hours, or donated goods/services?</i> • Has the applicant provided evidence of support from a recognised regional or national body (where relevant)? 	0.5

PLEASE NOTE:

- This assessment is based on the eligibility and assessment framework Council adopted in August 2024. Further detail around what assessors consider when assessing applications is included as appendix one.
- If an accountability report for a previous grant has not been submitted by the date of the allocation meeting, the application is not eligible to receive funding. If this applies to any applicants, an update will be provided at the decision meeting.
- If an applicant is already receiving another community fund through Council, this will be noted in the assessor comments.
- All applicants have access to the scoring criteria during the application process to support them in making an application.
- Partial scores may be granted if a criteria is partially met.



3) Committees allocate funds

Your role as a community funding decision maker:

- Is to work impartially as part of a committee to consider and allocate Council's community funds impartially.
- You will receive access to the funding portal to view applications, and to prepare ahead of each decision meeting.
- You will be asked to declare any conflicts of interest at the beginning of every allocation meeting.
- Where it is decided that an application will be declined, we ask decision makers to provide rationale as to why this decision has been made. This allows officers to provide support to declined applicants and where possible ensure they have the opportunity to improve on any future applications they make

Who attends a fund allocation meeting?

- » **The public.** Applications are considered in an open forum - we ask committees to welcome those who wish to listen to the meeting. At the time of making an application, applicants may choose whether they would like to be present to answer any questions of clarification during the decision-making process.
- » **Elected Members.** Where committees of Council make decisions, those elected members who do not sit on the decision-making committee are able to attend the meeting with non-voting rights.
- » **TDC officers.** Will be present at allocation meetings – with non-voting rights. Officers are available for policy or eligibility queries, to provide further context, and to ensure a consistent process is upheld.

Funding Priorities

As part of the application process, are asked to demonstrate that their request aligns to at least one of the priorities outlined in the table. The assessment summary decision makers receive will outline what funding priority (or priorities) the application aligns to.

COMMUNITY OUTCOME	GUIDANCE
<p>Tangata whenua are acknowledged and respected</p>	<p>We want to fund initiatives, projects, or activities that:</p> <ul style="list-style-type: none"> • Meet the needs and aspirations of hapū and iwi • Promote the cultural heritage of Māori • Celebrate Māori identity • Improve knowledge of tikanga and te reo
<p>Vibrant places and connected communities</p>	<p>We want to fund initiatives, projects, or activities that:</p> <ul style="list-style-type: none"> • Celebrate our people, history, or culture • Support arts, culture and ngā toi activities • Support sport and recreation activities • Connect people for shared experiences
<p>Resilient communities working in partnership</p>	<p>We want to fund initiatives, projects, or activities that:</p> <ul style="list-style-type: none"> • Improve the ability of whanau and communities to meet their needs • Establish safe places that offer support to vulnerable people in our community • Promote collaboration within the community and foster a spirit of working together • Enhance social and economic resiliency in our communities
<p>Innovative, thriving economy</p>	<p>We want to fund initiatives, projects, or activities that:</p> <ul style="list-style-type: none"> • Enhance the image of our district • Support vibrancy and attractiveness of our public places
<p>Flourishing environment</p>	<p>We want to fund initiatives, projects, or activities that:</p> <ul style="list-style-type: none"> • Improve the state of our natural environment and conservation efforts • Promote sustainable outcomes • Champion activities that emphasize the principles of reuse, reduction, or recycling of waste

If you have questions, please
reach out to Taupō District
Council's Community Funding
and Partnerships team by
emailing funding@taupo.govt.nz



 **GREAT LAKE TAUPŌ**
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