

# **ATTACHMENTS**

**Ordinary Regulatory Committee Meeting**

**19 May 2026**

# Table of Contents

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4.1	Ordinary Regulatory Committee Meeting - 17 March 2026	
	Attachment 1 Regulatory Committee Meeting Minutes - 17 March 2026 .....	3
5.1	Public Forum	
	Attachment 1 Extracts from Standing Orders .....	8
5.2	Licence To Occupy Carparks Outside Bombay Bistro - 24 Roberts Street	
	Attachment 1 Bombay Bistro (used to be Dominos) for a licence to occupy .....	10
5.3	Request for New Lease - Taupō Timebank	
	Attachment 1 Aerials of lease area .....	12

Ordinary Regulatory Committee Meeting Minutes

17 March 2026

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY REGULATORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, LEVEL 1, 67 HOROMĀTANGI STREET, TAUPŌ  
ON TUESDAY, 17 MARCH 2026 AT 1:00 PM**

- PRESENT:** Cr Rachel Cameron (in the Chair), Cr Duncan Campbell, Cr Wahine Murch, Cr Yvonne Westerman
- IN ATTENDANCE:** General Manager Strategy and Environment (W Zander), General Manager Community Infrastructure and Services (T Hale), Infrastructure Manager (R Stokes), Facilities Manager (R Nienaber), Team Lead Transportation Operations (I Cruz), Asset Manager Transportation (C Sharland), Asset Engineer Transport (A Dahal), Reserves Advisor (B Vi), Reserve Management and Property Officer (H Holt), Team Leader Communications (D Eastwood), Senior Committee Advisor (K Watts), Legal and Governance Coordinator (M Cammell)
- MEDIA AND PUBLIC:** Three members of the public.

*Note:* This meeting was livestreamed and is available to view on Taupō District Council's YouTube channel.

**1 KARAKIA**

All present recited the karakia.

**2 WHAKAPĀHA | APOLOGIES**

**RCCCC202603/01 RESOLUTION**

Moved: Cr Yvonne Westerman  
Seconded: Cr Wahine Murch

That the apologies received from Mayor John Funnell, Cr Kylie Leonard, and Cr Hope Woodward be accepted.

**CARRIED**

*Note:* All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

Nil

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 ELECTION OF DEPUTY CHAIRPERSON**

The General Manager Strategy and Environment introduced the item.

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Page 1

Ordinary Regulatory Committee Meeting Minutes

17 March 2026

**RCCCC202603/02 RESOLUTION**

Moved: Cr Duncan Campbell  
Seconded: Cr Yvonne Westerman

That the Regulatory Committee confirms that System B will be used to determine the election process for the Deputy Chairperson.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/02 above.*

**RCCCC202603/03 RESOLUTION**

Moved: Cr Wahine Murch  
Seconded: Cr Duncan Campbell

That the Regulatory Committee elects Cr Yvonne Westerman as the Deputy Chairperson of the Committee for the 2025-28 Triennium.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/03 above.*

**5.2 WELCOME TO THE TAUPŌ DISTRICT COUNCIL REGULATORY COMMITTEE**

The Legal and Governance Coordinator introduced the purpose of the committee and highlighted the dates for upcoming meetings.

One of the members pointed out that the functions of the Taupō Reserves and Roding Committee from the previous triennium had moved to this committee. The Terms of Reference for the committee was available on the website.

**RCCCC202603/04 RESOLUTION**

Moved: Cr Yvonne Westerman  
Seconded: Cr Duncan Campbell

That the Regulatory Committee receives the information provided to support members in their role for the 2025-28 Triennium.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/04 above.*

**5.3 PUBLIC FORUM**

The following speaker presented at Public Forum:

**Ken Harris – President of Taupō Disc Golf**

Mr Harris introduced himself and spoke to the upcoming agenda item for a long-term licence to occupy for Taupō Disc Golf in Spa Thermal Park. Taupō Disc Golf was a volunteer led club that catered to all ages and ability levels. They ran large scale events, leagues and junior tournaments. Taupō's disc golf course was the only course from the southern hemisphere that was in the World Top 100. They had provided 5 years of value to the Taupō Community. He went on to say that in the last Long-term Plan there was a focus on "vibrant and connected communities" which they had touched on in many ways.

Page 2

Ordinary Regulatory Committee Meeting Minutes

17 March 2026

Mr Harris also highlighted the upcoming events for the Club and their GDP impact. For the Taupō Classic in 2025, there were 134 participants which equated to 899 bed nights and \$137k spent in Taupō. In 2026 there was the Australasian Open which had 186 participants which equated to 1,158 bed nights and \$216k+ in GDP impact.

The course had attracted people from across the country and internationally and was the 3<sup>rd</sup> most played course in New Zealand which was up from 7<sup>th</sup> the year before.

In response to queries, the following was clarified:

- Mr Harris had not heard of any issues of people getting hit by golf discs nor any major conflicts.
- If Taupō wanted to become one of the top 10 courses in the world the course would likely no longer be free and would have to invest a lot of money into facilities, shops, cafes and bars to make things better. The whole course would be more manicured with the tee pads becoming more high-end with raised wooden platforms.
- The whole area around and throughout the course was an off-lead dog area but there had been no reported issues with players getting in the way of dog walkers.

#### **RCCCC202603/05 RESOLUTION**

Moved: Cr Wahine Murch

Seconded: Cr Yvonne Westerman

That the Regulatory Committee receives comments from members of the public.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/05 above.*

#### **5.4 REQUEST FOR NEW LICENCE - TAUPŌ DISC GOLF AT SPA THERMAL PARK**

The Reserves Advisor introduced herself and summarised the report. Public consultation on granting the licence to occupy would open from 19 March to 19 April. There would be QR codes that people in the park could scan to make a submission and an advertisement in the local paper.

In response to questions, the following was clarified:

- The opportunity for submissions would be advertised just once in the newspaper as opposed to every week for the month it was open.
- Iwi around Spa Thermal Park would be contacted about making a submission when consultation was open including Patuiwi.
- If someone wanted to speak to their submission they were allowed to do so when the item was presented during the next committee meeting.

#### **RCCCC202603/06 RESOLUTION**

Moved: Cr Wahine Murch

Seconded: Cr Yvonne Westerman

That the Regulatory Committee agrees in principle to grant a new licence to occupy to Taupō Disc Golf Club Incorporated for a term of 10 years from 17 February 2024 to 16 February 2034 for its courses at Spa Thermal Park pursuant to section 54 (1)(d) of the Reserves Act 1977, subject to the outcome of public consultation.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/06 above.*

**5.5 REQUEST FOR NEW GROUND LEASES AT LAUGHTON STREET RESERVE**

The Reserves Advisor summarised the report and explained that the delay in presenting this item was due to a reclassification of the reserve.

**RCCCC202603/07 RESOLUTION**

Moved: Cr Duncan Campbell

Seconded: Cr Wahine Murch

That the Regulatory Committee:

1. Agree to grant a new ground lease to Central Kids Trust at 29 Laughton Street in accordance with Section 61 (2A)(a) of the Reserves Act 1977 for a term of 10 years commencing 1 May 2025 to 30 April 2035.
2. Agree to grant a new ground lease to the First Taupō Scouts Association at 32 Wheretia Street in accordance with Section 61 (2A)(a) of the Reserves Act 1977 for a term of 15 years commencing 1 May 2020 to 30 April 2035.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/07 above.*

**5.6 EXTENSION PROPOSAL KINLOCH COMMUNITY HALL LICENCE TO OCCUPY**

The Facilities Manager stated the purpose of the report.

It was noted that the one year extension of the licence to occupy with an additional two one-year rights of renewal would be the tenant's right to renew. This meant that Council would not have the opportunity to decline if the kindy wanted to renew their licence to occupy through 1 December 2029.

In response to questions, the following was clarified:

- SpaceToCo was used to manage bookings for the Kinloch Community Hall. There had been no requests to use the hall at the same time the kindergarten was using the space.
- There was only one kindergarten in Kinloch.
- There were funds allocated to extend the hall but the development was cancelled. There were broader works from Parks and Reserves but this licence to occupy would have no effect on that.

**RCCCC202603/08 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Duncan Campbell

That the Regulatory Committee authorises a further one (1) year extension with two additional one (1) year rights of renewal to the licence for kindergarten purposes for three days a week from 8 am to 4 pm Monday, Tuesday and Friday at Kinloch Community Hall for the Central Kids Kindergarten, commencing 1 December 2026 with a final expiry 1 December 2029.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/08 above.*

**5.7 ROAD NETWORK UPDATE**

The Asset Engineer Transport introduced himself and explained the new traffic controls. The controls had already been installed but needed to be approved by the committee to be legally enforceable.

The members expressed concern over the timeframes of the bus-only zone near the intermediate school. They felt that perhaps the proposed times might not be accurate and suggested that the transport team consult the school.

Committee members then decided to vote on only the first proposal, to install no right turn signs, but bring back the second proposal, to establish a bus-only parking space at 22 Kotare Street during 8:30–9:00 am and 2:30–3:30 pm replacing the existing loading zone at a future meeting.

**RCCCC202603/09 RESOLUTION**

Moved: Cr Yvonne Westerman  
 Seconded: Cr Wahine Murch

That, pursuant to the Taupō District Council Traffic Bylaw, the Regulatory Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Sign/Marking	Why	Where
1. Install No Right Turn signs	Installed to improve safety and traffic flow. There are raised vegetated central medians here which will be damaged by vehicles crossing them.	Intersection of Ngaru Crescent & Tauhara Ridge Drive, and Manga Street & Tauhara Ridge Drive.

**CARRIED**

*Note: All members present at the Regulatory Committee meeting voted in favour of resolution RCCCC202603/09 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 1.44pm.

The minutes of this meeting were confirmed at the Ordinary Regulatory Committee Meeting held on 19 May 2026.

.....  
**CHAIRPERSON**

Extracts from Standing Orders 2022-2025

## **15. Public Forums | Ngā Matapakinga a te Marea**

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

### **15.1 Time limits | Ngā tepenga wā**

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

### **15.2 Restrictions | Ngā Herenga**

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

### **15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea**

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

### **15.4 No resolutions | Kāore he tatūnga**

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

### **15.5 Application of restrictions | Te hāngaitanga o ngā Herenga**

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

*LGOIMA, s 46A(7).*

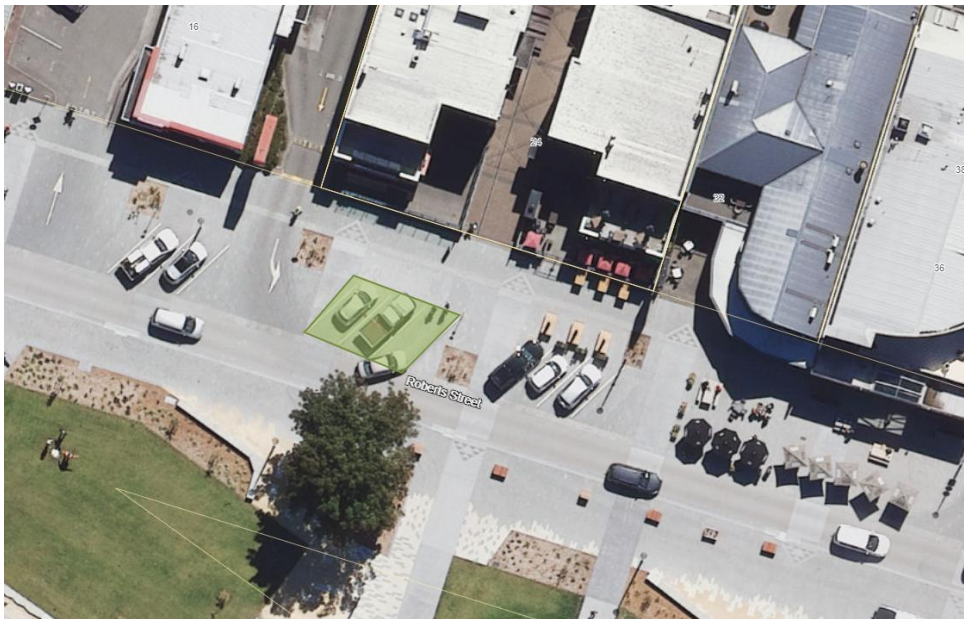
Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

**Please note**, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

**9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take**

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

*LGOIMA, s 46A(7A).*



Bombay Bistro (formerly Dominos) for a license to use part of the carpark at 24 Robert Street.



The location the customer wishes to occupy - Copied directly from the customer's email.



Indicating that it was previously used for parking in front of Lone Star.



And this is its current appearance.



Approved ground lease area in 2023.



Proposed ground lease area.