



**I give notice that
a Tongariro Representative Group Meeting will be held on:**

Date:	Wednesday, 3 June 2026
Time:	2.00pm
Location:	Te Mataapuna Tūrangitukua Park Hirangi Road Tūrangi

AGENDA

MEMBERSHIP

Chairperson Cr Sandra Greenslade

Deputy Chairperson To be appointed

Members Ms Cornelia Dempsey
Cr Ngāhuia Foreman
Mayor John Funnell
Ms Margaret Sagar
Mr Lee Vaughan

Quorum 3

**Julie Gardyne
Chief Executive**

Auditory Announcement

Please note that one of today's meeting participants has hearing loss. To support clear communication, please use the microphones, speak clearly, and keep your mouth visible to assist with lip-reading.

Reports Not Council Policy

The reports included in this agenda are provided for consideration only and do not represent Council policy unless or until they are formally adopted. If you require further information about any report, please contact the Chief Executive, the Chairperson, or the Deputy Chairperson.

Public Forum

Members of the public are welcome to address the Council or committee during the public forum at the start of the meeting. To participate, please complete the public forum request form available on Council's website by 4.00pm on the day prior to the meeting.

Livestreaming and Recording

Meetings held in the Council Chamber are livestreamed on Council's YouTube channel, and recordings are uploaded shortly after the meeting.

Karakia Timatanga – opening prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Tuia ki te mauri o te whenua	Connect to the life essence of the land
Tuia ki te mana o te tangata	Connect and respect to all
Tuia ki te pono, te aroha	Be honest and compassionate
Kia piki, kia eke	(As we seek) to improve, to exceed
Ki te taumata	Expectations
Hui e, Tāiki e	To aim/reach for the summit
	(As we) come together

Karakia Whakamutunga – closing prayer gifted by Iraia Bailey of Ngāti Tūwharetoa to Taupō District Council

Unuhia te rito o tēnei hui	Remove any angst/stress that may have arisen during this gathering
Kia wātea i runga	To be free of anything that impacts your wellbeing
Kia wātea i raro	
Aro ki te tika	That we will act with integrity
Aro ki te pae	As we pursue our goals
Hui e, Tāiki e!	(As we) come together

Order Of Business

- 1 **Karakia**
- 2 **Whakapāha | Apologies**
- 3 **Ngā Whakapānga Tukituki | Conflicts of Interest**
- 4 **Whakamanatanga O Ngā Meneti | Confirmation of Minutes**
Nil
- 5 **Ngā Ripoata | Reports**
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 - 5.6 Members' Reports 11
- 6 **Ngā Kōrero Tūmataiti | Confidential Business**
Nil

5.1 ELECTION OF DEPUTY CHAIRPERSON

Author: Dana Periam, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To elect the Deputy Chairperson of the Tongariro Representative Group for the 2025-28 Triennium.

NGĀ KŌRERORERO | DISCUSSION

At the Council meeting held on 31 March 2026, Council established the Tongariro Representative Group committee and appointed Cr Sandra Greenslade as the Chairperson. It is recommended that the committee appoints a Deputy Chairperson to chair meetings if the Chairperson is unavailable.

Clause 25 of Schedule 7 to the Local Government Act 2002 sets out the process to be followed for appointment of a deputy chairperson to a committee and is **attached** for members' information.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Committee elects a Deputy Chairperson for the 2025-28 Triennium.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group:

1. confirms that System ___ will be used to determine the election process for the Deputy Chairperson;
and
2. elects _____ as the Deputy Chairperson of the Committee for the 2025-28 Triennium.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Clause 25 to Schedule 7 of the Local Government Act 2002

5.2 PUBLIC FORUM

Author: Dana Periam, Legal and Governance Coordinator

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Committee. Any issue, idea or matter raised in public forum must fall within the Committee's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Committee during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Public Forums Extract from Standing Orders 2022-25

5.3 WELCOME TO THE TONGARIRO REPRESENTATIVE GROUP

Author: Dana Periam, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To provide information to support members of the Tongariro Representative Group in their role.

NGĀ KŌRERORERO | DISCUSSION

As this is the inaugural meeting of the Tongariro Representative Group for the 2025-2028 Triennium, some information is set out below to support members.

General

The Tongariro Representative Group represents and acts as an advocate for the interests of the Tongariro area.

Terms of Reference

The terms of reference for the Tongariro Representative Group Committee are **attached** (Attachment 1).

Structure of Council and key contacts

Taupō District Council is governed by the Mayor (elected at-large) and 12 councillors elected via wards. There are four general wards and one Māori ward (Te Papamārearea, which covers the whole District):

- Taupō Ward (7 councillors);
- Mangakino Ward (1 councillor);
- Taupō East Rural Ward (1 councillor);
- Tūrangi-Tongariro Ward (1 councillor); and
- Te Papamārearea Māori Ward (2 councillors).

Mayor and councillor contact details are available on Council's website: [Mayor and Councillors - Taupō District Council \(taupodc.govt.nz\)](#)

The elected Council has one employee, being the Chief Executive. The Chief Executive employs all the staff (also known as 'officers'). Taupō District Council's Chief Executive is Ms Julie Gardyne.

Reporting to the Chief Executive are members of Council's Executive Team (ET):

- General Manager Community Infrastructure and Services, Mr Tony Hale
- General Manager Organisation Performance, Ms Sarah Matthews
- General Manager People and Community Partnerships, Mr Hadley Tattle
- General Manager Strategy and Environment, Mr Warrick Zander

Leaders of the teams within each of the Executive Team members' portfolios form part of Council's Enterprise Leadership Team (ELT).

On 31 March, Council established the Tongariro Representative Group for the 2025-28 Triennium. The Tongariro Representative Group Chairperson is Cr Sandra Greenslade. More information about Council's committee structure is available on Council's website:

<https://www.taupodc.govt.nz/council/meetings/standing-committees>

Officers have been assigned to support Council's representative groups. For the Tongariro Representative Group, the key officer is ET member Hadley Tattle. Governance team members (committee advisors) are also available to support anything relating to your Group meetings.

Meeting dates and procedures

The Tongariro Representative Group will meet every two months at Te Mataapuna, Tūrangitukua Park, Hirangi Road, Tūrangi. Here are the 2026 meeting dates (all Wednesdays):

- 3 June;
- 5 August;
- 7 October;
- 2 December.

Standing Orders and Code of Conduct

The Tongariro Representative Group is a committee of Taupō District Council. As such, it is required to adhere to Council's Standing Orders (S.O.s). Standing Orders set out the procedural rules to be followed to ensure meetings run smoothly. Much of the content of Standing Orders comes from the Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA). Standing Orders can be accessed via Council's website ([Taupo District Council Standing Orders 2022-2025.pdf](https://www.taupodc.govt.nz/standing-orders) ([taupodc.govt.nz](https://www.taupodc.govt.nz))). Here are a few key points to note:

- The date, time and place of all meetings must be advertised to the public (S.O. 8).
- Agendas (S.O. 9) will be produced at least two clear working days prior to meetings. At Taupō District Council, agendas are generally produced one week prior.
 - o Agendas will set out the items to be discussed.
 - o Items not on the agenda may only be discussed or dealt with if the meeting passes a resolution to that effect (S.O.s 9.12 and 9.13).
 - o From time to time, there may be items to be discussed with public excluded. Such items may only be considered with public excluded if LGOIMA withholding grounds apply; and if the meeting resolves in public session to consider those items in confidence (S.O. 9.14).
 - o If you would like to request an item to be included on an upcoming meeting agenda, please discuss with your Chairperson in the first instance.
- Karakia or other statements may be used to open and close meetings.
- The quorum for this Group is 4 members. This is the minimum number of members who need to be present at the start and throughout meetings (S.O. 11).
- Meetings are open to the public and may be recorded. Public requests to record should be referred to the Chairperson prior to the meeting (S.O. 12.4).
- Apologies are called for at the start of meetings and recorded (S.O. 13.4). If you need to tender your apology, please notify the Chairperson, Enterprise Leadership Team liaison and the committee advisor for the meeting beforehand.
- Matters coming to you via agendas must be considered and resolved by majority vote. In the case of an equality of votes, the Chairperson has a casting vote.
 - o For each matter before the Group/committee, you will have an opportunity to ask questions following your consideration of the information provided on the agenda and any research you may have done prior to the meeting. Once you have gathered all the information you need to make a decision at the meeting, you can then 'move' (propose) a motion. This motion must then be 'seconded' before the Group can discuss it. After the motion has been discussed, the Chairperson will then 'put it to the vote' and each member can either vote in favour, against, or abstain from voting.
 - o See S.O. 19 for more details about voting.
- If you wish to speak during a meeting, simply raise your hand to indicate this to the Chairperson. At Taupō District Council meetings, the convention is that members speak "through the Chair". This simply shows respect for the role of the Chairperson, acknowledging they are managing the flow of the meeting including speaking order.
- The Chairperson decides all procedural points of order (S.O. 26.5).

- All elected and appointed members must speak and act respectfully at meetings (S.O. 20). Council has a Code of Conduct in place. This document can be viewed on Council's website via this link: [What is a Code of Conduct \(taupodc.govt.nz\)](http://www.taupodc.govt.nz) The Code of Conduct applies to the Mayor, councillors and appointed members of Council representative groups/committees.
- Minutes of all formal Council and representative group/committee meetings must be kept (S.O. 28). The committee advisor supporting the meeting will ensure the minutes are prepared as soon as possible after the meeting and included on Council's website as well as the next agenda to be confirmed as a true and correct record.
- You may encounter a situation where you feel you have a conflict of interest in relation to an agenda item. Conflicts of interest can be pecuniary (financial) or non-pecuniary. See S.O.s 20.7 and 20.8 for more information and seek guidance if in doubt.

Raising issues

As mentioned above, if you would like to see a specific item on a future meeting agenda, please contact your Chairperson. In between meetings however, you may be approached by members of your community seeking support and / or resolution to issues arising. The fastest way to raise these issues is to lodge a 'service request'. You (or the person seeking assistance) can do this by:

- Telephoning Council on 376 0899 or 0800 ASK TDC
- Emailing info@taupo.govt.nz
- Completing an online form via the Taupō District Council website: [Contact Us: Contact Us - Taupo District Council](#)
- Visiting one of Council's three customer service centres in the Taupō district:
 - o Taupō (30 Tongariro Street);
 - o Tūrangi (1 Ngawaka Place); and
 - o Mangakino (Rangatira Drive, Mangakino).
- Submitting a request via Antenna.
- Facebook message/webchat.

WHAKAKAPINGA | CONCLUSION

It is recommended that the information is received.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the information provided to support members in their role for the 2025-2028 Triennium.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Tongariro Representative Group Terms of Reference and Delegations 2025-28

5.4 PROJECT UPDATES

Author: Hadley Tattle, General Manager People and Community Partnerships

Authorised by: Hadley Tattle, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

To provide progress updates on projects occurring in the Tongariro area.

NGĀ KŌRERORERO | DISCUSSION**Project Updates****Erosion Control - Kuratau**

The erosion control structures have been repaired. Further hapū engagement has been delayed while the correct communication channels are being resolved and until the hapū and marae are appropriately resourced.

Omori / Kuratau Slip

A request for tender on GETS went live on 5 May 2026 to complete repairs. Stakeholder engagement is progressing. There are some time concerns with the project due to a delay from the consultant in receiving tender documentation. The next step will be an evaluation and award of the tender.

Drinking Water Standards New Zealand (DWSNZ) Drinking Water Membrane Plant Upgrades

Construction of 4 new membrane water treatment plants at Hatepe, Kinloch, Motuoapa and Omori are underway and partially complete, to enable compliance and safe water for the community. For Hatepe, the geotechnical work has been completed and detailed design work is underway. The work in Motuoapa is progressing well and is on track to start commissioning in late May/early June.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the progress updates on projects.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.5 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS

Author: Marama Isherwood, Southern Lake Taupō Engagement Partner

Authorised by: Hadley Tattle, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

This item is for the Committee to receive community engagement and hot topic updates within Tūrangi.

NGĀ KŌRERORERO | DISCUSSION**Community Engagement**

The Southern Lake Taupō Engagement Partner will provide an update on community engagement.

- Tūrangi Reserves Management Plan
- Tūrangi Wharepaku
- Tūrangi Mens Shed
- Civic Education
- Matariki
- FlagTrax
- Omori Water Treatment Plant
- Long-term Plan (LTP) Engagement
- Waiata Wednesdays

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.6 MEMBERS' REPORTS

Author: Dana Periam, Legal and Governance Coordinator

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil