



**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 9 June 2026
Time:	10.45am
Location:	Council Chamber Level 1, 67 Horomātangi Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor John Funnell

Deputy Chairperson Cr Kevin Taylor

Members

- Cr Rachel Cameron
- Cr Duncan Campbell
- Cr Nicola de Lautour
- Cr Ngāhuia Foreman
- Cr Sandra Greenslade
- Cr Kylie Leonard
- Cr Steve Manunui
- Cr Wahine Murch
- Cr Christine Rankin
- Cr Yvonne Westerman
- Cr Hope Woodward

Quorum 7

**Julie Gardyne
Chief Executive**

Auditory Announcement

Please note that one of today's meeting participants has hearing loss. To support clear communication, please use the microphones, speak clearly, and keep your mouth visible to assist with lip-reading.

Reports Not Council Policy

The reports included in this agenda are provided for consideration only and do not represent Council policy unless or until they are formally adopted. If you require further information about any report, please contact the Chief Executive, the Chairperson, or the Deputy Chairperson.

Public Forum

Members of the public are welcome to address the Council or committee during the public forum at the start of the meeting. To participate, please complete the public forum request form available on Council's website by 4.00pm on the day prior to the meeting.

Livestreaming and Recording

Meetings held in the Council Chamber are livestreamed on Council's YouTube channel, and recordings are uploaded shortly after the meeting.

Karakia Timatanga – opening prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Tuia ki te mauri o te whenua	Connect to the life essence of the land
Tuia ki te mana o te tangata	Connect and respect to all
Tuia ki te pono, te aroha	Be honest and compassionate
Kia piki, kia eke	(As we seek) to improve, to exceed
Ki te taumata	Expectations
Hui e, Tāiki e	To aim/reach for the summit
	(As we) come together

Karakia Whakamutunga – closing prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Unuhia te rito o tēnei hui	Remove any angst/stress that may have arisen during this gathering
Kia wātea i runga	To be free of anything that impacts your wellbeing
Kia wātea i raro	
Aro ki te tika	That we will act with integrity
Aro ki te pae	As we pursue our goals
Hui e, Tāiki e!	(As we) come together

Order Of Business

- 1 Karakia
- 2 Whakapāha | Apologies
- 3 Ngā Whakapānga Tukituki | Conflicts of Interest
- 4 Whakamanatanga O Ngā Meneti | Confirmation of Minutes
Nil
- 5 Ngā Kaupapa Here Me Ngā Whakataunga | Policy and Decision Making
 - 5.1 Hearings and Deliberations - Fees and Charges 2026/274
- 6 Ngā Kōrero Tūmataiti | Confidential Business
Nil

5.1 HEARINGS AND DELIBERATIONS - FEES AND CHARGES 2026/27

Author: Andrew Wilson, Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

For Council to receive, hear and deliberate on submissions received on proposed changes to Resource Consent, Food Licensing and Road Stopping fees.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

Council reviews its fees and charges regularly to ensure the fees keep up with inflation and changes to legislation. This helps maintain the balance between rates funding and user charges, and regular small adjustments ensure the community does not get surprised with one-off large increases to fees.

The fees that are the subject of this paper must be consulted on, with submitters given the opportunity to present their views to Council.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Hears and deliberates on submissions received through the fees and charges consultation process and;
2. Directs officers to include the proposed fee increases in the final fees and charges schedule

TE WHAKAMAHIKI | BACKGROUND

The proposal has been before Council at a prior meeting on 28 April 2026, where Council adopted for consultation, a proposal to increase resource consent and food licensing fees in line with inflation, and to introduce a new road stopping application fee.

NGĀ KŌRERORERO | DISCUSSION**Feedback from submissions**

Four submissions were received. The full bundle of submissions is attached to this report for consideration.

The key themes from the submissions are summarised below:

- Council needs to improve efficiency in resource consenting rather than putting up fees
- Food licensing fees should not increase as it's hard for businesses right now due to sustained pressure on the food service/hospitality industry

Officers' response

While it is understood that increases to fees can have an impact on individuals and businesses, the proposed increases reflect inflation over the last two years. With Council costs increasing each year, fees must also be adjusted to maintain the balance between rates funding and user charges. If fees are not increased, additional rates funding will be required to fund these activities.

Council's [Revenue and Financing Policy 2024](#) indicates that Food Licensing should be funded 55-65% from user charges and Resource Consents should be funded 40-60% from user charges. This means these activities are funded 35-45% and 40-60% from rates respectively.

Users pay fees to cover some of the cost of their use of the Council services when they are either the beneficiary or the exacerbator. In the case of resource consenting or food licensing the exacerbator pays principle applies. This means that but for someone wanting to build something or wanting to operate a food business, a Council service would not need to be used. The rate payer contribution to these services recognises the broader benefit to the community of providing these services.

Council, through the Long-term Plan, adopted an approach to fees and charges which sought to make annual incremental adjustments to avoid surprising the community with large increases. Given this approach

officers will be presenting the rest of Councils fees in June, which will also include a proposal for inflationary increases. On this basis officers recommend proceeding with the proposed changes to the fees and charges.

NGĀ KŌWHIRINGA | OPTIONS

After considering the submissions, and hearing from submitters, Council must make a decision to either proceed with the proposed changes to fees and charges for Resource Consents, Food Licensing and Road Stopping, or to adjust or not proceed with the proposed changes.

Following this decision, the complete fees and charges schedule will come to Council for adoption at the June Council meeting with the new fees and charges to apply from 1 July 2026.

Analysis of Options

Option 1: Decide to proceed with the proposed changes to fees and charges for Resource Consents, Food Licensing and Road Stopping.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Is consistent with the modelled Annual Plan financial direction • Ensures users are not surprised by large increases later • Helps the associated activities stay within their revenue and financing policy bands 	<ul style="list-style-type: none"> • Does not provide any cost relief

Option 2: Direct officers not to proceed with, or to adjust the proposed changes to fees and charges for Resource Consents, Food Licensing and Road Stopping

Advantages	Disadvantages
<ul style="list-style-type: none"> • Provides some cost relief for those who use the services 	<ul style="list-style-type: none"> • Additional rates funding will be needed to meet the shortfall from lower fees revenue for Resource Consents, Food Licensing and Road Stopping. • Fees may need to be increased more significantly in future to rebalance the split between rates funding and user charges.

Analysis Conclusion:

Officers recommend option 1 as it is consistent with the draft Annual Plan and ensures the fees keep pace with inflation, avoiding a larger increase for customers later.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that economic and environmental wellbeing are of relevance to this matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

- Resource Management Act 1991
- Food Act 2014
- Local Government Act 1974 (Road Stopping)

Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the following plans:

- Long Term Plan 2024-2034 Annual Plan Waikato Regional Plan
 Taupō District Plan Bylaws Relevant Management Plan(s)

There are no known policy implications for option 1. Option 2 has the potential to push the related activities outside of their revenue and financing bands. This impact would need to be modelled based on the extent to which fees are increased or not increased. However, based on current revenue not increasing fees for food licensing and resource consents could see Council forgo approximately \$55,000 in revenue which would need to be recovered from rates.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory obligations including in relation to Te Tiriti o Waitangi/Treaty of Waitangi principles, consideration of Māori interests and meaningful engagement with Māori. In meeting its statutory obligations, Council is committed to acting reasonably and in good faith and consistently with a partnership-based approach. Te Tiriti/Treaty principles include but are not limited to active protection of Māori interests, informed decision-making and enabling effective Māori participation in Council processes. Council's Iwi and Hapū partners were contacted directly as part of consultation to inform them of the proposed changes and inform them of the opportunity to provide feedback. No feedback was received from Iwi or Hapū.

Ngā Tūraru | Risks

As with all fees setting processes there is likely to be individuals, groups, or businesses impacted who are unhappy with paying a fee or a fee increase. These parties may wish to challenge a decision or inform Council of their discontent. This can present challenges for frontline staff such as customer services or compliance officers as they deal with the users directly.

The overall risk however is low as Council is following the legally required process for setting these fees.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

This paper finalises the consultation process that has been carried out and enables Council to hear and deliberate on the feedback received. There is no further consultation required on the matter before Council makes a decision.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication or media is required to hear and deliberate on the submissions however broader communication will be carried out as part of the annual plan process when fees are finalised in June.

WHAKAKAPINGA | CONCLUSION

While fees and charges impact those that use those Council services, they are an important part of sharing the costs between users and ratepayers. Given the significant pressure from our community to control rates increases, fees are an important part of ensuring a balance between users and non-users.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Draft Fees Schedule
2. Full Bundle of Submissions: Fees and Charges 26/27