

ATTACHMENTS

Ordinary Council Meeting

24 September 2019

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Ordinary Council Meeting Minutes

27 August 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 27 AUGUST 2019 AT 1.30PM**

PRESENT: Cr Barry Hickling (in the Chair), Cr John Boddy, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Christine Rankin (until 2.36pm), Cr Maggie Stewart, Cr John Williamson

IN ATTENDANCE: Chief Executive, Head of Finance & Strategy, Head of Operations, Head of Regulatory & Risk, Head of Economic Development & Business Transformation, Head of Community, Culture & Heritage, Head of Democracy, Governance & Venues, Finance Manager, Infrastructure Manager, Asset Manager Transportation, Asset Manager Water and Waste, Senior Monitoring & Compliance Officer, Commercial Manager, Senior Communications Advisor, Team Leader Strategic Partnerships, Democratic Services Officer

Mr Te Takinga New, Chairperson, Turangi/Tongariro Community Board

MEDIA AND PUBLIC: Taupō Times

Taupō Weekender

New Zealand Transport Agency representatives, Ms Junine Stewart and Messrs John Garvitch and Craig McKibbin

Two members of the public

Note: Cr Christine Rankin left the meeting at 2.36pm. She was not present for resolutions TDC201908/09-14 and TDC201908/C04-C06.

The Chief Executive advised that neither His Worship the Mayor nor the Deputy Mayor were present, so there was a need for members to elect a Chairperson for the meeting.

TDC201908/01 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr John Boddy

That, pursuant to Standing Order 13.1, Council elects Cr Barry Hickling to be Chairperson for this meeting.

CARRIED

Cr Barry Hickling assumed the Chair and welcomed everyone to the meeting, noting that the meeting was being streamed live via webcam. Cr Tangonui Kingi recited an opening karakia.

1 APOLOGIES

TDC201908/02 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Maggie Stewart

That the apologies received from His Worship the Mayor, David Trewavas, Crs Rosie Harvey and Kirsty Trueman (for absence) and Cr Christine Rankin (for early departure) be accepted.

CARRIED

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2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES**3.1 ORDINARY COUNCIL MEETING - 30 JULY 2019**

In answer to a question about the Mangakino sportsground changing facilities, the Chief Executive advised that no external funding had been secured to date, but applications had been lodged.

TDC201908/03 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr John Boddy

That the minutes of the Council meeting held on Tuesday 30 July 2019 be confirmed as a true and correct record.

CARRIED**4 RECEIPT OF MINUTES****4.1 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 5 AUGUST 2019****TDC201908/04 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Rosanne Jollands

That Council receives the minutes of the Taupō Airport Authority Committee meeting held on Monday 5 August 2019.

CARRIED**5 POLICY AND DECISION MAKING****5.1 CONSIDERATION OF RECOMMENDATION FROM AUDIT & RISK COMMITTEE - 19 AUGUST 2019 - BUSINESS CONTINUITY PLANNING****TDC201908/05 RESOLUTION**

Moved: Cr Maggie Stewart

Seconded: Cr Tangonui Kingi

That Council adopts Audit & Risk Committee recommendation AR201908/07 and therefore approves unbudgeted expenditure of \$13,660 + GST for the purpose of continuing with the business continuity programme as detailed in the AON and RiskLogic proposal.

CARRIED**5.2 PROPOSED SPEED CHANGES TO STATE HIGHWAY 1, SOUTH OF TAUPŌ TO TURANGI**

The Asset Manager Transportation introduced New Zealand Transport Agency (NZTA) representatives Ms Junine Stewart (area programme manager, Waikato Safe Network programme) and Messrs John Garvitch (senior safety engineer) and Craig McKibbin (community engagement manager).

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The NZTA representatives explained the background to the review of speed limits on State Highway 1 Taupō to Motuoapa; and the engagement process underway. The following comments were noted during questions, answers, and related discussion:

- Statistics show that New Zealand performs poorly in terms of road safety when compared with other OECD countries.
- Even when speed is not the cause of a crash, it contributes to the severity of the crash.
- This particular stretch of state highway was the first in Waikato to be reviewed as part of the Safe Network Programme.
- Public engagement would include 'drop in' sessions at the Taupō market, Waitahanui kura and Turangi New World.
- Formal consultation would start in October 2019.
- The Wairakei business case was in the pre-implementation stage. The Taupō to Waiouru business case was on hold temporarily. Once funding had been allocated, the work on that business case would continue in conjunction with the speed management programme.
- Reasons for reducing speed limits on State Highway 1 Taupō to Motuoapa included mixed use of the road; Motutere camp ground traffic; inconsistent treatments between settlements; steep drop-offs; tight corners; noise and vibration from trucks, especially at night; crash history; and increased traffic volumes.
- Reducing speed limits would not have a significant impact on travel time.
- 80 km/hr may be more appropriate for difficult sections of the state highway, while 100 km/hr could be retained for the easier sections.
- The Turangi/Tongariro Community Board had expressed a desire for the review to be extended to Turangi, with particular attention to bridges. The NZTA representatives advised that it was too soon to confirm if this was going to be possible, but the points made by the Community Board would certainly be considered.
- A formal Council submission would be lodged in due course.

Members received the information, noting that the proposed changes extended south to Motuoapa, not Turangi.

TDC201908/06 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr John Boddy

That Council receives the New Zealand Transport Agenda report on proposed speed changes to State Highway 1, south of Taupō to Motuoapa and notes that feedback on any of the proposed speed limit changes can be provided to the New Zealand Transport Agency during its submission process.

CARRIED

5.3 LAKE TERRACE REMEDIATION - UNBUDGETED EXPENDITURE

The Chief Executive introduced the item and expressed his pride in the way staff had reacted to the water main burst, which was a major event for the Taupō district. He acknowledged the work of the Infrastructure Manager, Denis Lewis. He added that it was not possible to explore causation at this stage, as an investigation by Waikato Regional Council was currently underway.

The Infrastructure Manager provided an update on the status of work and showed a breakdown of costs on the screens in the Council Chamber (A2546210). The following points were noted:

- Ruapehu Street would be opened shortly, hopefully the next day.
- The south bound lane was on track to be opened the following week, and the north bound lane would follow approximately one week after that.
- Another significant milestone had been achieved the previous week, with the storm water system being brought online. This meant that it was no longer necessary to pump stormwater during periods of rain.

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- Costings for the construction work were estimates. With an ordinary construction project, a designer would produce designs, which would be passed on to the contractors to quote or tender on. For this particular piece of work however, the design was being done concurrently with construction.
- The event had provided the opportunity for a down stream defender unit to be installed in that location. The wall was being built around the unit.
- The expenditure would cover initial response and remediation (physical works).

The Finance Manager addressed the Council and the following points were noted:

- Council had been building resilience into its balance sheet in accordance with its financial strategy. This included a disaster recovery reserve of \$1.9m.
- Council's net debt position was considerably better than a few years ago.
- Overall, Council's balance sheet was looking good and the unbudgeted expenditure could be absorbed. Some programmes may be delayed and/or substituted as a result.
- The project was complex and it was recommended that different funding streams be used (outlined on p3 of the report).

In answer to a question, the Chief Executive explained that the recommended funding streams did not include the TEL fund, as specific water, wastewater and disaster recovery reserves existed and the TEL fund was an income-generating scheme, so would only be used as a last resort.

The Head of Operations added that the renewals programme would be continued wherever possible. It was important to continue to maintain Council's compliance record.

In relation to the potential renewal of the Ferry Road water main, the Infrastructure Manager advised that traffic management arrangements were yet to be confirmed, but there would be some form of road closure / disruption to traffic. Access would be maintained wherever possible.

Members agreed with the recommended funding streams detailed in the report, i.e. disaster recovery reserve \$1.9m; transfer of 2019/20 Annual Plan budget for Two Mile Bay (Boat Ramp) Stormwater improvement device \$170k; water and wastewater reserves; potential funding from Ministry of Civil Defence & Emergency Management; and loans. It was also agreed that renewal of the Ferry Road water main should be included and amounts were updated accordingly.

TDC201908/07 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That Council retrospectively approves;

1. Unbudgeted expenditure of \$5m [excl. GST] for the initial response & reinstatement of the Lake Terrace remediation.
2. The engagement of Downer New Zealand under a standard contract form NZS 3910, on a cost plus fixed fee.
3. That Council accepts the Contract Estimate for TDC/1920/294 for Lake Terrace Water Main Burst Remedial Works submitted by Downer New Zealand Limited for the estimated sum of \$4.29m [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
4. The engagement of WSP Opus to provide professional services at an estimated cost of \$460,000 [excl. GST].

CARRIED

5.4 EXTENSION OF TESTING SERVICES AGREEMENT

The Senior Monitoring and Compliance Officer updated the total cost amount to \$170,406 which reflected the three month extension sought.

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TDC201908/08 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr John Boddy

That Council approves an extension of the Testing Services Agreement with Century Drilling and Energy Services (NZ) Limited (MB Century) to 31 May 2020 for total cost of \$170,406 [excl. GST] (\$56,802 per month).

CARRIED**5.5 KINLOCH WASTEWATER TREATMENT PLANT UPGRADE PROGRAMME**

The Asset Manager Water and Waste summarised the report and answered questions of clarification.

Cr Christine Rankin left the meeting at this point (2.36pm).

TDC201908/09 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr John Williamson

That Council receives this report and acknowledges the change in project scope, timing and budget related to Kinloch wastewater treatment plant capital works programme.

CARRIED**5.6 129 SPA ROAD RE-DEVELOPMENT**

The Team Leader Strategic Partnerships provided a brief summary and introduced Mr Wate Lewai, a representative from the youth project engagement team.

TDC201908/10 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr John Williamson

That Council directs Officers to commence the master planning process for a social development hub on 129 Spa Road, incorporating the Taupō Youth Hub per Council's Long Term Plan.

CARRIED**5.7 COUNCIL'S JUNE FINANCIAL REPORT**

The Chief Executive introduced the report and heads of department summarised their respective sections and answered questions, with additional points as noted below:

- The 2018-19 accounts were currently being audited. The information presented to this meeting was in draft format; the final numbers would be different, as they would include for example revalued assets. The final position would be favourable (\$2.8m ahead of budget).
- The outcome of the application to the provincial growth fund was due on 12 September 2019. Elected members would be kept informed.
- Enterprise Great Lake Taupō had recently presented to the Turangi/Tongariro Community Board on work underway in the Turangi/Tongariro ward.

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TDC201908/11 RESOLUTION

Moved: Cr John Williamson
Seconded: Cr Rosanne Jollands

That Council notes the information contained in the Financial report for June 2019.

CARRIED**5.8 COUNCIL ENGAGEMENTS SEPTEMBER 2019 AND CONFERENCE OPPORTUNITIES**

The Head of Democracy, Governance & Venues advised that a workshop would be scheduled to discuss the results of the resident satisfaction survey.

Cr John Williamson offered to attend the Zone 2 meeting in Whakatāne on Thursday 19 and Friday 20 September 2019.

TDC201908/12 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Anna Park

1. That Council receives the information relating to engagements for September 2019.
2. That Council approves the attendance of Cr John Williamson at the Zone 2 meeting taking place in Whakatāne on Thursday 19 and Friday 20 September 2019.

CARRIED**5.9 MEMBERS' REPORTS**

The following verbal reports were received:

Cr Maggie Stewart reported that she had represented Council as part of youth engagement exercises at the Taupō-Nui-a-Tia and Tauhara colleges. Amazing engagement was coming through from the colleges and the process had been rewarding.

Cr Rosanne Jollands

- Together with Cr Barry Hickling, Cr Rosanne Jollands had attended several stakeholder meetings to discuss the future of the Taupō Museum and Art Gallery, including potential funding sources.
- Thanked members for approving funding to attend the Ministry for the Environment's *Making Good Decisions Chairperson re-certification course*; and advised that she had successfully completed the course.

Cr John Williamson

- Attended the Friends of the Museum Annual General Meeting, along with Cr Rosanne Jollands. There had been a good turnout and positive conversations about the Museum & Art Gallery project in the Long-term Plan.
- Attended a Lake Taupō catchment meeting on 29 July 2019 and co-presented an update following the Lake Terrace water main burst.

Cr Barry Hickling advised that he had been part of a group hosting a delegation from Jiangsu Province (9 August 2019).

Cr John Boddy advised that he had been part of a group hosting a delegation from Shaoxing (23 August 2019).

At the conclusion of members' reports, the Chairperson of the Turangi/Tongariro Community Board, Mr Te Takinga New, thanked elected members who had attended the recent workshop with the Community Board. He added that he was part of a delegation visiting Turangi's sister city, Kitoshiobara, Japan, in September 2019.

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TDC201908/13 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Tangonui Kingi

That Council receives the reports from members.

CARRIED**6 CONFIDENTIAL BUSINESS****TDC201908/14 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr John Boddy

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 30 July 2019	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 6.2 Receipt of Confidential Portion of Minutes - Taupō Airport Authority Committee - 5 August 2019	Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 6.3 Presentation of Offer to Purchase 650 Lake Terrace, Taupō	Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on,	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

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	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
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I also move that *Mr Jamie Keehan, Hard As Developments Ltd* be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of item 6.3 – offer to purchase 650 Lake Terrace, Taupō.

CARRIED

The meeting closed at 3.28pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 24 September 2019.

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CHAIRPERSON

Ordinary Council Meeting Minutes

3 September 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 3 SEPTEMBER 2019 AT 1.00PM**

PRESENT: Cr Rosie Harvey (in the Chair)(until 2.40pm), Cr John Boddy, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr John Williamson

IN ATTENDANCE: Head of Regulatory & Risk, Head of Finance & Strategy, Head of Operations, Infrastructure Manager, Asset Manager Transportation, Asset Manager Water, Policy Advisor, Democratic Services Officer

MEDIA AND PUBLIC: Three members of the public

Note: Cr Rosie Harvey left the meeting at 2.40pm and Cr Barry Hickling chaired the meeting from that point onwards. Cr Harvey was not present for resolution TDC201909/04.

1 APOLOGIES

TDC201909/01 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Tangonui Kingi

That the apologies received from His Worship the Mayor, David Trewavas and Crs Christine Rankin, Maggie Stewart and Kirsty Trueman be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

Nil

4 POLICY AND DECISION MAKING

4.1 TO RECEIVE, HEAR AND DELIBERATE SUBMISSIONS ON THE DRAFT ROAD ENCROACHMENT POLICY 2019 AND THE DRAFT WATER SUPPLY STRATEGY 2019

The Policy Advisor summarised the two submissions received on the draft Road Encroachment Policy, one from Mr Hugh Wake and one from the New Zealand Walking Access Commission.

In answer to questions the Infrastructure Manager advised that:

- Vehicles were not allowed to park on footpaths.
- To prevent vehicles parking on berms, signage would need to be erected. This was not a practical approach.
- Advertising flags could be used by businesses in the central business district, provided they meet the District Plan rules.

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3 September 2019

In relation to the New Zealand Walking Access Commission submission, the Policy Advisor confirmed that all proposed changes were acceptable, however it was the staff recommendation that the name of the policy remain the "Road Encroachment Policy"; and that the "types of road reserve encroachments not covered by [the] policy" in Appendix 1 remain, to make those exclusions clear to the reader.

Members decided to adopt the Road Encroachment Policy 2019 with changes as proposed by the NZ Walking Access Commission, with the exception of the proposed name change and the deletion of the "types of road reserve encroachments not covered by [the] policy" in Appendix 1.

TDC201909/02 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr John Williamson

1. That Council receives the submissions on the Draft Road Encroachment Policy 2019.
2. That Council adopts the Road Encroachment Policy 2019, with changes as proposed by the NZ Walking Access Commission, with the exception of the name and the exclusions clause (for the avoidance of doubt, the name of the policy will be the Road Encroachment Policy 2019).

CARRIED

Full copies of draft Water Supply Strategy submissions 1, 2, 3 and 4 had been emailed to members the day prior to the meeting (A2546436). Although not attached to the agenda, all substantive points had been included on pp68-71 of the agenda.

The following submitters addressed the Council, with additional points and answers to questions noted.

4 - Ms Catriona Eagles on behalf of Wairakei International Golf Course

- Emphasised the importance of aligning the Water Supply Strategy with the District Economic Strengthening Strategy, particularly in relation to Wairakei Tourist Park.
- Future developments in Wairakei Tourist Park would require increased water supply and the infrastructure capacity would therefore need to be increased.

The Policy Advisor showed links to websites provided by submitter 5 – Lakes and Waterways Action Group and staff answered questions of clarification.

The Head of Finance & Strategy advised that water meters / rating for water would be revisited as part of the next Long-term Plan process. The Asset Manager Water added that water loss was difficult to calculate in the absence of meters, but work was already underway to determine water loss across the district.

5 – Ms Jane Penton on behalf of Lakes and Waterways Action Group

Ms Penton tabled a document in support of the Lakes and Waterways Action Group submission (A2555227).

- Water tanks were not a new idea for councils, promoting water efficiency and use of grey water.
- Taupō residents had shown they were capable of reducing water use, following the water main break on Lake Terrace in July 2019.
- Council was asked to 'lead by example' and incorporate water conservation and grey water tanks into new developments, for example the civic administration building. Also stick to recommended times of watering.
- A 'water festival' would be a great way to promote water as a precious resource. Neighbourhood incentives for saving water were also effective.
- Drinking water improvements planned for later years should be brought forward.
- Use of water for power generation – it was important to monitor this in terms of downstream effects including waste, tourism, lower water levels in the lake, increased algal blooms and so on.
- Reduced water use would hopefully lead to reduced sewerage treatment costs.
- All new builds should have water collection tanks.

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The Asset Manager Water addressed the Council and together with the Head of Operations and the Policy Advisor, answered questions. The following points were noted:

- The Water Supply Strategy would be Council's high-level guiding document; and the Water Supply Implementation Plan would be the "nuts and bolts" sitting under the Strategy. Council would receive regular updates on Implementation Plan targets achieved.
- The Water Supply Strategy would inform the upcoming District Plan review.
- The Strategy would not operate in isolation. Council would work collaboratively with other partners to develop water conservation initiatives, for example.
- One of the projects within the Implementation Plan was development of a new model for water charging. This would be consulted upon via future Long-term Plan processes.

Members asked staff to incorporate use of water collection tanks into the Water Supply Implementation Plan. They also supported inclusion of education programmes to raise awareness of the importance of water conservation. In answer to a question, the Head of Finance & Strategy advised that if Council wished to offer incentives to residents who reduced their water consumption, that would need to be included in a future Long-term Plan.

Members then considered each submission received on the draft Water Supply Strategy, along with staff recommendations.

Deputy Mayor, Cr Rosie Harvey advised that she had to leave the meeting and vacate the chair, therefore there was a need to elect a chair for the remainder of the meeting.

TDC201909/03 RESOLUTION

Moved: Cr John Boddy

Seconded: Cr Anna Park

That, pursuant to Standing Order 13.1, Council elects Cr Barry Hickling to be Chairperson for the remainder of this meeting.

CARRIED

Cr Rosie Harvey left the meeting at this point (2.40pm) and Cr Barry Hickling assumed the Chair.

Members continued to work through the submissions.

In answer to a question, the Asset Manager Water advised that the Long-term Plan included two reservoirs to the north of the river in future years – one in Brentwood and the other near Poihipi Road.

The following changes to staff recommendations were made:

- Expand the response to submission point 4.4 – some areas not included due to lack of forecast growth; and provide more detail on how development contributions work.
- Submission point 5.5 reference to Waikato Regional Council guidelines – do not support mention of these documents.
- Submission point 6.3 – amend "vision" heading to "Taupō District Council Vision".

In relation to the submission received from Tūwharetoa Māori Trust Board, the Policy Advisor explained that several of the changes requested had been included in a "tracked changes" version of the draft Water Supply Strategy. This could be emailed to members for further consideration and brought back to the Council meeting on 24 September 2019. The draft response letters would also be emailed for members to check.

TDC201909/04 RESOLUTION

Moved: Cr John Boddy

Seconded: Cr Anna Park

That Council receives the submissions on the Draft Water Supply Strategy 2019.

CARRIED

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5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at 3.13pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 24 September 2019.

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CHAIRPERSON

Mangakino/Pouakani Representative Group Meeting Minutes

16 July 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING
HELD AT THE BOARDROOM, MANGAKINO SERVICE CENTRE, MANGAKINO
ON TUESDAY, 16 JULY 2019 AT 10.00AM**

PRESENT: Cr Kirsty Trueman (in the Chair), Mayor David Trewavas, Cr Barry Hickling, Cr Tangonui Kingi, Mrs Lisa de Thierry, Mr Mark Seymour

IN ATTENDANCE: Chief Executive, Head of Democracy, Governance & Venues, District Parks Manager, Project Management Advisor, Senior Reserves Planner, Strategic Partnerships Advisor, Parks Cadet Officer, Democratic Services Support Officer

MEDIA AND PUBLIC: DGLT general manager Jane Wilson plus six members of the public

- Notes:
- (i) *The Chair welcomed everyone and opened the meeting with a karakia.*
 - (ii) *Items were heard in the following order: 1 - 4.1 (funding applicant presentations portion only), 4.3-4.4, 4.1 (resumed with funding deliberations and allocations); 4.7, 4.2, 4.5-4.6, 4.8.*
 - (iii) *An apology was noted from Head of Operations, Kevin Strongman.*
 - (iv) *Mayor David Trewavas left the meeting at 12.58pm and was not present for resolutions MP201707/03, 07, 08 and 09.*
 - (v) *Cr Barry Hickling left the meeting (at 12.36pm) and re-entered the meeting at 12.38pm.*
 - (vi) *Mrs Lisa de Thierry left the meeting (at 12.37pm) and re-entered the meeting at 12.39pm.*
 - (vii) *Mr Mark Seymour left the meeting (at 12.58pm) and re-entered the meeting at 1.03pm.*

1 APOLOGIES

With there being no apology received from Miss Memory Te Whaiti and a high frequency of absences, a member asked for clarification on Council's protocols regarding meeting apologies as it was their opinion that the frequent non-attendance was unacceptable. The Head of Democracy, Governance & Venues explained that if a member failed to attend three consecutive meetings with no apology given, their membership could be terminated. Discussion ensued and concluded with members' requesting that the Head of Democracy, Governance & Venues look into amending the applicable clause in relation to non-attendance by lowering the allowance to be less than what was currently stipulated (three).

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 21 MAY 2019

The following updates were noted in relation to the minutes:

- Council were to take a look at the pot holes by the doctor's surgery.
- Mr Matt Storm had been appointed to the Mangakino Police as at 1 July, and had taken up residence in Mangakino along with his family.
- Page 7 'Update from the Mangakino Community Coordinator' (first bullet) – replace 'Show and Shine' with 'Mangakino Lake Hop'.

MP201907/01 RESOLUTION

Moved: Cr Tangonui Kingi

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Mangakino/Pouakani Representative Group Meeting Minutes

16 July 2019

Seconded: Cr Kirsty Trueman

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 21 May 2019 be confirmed as a true and correct record.

CARRIED**4 REPORTS****4.1 COMMUNITY GRANTS 2019/20**

The following people spoke to their respective grants applications and answered member questions:

Mr Glyn Wooller, Waikato River Trails

- Application was for \$2,199.00 for the Waikato River Trails Summer Sizzler event on 11 January 2020.
- Anticipated up to 500 entrants (359 entrants at last year's event).
- All entrants would receive a medal and photo.
- Included running and walking legs to make the event accessible to as many people as possible.
- The Trust was not a commercial enterprise therefore tried to keep pricing at a reasonable level; however, needed to generate some profit to justify future events.
- Entry fees ranged from \$5.00 for children to enter the 6 kilometre event, through to \$60.00 per adult for entry in the 22 kilometre event. There were also early bird prices available until the end of August.
- Community grants sponsorship would support showcasing Mangakino as it was anticipated that the event would bring up to 800-1000 people into town. These events were also a good way to demonstrate to Council the value of trails in communities.
- It was difficult to extract precise data from MarketView reports on spend generated in Mangakino as a result of local events as the reports only captured electronic / credit card spend and not cash transactions.

Ms Christine Holland, Mangakino Festival Committee

- Application was for \$2,279.77 to purchase a snow cone (slushy) machine plus a barbecue and gas bottle.
- People were aware that they had a small pool of equipment and often asked to borrow it. Had since decided that equipment would be free to community groups and a small hireage fee would be applied for private use.
- A member noted that a slushy machine did not align with Council's community health and wellbeing goals.
- Costs to hire a slushy machine for the Christmas parade were around \$87.00.
- Tickets were sold for \$2.00 each at the Christmas parade. Children could use these to either purchase a shaved ice slushy, face painting, candy floss, or put towards any other available activities.
- Snow cone machine quote was circa \$950, which included freight and supply of some flavourings. The barbecue was around \$1,200 plus gas bottle costs.

Ms Christine Holland, Mangakino and Districts Seniors Citizens Association Incorporated

- Application was for \$4,922.00 to purchase new chairs for the hall.
- Total cost to replace full stock of chairs was in the vicinity of \$17k-\$18k.
- Supplied quote was for 10 chairs with arms (which would support elderly people who struggled to get of chairs without arms) plus 10 chairs without arms.
- Would replace more chairs as funds permitted.
- The current chairs were very uncomfortable; the (quoted) chairs had a comfort rating of between 5-6 hours.
- Clarified that the application stated that only 20 people would benefit from the grant based on the number of chairs requested. However, the hall was frequently used by various groups and for community meetings with 80-100 people in attendance.
- Current 50+ club membership was 48.

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- Had 112 chairs in the main hall. Wanted to replace those first followed by the chairs in the card room.

Ms Lara Davies, Mangakino Central Charitable Trust

- Application was for \$7,000.00 to support and grow the 'Young Guns' youth programme.
- A survey of working parents interested in using the programme had not yet been undertaken.
- Would look to align holiday programmes to support working parents.
- Extended programme hours would be Monday-Friday from 3.00pm-6.00pm.
- Currently used Mangakino School as their base but that arrangement was expected to end in the near future, as the room was scheduled to be demolished. Confirmed that they could use the Senior Citizens Hall; rent portion within the application was for hire fees.
- Members suggested using the school gym as a base as it was a purpose built facility for sporting activities.
- The programme was free of charge. Going through the Out of School Care and Recreation (OSCAR) application process with a view to claiming subsidies in future.
- Currently had 30 children per day on the programme. Would look to extend numbers as demand increased and long-term, would like to include Whakamaru and Atiamuri as both areas had no afterschool care.
- There were 5 children on the waiting list.
- A member liked the trial idea as 7.30am to 6.00pm was a very long day for children.
- Providing positive activities and engagement for children was important. Had also visited local St Johns and the fire brigade.

Mr Jason Wright, Mangakino School

- Application was for \$5,116.86 to purchase 5 computers, plus peripherals and an Adobe Creative Suite.
- The capacity and functionality of desktop computers was much greater than hand-held devices and would increase students digital capabilities and learnings as well as prepare them for using computers at high school.
- Would look to increase number of computers in future - eventually may be able to offer evening classes to the community.
- Wanted to produce good quality enquiry-based media products e.g. newspapers for school and the community (handheld devices did not have the capacity to run the required software for that).
- There were 52 year 1-8 students on the roll.
- Devices were leased and paid for by the Ministry of Education (MOE). The school received an operations grant but there was not enough surplus funds to purchase / provide the requested software.
- The quotes provided were for the purchase of ex-industry reconditioned high-end machines that would last for at least 3-years.

Miss Kristen Karauna, Mangakino Rugby League Club Incorporated

- Application was for \$3,904.25 to purchase tracksuits for the club's juniors.
- The rugby league season would end in August 2019.
- The kids would be allowed to keep the tracksuits.
- Would order one size bigger (than current size) to maximise wear.
- Quote was sourced from Auckland based business Maxprint ScreenPrinting & Embroidery who were formerly based in Taupō for many years. A member suggested Brandfuel as an alternative Taupō based supplier.
- Club fundraising efforts would be ongoing.
- Adult tracksuits had the Taupō District Council logo on one side and Mangakino on the back.
- Junior tracksuits would have each individual child's surname on them so they could get passed on to the next family member.

Ms Tarsh Bradford, Taupō Bluelight

- Application was for \$10,433.92 to run the Whaia te Mana Youth Programme at Mountview School,

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Taupō.

- The pilot programme was based on Professor Mason Durie's Māori health and wellness model 'Te Whare Tapa Whā'. The model focused on four key areas of health: psychological, spiritual, physical, and family.
- One in 20 New Zealand children aged 14-years and under were already known to police. Police and Bluelight were trying to reduce these numbers through intervention and positive engagement in various youth programmes.
- Planned to run the 10-week programme during school hours in term 3, with an overnight weekend camp included to utilise practical skills learned.
- All intermediate school-aged children would participate in the programme.
- Bluelight would look into funding options to cover costs for a Bluelight so the programme could be delivered in other schools across the district.
- Mangakino came under Tokoroa Bluelight; Taupō Bluelight area went as far as Whakamaru.

Members discussed the current district community grants, in particular the fact that Turangi and Mangakino were grants distributors but Taupō was not. The Chief Executive noted that the grants policy was coming up for review soon, which would be an opportune time to reconsider how community grants were distributed and make any desired changes.

Mr Seymour advised that he had phoned Ms Avril Boswell, the contact person listed on the Atiamuri Community Recreation Club application regarding their application for a cabinet to house a defibrillator. He was told that the defibrillator had not yet been purchased; the cabinet would be attached to Ms Boswell's holiday home residence at 23 Monowai Drive, Atiamuri. He also enquired about cell phone coverage and was told that the reception was very good.

The Head of Democracy, Governance & Venues advised that the Atiamuri community was relatively small and would most likely be aware of where the defibrillator would be located however, appropriate public signage should be installed. The District Parks Manager undertook to follow up with a site visit to find a suitable location for the sign.

MP201907/02 RESOLUTION

Moved: Mr Mark Seymour
Seconded: Mrs Lisa de Thierry

1. That the Mangakino/Pouakani Representative Group approves/declines the following applications for the 2019/20 financial year:
 1. \$2000.00 *Waikato Youth Empowerment Trust to offer the Kiwican programme in Mangakino and Whakamaru.
 2. \$1000.00 Atiamuri Community Recreation Club to purchase a cabinet for a defibrillator.
 3. \$500.00 Mangakino District Services & Citizens Club Inc. to repaint carparking lanes including disabled parking.
 4. \$2000.00 *Waikato River Trails Trust for the Summer Sizzler event on 11 January 2020.
 5. \$0 Mangakino Community Festival Committee to purchase a snow cone machine.
 6. \$2,500.00 *Mangakino Central Charitable Trust for support to grow the 'Young Guns' youth programme.
 7. \$2,500.00 Mangakino and Districts Senior Citizens Association Inc. for new chairs for the hall.
 8. \$0 *Pouākani Marae Trustees to provide internet and Wi-Fi to the Mangakino community marae Whānau, Hapū, Iwi.
 9. \$2,000.00 *Mangakino School for a Digital Media Hub - 5 computers, peripherals and Adobe subscription.

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10. \$0 Mangakino Rugby League Club Incorporated to purchase tracksuits for junior teams.
11. \$0 Taupō Bluelight for Whaia te Mana Youth Programme at Mountview Primary School.

Note: * denotes GST registered organisation

CARRIED

4.2 CURRENT ACTION POINTS UPDATE

The District Parks Manager advised that:

- Arrangements had been made with a contractor to undertake a clean-out of the bowling club on 26 / 27 July.
- Overhanging limbs had been removed from gum trees by the number 2 tee at the golf course. Would continue to monitor going forward – *remove item*.
- Spoken with Ata from Ata's Bar and Eatery regarding the area out front of her shop. Although she did not have any future plans to use the area, would appreciate that it was refreshed. The garden would be replanted around the end of August – *remove item*.
- The suppliers for the new seats had advised that concept sketches would be available by the following week – *remove item*.
- Tried to arrange a site meeting with New Zealand Transport Agency (NZTA) regarding planting at the Pouakani Totara Tree Walk carpark entrance however, the meeting never eventuated. Would pass this item on to the Infrastructure Manager as it came under transportation.

The Infrastructure Manager advised that:

- A full width reseal would be done on Tirohanga Road coming into summer. Reseals were generally done to a minimum of one kilometre – *remove item*.
- The decision for bus signs on rural roads / highways sat with the bus committee. Taupō District Council staff had still inspected the site and made recommendations to the committee. Ms de Thierry advised that since initiating the request she had received a follow-up call.
- Had spoken to Otorohanga Council regarding Ranginui Road. Over the years, grading and mowing of councils two end sections had been completed as required, and also re-added into the maintenance schedule contract which had been won back by Inframax. There was also some minor drainage work planned which would be invoiced back to Council. In reply, Ms de Thierry noted that they may have graded the road once or twice but they had completely neglected the mowing – *remove item*.
- A member requested that a flashing / electronic display speed sign for placement outside Marotiri School be added to the action sheet.

MP201907/03 RESOLUTION

Moved: Cr Kirsty Trueman

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receives the current action points update.

CARRIED

4.3 MANGAKINO LAKEFRONT MATTERS

The Senior Reserves Planner advised that the main driver to sort matters at the Mangakino lakefront was that the public toilets, which were scheduled for renewal, did not go ahead as the land was under Treaty claim. The recommended option was probably not the most popular option for the amenity but it was the most sound option in terms of protecting the infrastructure security and investment.

The following comments were noted during questions, answers and related discussion:

- No discussions had taken place with Mercury Energy to site the toilet on their land as Council would

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not want to knowingly install waste water infrastructure too close to the lake. The Chief Executive also noted that if the amenity was not on Council land, Council would have to fund it from an operational fund which would have to be rates funded; it would also exclude loan funding.

- The current claim situation meant there was no assurance that Council would have future administration of the land.
- At the time the management agreement was entered into with Mercury and Land Information New Zealand (LINZ), Council was not aware that it had no rights over the land. The agreement also pre-dated the current treaty claim.
- The bust stop café wastewater was supposed to be self-contained.
- The toilets would not be able to be transported off site in future as Council were no longer installing bolt toilets.
- The Senior Reserves Planner would try and put some costings together for the next Long-term Plan (LTP).
- A member noted that people would not like the suggested location as it was on a hill.
- A member suggested that His Worship the Mayor meet with Wairarapa Moana to share plans of where the amenity would go and secure another management agreement. In reply, the Senior Reserves Advisor noted that the management of the area was not clearly defined. Although it should have been owned by Council, the documentation was never finalised. The current claim had also complicated matters further.

MP201907/04 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receive the information contained in this report.

CARRIED

4.4 MANGAKINO SPORTSGROUND CHANGING FACILITIES - REQUEST FOR UNBUDGETED EXPENDITURE

The Project Management Advisor took the report as read, and noted that typing errors were picked up after the report had been circulated in relation to differing amounts (\$354k and \$365k). He confirmed that the correct figure for unbudgeted expenditure being requested was \$365k.

The following comments were noted during questions, answers and related discussion:

- The estimated cost of \$465k was for the proposed facility only. Additional costs for services and other work that would be required around area would increase the overall total to \$554k.
- The concept designs were from the same company who had provided the design plans for the Otumuheke Stream toilet and changing facility. Estimates were also put together for building a commercial facility however, those costs were substantially higher than the presented modular options.
- The modular footprint area size was based on 144 square metres.
- It was impossible to go out to tender without firstly confirming that sufficient funding was in place which is why a concept plan was developed.
- The concept plan was not representative in any way of the final or actual facility design but included core elements such as storage, toilets, etc, which could be used to gather indicative pricing options.
- Modular units were built according to preset specifications.
- The Chief Executive advised that the original idea for a sports changing facility in Mangakino had come from the Turangi/Tongariro Community Board (who had requested unbudgeted expenditure to build their current temporary sports changing facility). Options available to the Group included submitting to next year's Long-Term Plan (LTP) or Annual Plan, requesting unbudgeted funds and / or applying to external funders.
- The funding partnership with Transpower for the playground was a great model.
- Funders liked to see matched contributions from applicants. It would be beneficial if Council could

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also see some reference to other funders and that alternative funding opportunities were being actively pursued.

- The Mangakino Hawks Rugby League ladies were happy to assist with collating funding applications.
- The Chief Executive suggested waiting while due diligence and further planning was undertaken in order to provide a better funding application as the project had come about in a haphazard way and was not properly scoped out from the outset. Council could assist with writing up the application however it would need community sign-off and input.

Further discussions ensued and concluded with the Group agreeing that it was more logical to go for the higher \$800k option. Funds would be sought through unbudgeted expenditure, external funders and fundraising efforts.

MP201907/05 RESOLUTION

Moved: Mrs Lisa de Thierry

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group recommends to Council that it:

1. Approves unbudgeted expenditure of \$200,000.00 (excl. GST) for the Mangakino Sportsground Changing Facilities which is in addition to the current Annual Plan budget of \$200,000 (excl. GST).
2. Notes that the total projected cost is approximately \$800,000.00 (excl. GST).
3. Notes that the balance shortfall will be sought from external funding sources.

CARRIED**4.5 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR****MP201907/06 RESOLUTION**

Moved: Cr Barry Hickling

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community coordinator.

CARRIED**4.6 COMMUNITY ISSUES**

The following comments were noted:

- Thanked the team for steam blasting the town footpath.
- Concerned about the sewer blow out; proved the biggest risk to the environment was humans and not animals.
- The Chair advised that she had been contacted by NZ Post to discuss relocation of the post boxes to a previous site.

MP201907/07 RESOLUTION

Moved: Mrs Lisa de Thierry

Seconded: Cr Barry Hickling

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

CARRIED

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4.7 UPDATE FROM DESTINATION GREAT LAKE TAUPŌ

Destination Great Lake Taupō general manager Jane Wilson advised that she had been in the general managers role for three months, and had worked in the tourism industry for the past 20-years. She gave a brief update on DGLT business activities; strategic direction; events; challenges; promotional campaigns; local, regional and global markets; and key tourism statistics on regional growth, commercial accommodation and visitor numbers.

Ms Wilson encouraged members to provide feedback if they were aware of any opportunities for DGLT to grow their product on offer, or share / promote anything specific to Mangakino via their website and social media space.

In reply to a question, Ms Wilson advised that DGLT did not have a budget specifically for Mangakino as they were tasked with promoting the whole region and gaining traction in a very busy market economy.

MP201907/08 RESOLUTION

Moved: Mrs Lisa de Thierry

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receives the update from Destination Great Lake Taupō.

CARRIED**4.8 MEMBERS' REPORTS****Mr Mark Seymour**

- Attended one of the WRC Hearings for Proposed Plan Change 1 – Waikato and Waipa River Catchments. Four independent commissioners on the hearings panel – good hearing.

Cr Kirsty Trueman

- Noted that the Mangakino Lakehop event was a huge success with approximately \$6k raised for St John and Mangakino School.

MP201907/09 RESOLUTION

Moved: Cr Kirsty Trueman

Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

CARRIED

Note: At the conclusion of the Members' Reports, the Head of Democracy, Governance & Venues advised the members that she would like to briefly meet soon to informally discuss the current Mangakino/Pouakani Representative Group structure - what had / had not worked well, etc.

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed at 1.38pm.

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The minutes of this meeting were confirmed at the Mangakino/Pouakani Representative Group Meeting held on 17 September 2019.

.....
CHAIRPERSON

Turangi/Tongariro Community Board Meeting Minutes

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**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TURANGI/TONGARIRO COMMUNITY BOARD MEETING
HELD AT THE BOARDROOM, TURANGI SERVICE CENTRE, TOWN CENTRE, TURANGI
ON TUESDAY, 13 AUGUST 2019 AT 1.00PM**

PRESENT: Mr Te Takinga New (in the Chair), Cr Tangonui Kingi, Cr Maggie Stewart, Mrs Karen Donlon, Mr Pauline Jenkins-Lyons, Mr Wally van der Aa

IN ATTENDANCE: Cr John Boddy, Cr John Williamson, Chief Executive, Head of Economic Development & Business Transformation, Head of Democracy, Governance & Venues, Economic Relationship Manager, Asset Manager Transportation, District Parks Operations Manager, Parks Operations Manager Community & Open Spaces, Team Leader Strategic Partnerships, Customer Relations Manager Turangi, Democratic Services Support Officer

MEDIA AND PUBLIC: Enterprise Great Lake Taupō general manager Kylie Hawker-Green
3 New Zealand Transport Agency (NZTA) representatives
5 members of the public

Notes:

- (i) *The Chair welcomed everyone in Te Reo and opened the meeting with a karakia. He thanked councillors John Boddy and John Williamson who had remained for the meeting following a catch-up with His Worship, councillors, and community board members before the meeting.*
- (ii) *Apologies were also noted from His Worship, Mayor David Trewavas and Councillor's Barry Hickling, Kirsty Trueman, Christine Rankin, and Anna Park.*
- (iii) *Mr Wally van der Aa left the meeting during item 4.3 at 2.32pm and re-entered the meeting at 2.34pm.*

1 APOLOGIES

TT201908/01 RESOLUTION

Moved: Mrs Karen Donlon
Seconded: Cr Tangonui Kingi

That the apology received from Miss Sharlyn Holt be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 9 JULY 2019

TT201908/02 RESOLUTION

Moved: Mr Pauline Jenkins-Lyons
Seconded: Mrs Karen Donlon

That the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 9 July 2019 be confirmed as a true and correct record.

CARRIED

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4 REPORTS

4.1 ACTION POINTS UPDATE

The District Parks Operations Manager noted that he had not received any direction from members' when discussing flower hanging baskets at a previous Board meeting whether to approach town mall retailers / shop owners. Subsequently, members requested that the Customer Relations Manager – Turangi now follow this up as it aligned more with his role.

TT201908/03 RESOLUTION

Moved: Mrs Karen Donlon

Seconded: Mr Pauline Jenkins-Lyons

That the Turangi/Tongariro Community Board receives the action points update.

CARRIED

4.2 UPDATE FROM ENTERPRISE GREAT LAKE TAUPŌ (EGLT)

Enterprise Great Lake Taupō (EGLT) general manager Kylie Hawker-Green and Taupō District Council economic relationship manager Jessica Simpson jointly presented the item.

The Economic Relationship Manager briefly summarised the roles of Taupō District Council (in relation to EGLT) and EGLT, and gave a progress update on the Turangi Economic Development Strategy (TEDS).

Mrs Hawker-Green then expanded on key points of a power point presentation (A2549191) including a timeline of EGLT activities from 2016-2019.

Key points noted during questions, answers, and related discussion were:

- TEDS projects actions had been delegated and regular reports provided to Turangi/Tongariro Community Board.
- Had completed 6 business improvement programme series, 8 seminars, 4 Turangi business network events. Offered free attendance to Turangi business community for Taupō based events and workshops.
- Turangi mall spring clean. Tried to establish a working group to take ownership of the mall. Had some sessions together, but not well supported however any town mall issues were now being overseen by the Customer Relations Manager – Turangi.
- Six active Provincial Growth Fund (PGF) applications submitted for southern end of lake projects. Confident some projects would proceed.
- Fortnightly visits to Turangi by senior business advisor Rick Keehan would continue until the new Turangi vacancy was filled. Mr Keehan was currently assisting 5 local businesses with marketing, financial management, etc.
- Created a new Turangi project lead role to oversee three key projects from the TEDS actions: broadband acceleration, business case for Gateway to National Park, and a new campaign for business attraction specifically for Turangi. Interviews were being held this week, with an immediate start for the appointed employee.
- Continued to run Turangi mentors programme, voucher scheme, and subsidised business growth programmes (\$5k per business).
- EGLT had a new business plan for this financial year which would be refined to include Turangi actions.
- Opportunity for marae to have broadband under the PGF Marae Digital Connectivity project. Ultra-fast Broadband was currently scheduled to be up-and-running in Turangi in 2022. Would seek the Board's advice how best to take that forward.
- The Board would receive regular progress reports on the Turangi Gateway Project. Aspired to have the most sustainable, financially viable commercial enterprise for the Turangi community.
- EGLT board had committed to investing an additional \$25k funding for a marketing campaign for the southern end of the lake.
- Had commissioned Berl researchers to undertake a comprehensive housing study in the district. Had

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paid extra for this to be separated into north / south. The study would look at supply and demand, seasonal trends and workers housing, and fit for purpose housing (etc), and help provide factual information and clarity to support informed decision-making..

- Undertaking a cluster of work in the education sector – secondary, tertiary, private and public. Trying to get Toi Oho Mai to deliver programmes in Turangi. Taupō Pathways for Youth had also provided some budget for delivery of their services to Turangi youth.
- Funds allocated for the Turangi business support role which had been vacant for six months had been reallocated to Turangi related activities including the pro-rata of staff time e.g EGLT fortnightly visits to Turangi.
- A member suggested that EGLT also engage with local secondary school students.

TT201908/04 RESOLUTION

Moved: Mr Pauline Jenkins-Lyons

Seconded: Mrs Karen Donlon

That the Turangi/Tongariro Community Board receives the update from Enterprise Great Lake Taupō.

CARRIED

4.3 PROPOSED SPEED CHANGES TO STATE HIGHWAY 1, SOUTH OF TAUPŌ TO TURANGI

The Asset Manager Transportation introduced New Zealand Transport Agency (NZTA) representatives Ms Junine Stewart, Waikato Safe Network Programme Area Manager; Mr John Garvich, Principal Safety Engineer; and Miss Gemma Brooks, Senior Communications and Engagement Advisor who presented the item. Feedback was sought from the Board in relation to proposed speed changes on State Highway 1, south of Taupō to Turangi.

Key points noted were:

- Approximately 54 people were injured on New Zealand (NZ) roads each week.
- NZ was in the top four Organisation for Economic Co-operation and Development (OECD) countries for the worst road deaths recorded per capita. To address that, the government had introduced the Safe Network Programme (SNP) to make roads and highways safer. The basic premise of the SNP was that people made mistakes but they did not have to die as a result.
- Speed continued to be a huge problem on roads and increased the likelihood (and severity) of a crash. A vehicle travelling at a speed of 90 km/h was 30% more likely to be in a serious crash than a vehicle travelling at 80km/h.
- The SNP was reviewing all roads and currently focusing on the top 10%.
- Engagement and consultation were an important part of the process when reviewing roads. Once that was completed, the formal submissions phase would follow which would enable people to have a second chance to provide feedback.
- Traffic volumes had increased over the last 10 years from around 5000 users to 6,800.
- If the proposed speed reductions went ahead, it would increase driving time by approximately 1.5 minutes.

The following comments were noted during questions, answers and related discussion:

- The Chair noted that the Board would like to have a stronger relationship with NZTA.
- Another major safety problem particularly around the lake areas was people stopping to take scenic pictures.
- South of Taupō, traffic volumes reduced significantly however, the percentage of trucks increased.
- Speed management was an effective tool to utilise.
- Crashes along the road area concerned also meant that traffic could not get through which also had economic impacts to businesses.
- Lowering speeds through the proposed area would decrease the likelihood for crashes and give drivers more time to react.
- Road surfaces were very poor, with big pot holes regularly appearing after heavy rain. Mr Garvich

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acknowledged that this was an issue which was also being looked at by NZTA.

- Heavy trucks generally caused the most damage to roads.
- Reducing speed created improvements in all areas e.g. crashes, road conditions, road safety.
- In reply to question as to why the speed changes were not brought through to the Turangi town entrance off SH1 onto Pihanga Road, Mr Garvich advised that the priority in the first year of the SNP programme was about speed management. Installing a roundabout in that location would require appropriate consultation and engagement, planning and design. N
- For consistency, NZTA would try to keep speed limit changes to a minimum with most highway settlements being either 60km/h or 80km/h.
- Members noted that implementing an 80km/h speed restriction on SH1 adjacent to Hatepe Village would remove the only remaining opportunity to pass vehicles (on the Hatepe straight) in the proposed speed reduction zone.
- A clip-on for pedestrians on the Tongariro Bridge bridge that separated pedestrians from traffic was urgently needed.
- Miss Brooks would keep the Board updated regarding upcoming engagements e.g. community drop-in sessions, consultation and submissions.
- With the leave of the Chair, local resident Mr Bruce Thomas addressed the NZTA representatives with his concerns about the dangers for pedestrians both crossing SH1 over Tongariro Bridge, as well as the road before the bridge which was wider than usual. The allowance for pedestrians on the bridge needed to be widened and access to the bridge (approaching from the north) was too fast for the bend at 80km/h. blind corner. Signage was also confusing and needed to be looked at. In reply, a member noted that the Board had asked NZTA for a pedestrian clip-on on the bridge for many years but had been kicked back.
- A member noted that graffiti under the bridge had been a long-standing issue, which was not a good look for the many fisherman in the area. The Board would like to work alongside NZTA to rectify the problem.

TT201908/05 RESOLUTION

Moved: Mr Wally van der Aa
Seconded: Mrs Karen Donlon

That the Turangi/Tongariro Community Board receives the report and notes that feedback on any of the proposed speed limit changes can be provided to the New Zealand Transport Agency during its submission process.

CARRIED

4.4 MONTHLY UPDATE ON TURANGI PROJECTS

In answer to a question, the Customer Relations Manager Turangi advised that the town mall glass canopy cleaning was scheduled to commence around mid-September. A member also advised that one of the panels near the old ANZ building was damaged.

TT201908/06 RESOLUTION

Moved: Mr Pauline Jenkins-Lyons
Seconded: Mrs Karen Donlon

That the Turangi/Tongariro Community Board receives the update on Turangi projects as at August 13, 2019.

CARRIED

4.5 TURANGI OPERATIONS REPORT - JULY 2019

The following comments were noted during questions, answers, and related discussion:

- Operations staff work routines were reverting back to individual rounds and interviews were underway to

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fill a vacancy based in Turangi.

- Plants to replace Magnolias damaged in the town centre were being planted at the end of the week.
- Communications would shortly be disseminated to residents where trees were scheduled for removal in their street, followed by wider communication to the whole community. Removal work would start around mid-September.
- Wood from trees removed at the Motuoapa Wastewater Treatment Plant would be brought into town for distribution once all the Turangi trees were down.
- A member acknowledged all local volunteers, especially long-standing swimming coach Mr Henare Whaanga, and also the generation donation of lego from the Coburn whanau to the Turangi Library.

TT201908/07 RESOLUTION

Moved: Mr Pauline Jenkins-Lyons

Seconded: Mr Wally van der Aa

That the Turangi/Tongariro Community Board receives the Turangi Operations Report as presented on August 13, 2019.

CARRIED**4.6 MEMBERS' REPORTS**

The following verbal reports were received:

Cr Maggie Stewart

- Spoke about local government and councillors role at Tauhara College last week; awesome, kids were really engaged. Next year same discussion would happen at Taupō-Nui-a-Tia College. Coordinating engagements with Tongariro School and Te Kura o Hirangi as well.

Mrs Pauline Jenkins-Lyons

- Would try to connect with Blue Light regarding sausage sizzle for 'The Block' final community event being held at the Turtle Pools. Attendee numbers would be restricted in accordance with health and safety rules applicable to venue size. Thanked Council staff who had helped with organising the event, especially Hellmuth Hartung (Team Leader Strategic Partnerships) for overseeing compliance requirements.

Mr Te Takinga New

- Great having meetings with Ngāti Turangitukua - very important relationship. Incoming Board would be invited to develop partnership straight away.
- Lakes District Health Board and Tuwharetoa Health were developing a strategic plan. Asked members' how they could contribute to that process. Suggested having a workshop with the new Board.
- Tokaanu Maritime had organised a meeting with the Taupō harbourmaster and stakeholders, partners and berth holders to discuss the future of the building. The meeting was well attended. Tokaanu Maritime Trust presented their report which stated that all 12 piles of the building were "as good as the day they were installed". The Trust was happy to take over ownership but did not want to invest any resources if ownership stayed with the Department of Internal Affairs (DIA). Any closures would affect water sports programmes run by the Trust.
- Attended PGF meetings and met with various groups.
- With September being the last meeting of the current Board, suggested member's get together for lunch. In reply, the Head of Democracy, Governance & Venues advised that there was some budget available for this.

Wally van der AA

- Attended Mr Guy Ngaiterangi Smallman's tangi. Mr Smallman was the husband of former long-standing community board member, Mrs Mary Smallman.

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Turangi/Tongariro Community Board Meeting Minutes

13 August 2019

TT201908/08 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mr Pauline Jenkins-Lyons

That the Turangi/Tongariro Community Board receives the members' reports and community plan updates.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed with a karakia by Cr Tangonui Kingi at 3.21pm.

The minutes of this meeting were confirmed at the Turangi/Tongariro Community Board Meeting held on 10 September 2019.

.....
CHAIRPERSON

Audit & Risk Committee Meeting Minutes

19 August 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE AUDIT & RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 19 AUGUST 2019 AT 10.00AM**

PRESENT: Mr Anthony Byett (in the Chair), Cr Barry Hickling, Cr Rosie Harvey, Cr Rosanne Jollands, Cr Anna Park, Cr Maggie Stewart

IN ATTENDANCE: Cr John Boddy
Chief Executive, Head of Finance & Strategy, Head of Economic Development & Business Transformation, Head of Democracy, Governance & Venues, Head of Communications & Customer Relations, Manager Legal & Compliance, Risk Manager, Organisational & Talent Development Manager, Contracts & Procurement Specialist, Risk Manager, Business Innovation Manager, Senior Project Manager, Change Lead-Project Quantum, Democratic Services Officer

MEDIA AND PUBLIC: Nil

Note: Items were considered in the following order: 1-4.7; 5.1, 5.2, 5.4 and 5.3.

1 APOLOGIES

AR201908/01 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Anna Park

That the apology received from His Worship the Mayor, David Trewavas be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 AUDIT & RISK COMMITTEE MEETING - 10 JUNE 2019

In answer to a question, the Chief Executive confirmed that the Building Consent Authority deadline had been met and the process was almost complete, with official documentation being finalised.

The Chairperson advised that Council's insurance strategy development and renewal was not on the agenda due to ongoing work with other Local Authority Shared Services (LASS) councils. Members expressed a desire to discuss Council's insurances prior to renewal. The Chief Executive advised that he did not know exact timeframes, but that the conversation would be noted.

AR201908/02 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Maggie Stewart

That the minutes of the Audit & Risk Committee meeting held on Monday 10 June 2019 be confirmed as a true and correct record.

CARRIED

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Audit & Risk Committee Meeting Minutes

19 August 2019

4 REPORTS

4.1 PROJECT QUANTUM UPDATE

The Head of Economic Development & Business Transformation and the Senior Project Manager summarised the report and answered questions. The following points were noted:

- The steering group consisted of Council staff (including Senior Leadership Team representatives) and TechnologyOne project managers to ensure a balanced approach.
- The only potential conflict was March 2020 go-live during the IANZ audit. The Head of Regulatory & Risk was working with IANZ to address this issue.
- A change manager and a training specialist had been appointed to support the project. Organisational and project change management procedures were documented and reported to Audit New Zealand.
- The project was tracking positively in terms of budget and adherence to the new timeline.
- Extensive testing would be undertaken. Taking Phase 1 (internal human resources / payroll) as an example, there were four test environments. User acceptance testing would take place in September 2019; training would occur in October 2019; parallel testing would also take place that month, with numbers checked for accuracy and reviewed by Audit New Zealand before Phase 1 go-live in November 2019.
- Key business benefits had been identified at a high level. Current state processes were being captured and would be compared to new processes to identify benefits at a functional level.
- The initial changes were to the 'back end' architecture and would result in better data being available in a more timely fashion. Public facing benefits would be realised later.
- The project would result in staff being more efficient and effective, which will in turn benefit customers throughout the district.

AR201908/03 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Maggie Stewart

That the Audit & Risk Committee receives this report – Project Quantum Update.

CARRIED

4.2 OPERATIONAL RISK REGISTER REVIEW AND UPDATE

The Risk Manager summarised the report and attached analysis of the following risks: degradation of waterways; insufficient water quantities; wastewater spills; expenditure exceeding income; and insufficient economic development. The following comments were noted during questions, answers, and related discussion:

- Contamination of drinking water as it had occurred in Havelock North in 2016 was not a high risk for the Taupō district community, as Taupō's schemes were chlorinated, so that scenario was not included in the 'degradation of waterways' bow tie.
- Charging for water use was one potential treatment which could be included in the 'water' bow ties.
- Reduction of expenses was one potential treatment which could be included in the 'expenditure exceeding income' bow tie.
- Amenity was one of the driving forces in relation to economic development and should be incorporated into the 'insufficient economic development' bow tie.

Members agreed that the bow ties had been useful bases for discussion and analysis of operational risks. They asked for risks to be weighted in future bow ties, to assist the Committee to identify areas of strategic focus.

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Audit & Risk Committee Meeting Minutes

19 August 2019

AR201908/04 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Barry Hickling

That the Audit & Risk Committee receives the updated operational risk information.

CARRIED**4.3 STATUS OF PROCUREMENT POLICY 2018**

The Risk Manager and the Contracts & Procurement Specialist summarised the report. In answer to questions, the Contracts & Procurement Specialist confirmed that:

- Audit New Zealand's comments would be addressed via the review of the procurement operational guidelines, rather than included in the Procurement Policy.
- The Procurement Policy already included a clause dealing with sustainability.
- In general, Council was already doing most of the things recommended by Audit New Zealand.

AR201908/05 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Barry Hickling

That the Audit & Risk Committee receives the information provided in relation to the status of the Procurement Policy 2018.

CARRIED**4.4 AMENDMENT TO SENSITIVE EXPENDITURE POLICY****AR201908/06 RESOLUTION**

Moved: Cr Barry Hickling
Seconded: Cr Maggie Stewart

That the Audit & Risk Committee amends the current Sensitive Expenditure Policy by replacing the existing 6.5 with new wording as follows:

- 6.5 Expenditure incurred by the Mayor or other elected officials [not explicitly approved by Council], will be reviewed by the independent Chair of the Audit and Risk Committee for compliance with this policy. If the Chair is not an independent then the expenditure shall be reviewed by an independent member of the Audit and Risk Committee.

CARRIED**4.5 BUSINESS CONTINUITY PLANNING**

Members agreed to progress the recommendation to Council, however they signalled a desire for savings to be made elsewhere in Council's programme of work to accommodate the unbudgeted expenditure.

AR201908/07 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Rosanne Jollands

That the Audit & Risk Committee:

1. Receives the proposal from AON and RiskLogic; and
2. Recommends to Council that it approves unbudgeted expenditure of \$13,660 + GST for the purpose

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Audit & Risk Committee Meeting Minutes

19 August 2019

of continuing with the business continuity programme as detailed in the AON and RiskLogic proposal.

CARRIED

4.6 REVIEW OF AUDIT & RISK COMMITTEE ARRANGEMENTS

The Chairperson had emailed members on 15 August 2019 raising some points for consideration in relation to the Committee's terms of reference (A2542366). The following comments were noted during questions, answers, and related discussion:

- There was a desire for a more strategic focus in the future, including for example benchmarking and assessment of value of completed projects.
- The Committee was well placed to monitor what Council was doing to meet objectives set out in the Local Government Act, for example promoting community well-being.
- Members agreed that having an independent Chairperson had been valuable and an additional independent member was also supported, however the Committee should continue to have a relatively small membership.
- A more comprehensive induction would be beneficial, including advice to the representative groups and Turangi/Tongariro Community Board about the role of the Audit & Risk Committee.
- There was some support for expanding the Committee's scope of activity to include review of processes applied to achieve Council efficiency and receipt of reports providing evidence of efficiency, particularly for significant projects.

It was noted that points made would be passed on to the incoming Council for consideration following the elections.

AR201908/08 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Barry Hickling

That the Audit & Risk Committee notes the information as discussed.

CARRIED

4.7 AUDIT & RISK COMMITTEE SCHEDULE OF POLICIES FOR REVIEW

AR201908/09 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Barry Hickling

That the Audit & Risk Committee receives the Schedule of Policies for review.

CARRIED

5 CONFIDENTIAL BUSINESS

AR201908/10 RESOLUTION

Moved: Mr Anthony Byett

Seconded: Cr Barry Hickling

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government

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Audit & Risk Committee Meeting Minutes

19 August 2019

official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Confirmation of Confidential Portion of Audit & Risk Committee Minutes - 10 June 2019	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
Agenda Item No: 5.2 2019 Employee Engagement Survey Results	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
Agenda Item No: 5.3 Litigation Update	<p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
Agenda Item No: 5.4 Turangi Financial and Rating Analysis draft report - PricewaterhouseCoopers	<p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

CARRIED

Audit & Risk Committee Meeting Minutes

19 August 2019

The meeting closed at 11.50am.

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE

.....
DATE

Kinloch Representative Group Meeting Minutes

29 August 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL, MATA PLACE, KINLOCH
ON THURSDAY, 29 AUGUST 2019 AT 3.00PM**

PRESENT: Cr Rosanne Jollands (in the Chair), Mr Tim Brittain, Mr Bruce Campbell, Cr Barry Hickling, Cr Christine Rankin, Ms Belinda Walker

IN ATTENDANCE: Chief Executive, Head of Finance & Strategy, Head of Democracy, Governance & Venues, District Parks Operations Manager, Senior Policy Advisor, Democratic Services Support Officer

MEDIA AND PUBLIC: 17 members of the public

- Notes:
- (i) *The Chair welcomed everyone to the final meeting for the 2016-2019 triennium and reminded members of the public that the current Group representatives were still available to serve the Kinloch community up until elections on October 12, 2019.*
 - (ii) *Agenda items were heard in the following order: 1-4.2, 4.4, 4.3, 4.5-4.6*

1 APOLOGIES

KIN201908/01 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Cr Christine Rankin

That the apology received from His Worship, Mayor David Trewavas be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 KINLOCH REPRESENTATIVE GROUP MEETING - 27 JUNE 2019

KIN201908/02 RESOLUTION

Moved: Mr Tim Brittain

Seconded: Cr Christine Rankin

That the minutes of the Kinloch Representative Group meeting held on Thursday 27 June 2019 be confirmed as a true and correct record.

CARRIED

4 REPORTS

4.1 PRESENTATION: BIKE TAUPŌ

The Chair advised that this item had been withdrawn.

Bike Taupō were still keen to engage with the community and would use the Kinloch Community Association

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Kinloch Representative Group Meeting Minutes

29 August 2019

(KCA) WhatsApp as a platform for communications.

A member suggested that given the long break until the next Group meeting (due to elections), a public workshop should be held in the interim so that Bike Taupō and Hilary Outdoors could provide an update to the community on their respective endeavours. The Chair undertook to follow up and requested that the workshop be added to the action sheet.

4.2 PRESENTATION: DISTRICT PLAN REVIEW

Senior Policy Advisor Hilary Samuel tabled copies of the Kinloch Structure Plan (A.....) and gave a brief overview regarding the District Plan Review.

The following comments were noted in relation to the presentation, questions, answers, and related discussion:

- Government had recently released the national planning standards, a template that set out the structure, format and content for district plans. The release conveniently aligned with Council's district plan (DP) review date.
- The review process was long and complex. Currently in the 3-year development phase; this would be followed by the formal hearings and submissions process (2-years).
- There would be opportunities to have further DP discussions with the Kinloch community regarding their aspirations for Kinloch.
- The Kinloch Structure Plan (KSP) was implemented under the Local Government Act (LGA) and provided a good starting point for the community to ascertain what had / had not worked well.
- Recently reviewed the Taupō District Council Growth Strategy which looked at residential growth in the Taupō District. The District was well positioned with surplus residential and industrial land available resulting in some growth areas identified in the previous strategy being removed.
- Kinloch had a range of different densities. An example where that could impact on an individual / developer was submitting an application for resource consent and finding rule/s in the DP that did not support your plan/s.
- The DP hierarchy had various 'activities' eg permitted, controlled, restricted discretionary. The degree of difficulty to gain approval increased with each new level i.e. the more you moved away from the rules, the greater the difficulty in getting a consent approved. An example based on earlier comments was moving 'setbacks' into 'Discretionary Activities' which would make it harder to get approved. The Chief Executive further noted that Council was constrained by case law, legal process and the Resource Management Act (RMA) when approving consents. If an applicant was able to meet the legal test, then Council was legally obligated to approve it.
- The community was concerned about the rapid growth in Kinloch and the associated costs and pressures on infrastructure, how DP rules were being applied and in particular, the immense pressures that ensued during the Christmas holiday season when Kinloch became unliveable.
- In reply to a question regarding how the community could fast track the revision of the KSP for inclusion in the next DP and how best to achieve adherence to the Plan, the Chief Executive advised that the review presented an opportunity for the community to re-look at the KSP however, there was no quick-fix solution as the process was set out in legislation. If there was no legal ability for Council to enforce something, Council could only advocate the community's wishes to developers. Most developers were keen to work in with Council as they were aware most requests were often the will of the community.
- Most of the available residential land in Kinloch had already been consented.
- The new planning standards were developed to provide a consistent approach across New Zealand, e.g. it would be explicitly clear that residential was residential.
- Regarding future development, there were tools available within the new standards that would enable unique features and differences to be captured throughout the various communities. One such tool was called a 'precinct' e.g. putting a precinct over the top of Kinloch low density areas so that Kinloch residential had 5% lower coverage than in Taupō town.
- The Chief Executive noted that expectations through the DP review process had to be reasonable as any changes could end up in the environment court; Council would have to provide expert testimony, evidence and facts to support its recommendations in the DP, for example, why setbacks might be

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Kinloch Representative Group Meeting Minutes

29 August 2019

reduced. Community consultation and engagement was another important part of that evidence.

- Walkways had been included in the KSP as part of the village yet were not included or adhered to at Oakdale. The Senior Policy Advisor undertook to look into a comment regarding Council purportedly stopping new walkways being established in Kinloch a few years ago.
- The Senior Policy Advisor advised that she would be happy to facilitate a public community workshop to step through the rules, etc, and include mock development scenarios to demonstrate the outcomes. She would also take along maps to look at the bigger picture, then work through systematically reviewing more detailed provisions and issues.

KIN201908/03 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives the information about the District Plan review.

CARRIED**4.3 UPDATE ON DISTRICT EROSION WORKS PLAN**

The District Parks Manager tabled copies of his power point presentation (A.....) on the District's erosion works plan. An historical overview of lakeshore erosion and the erosion works programme outlined in the 2018-28 Long-Term for the District was provided, as well as plans for Kinloch going forward.

The erosion works plan was focused on areas that council officers and coastal erosion expert consultants Tonkin + Taylor had identified as highest priority. Based on those assessments, the majority of mitigation work to date had taken place at the Kuratau foreshore and river mouth. That work would continue alongside new work scheduled at Hatepe.

The following comments were noted in answer to questions:

- The District Parks Manager advised that there was no budget set aside for Kinloch erosion works as yet however, he would engage Tonkin + Taylor to do an up-to-date assessment and include that in the next LTP. The Chief Executive agreed that technical advice and expertise was required to inform next steps.
- The Chief Executive advised that Mercury Energy had a monitoring programme that was part of their consent. That data collected also provided good information for technical experts to provide remedial solutions.
- The Chief Executive undertook to look into what assistance Kinloch Marina Ltd could provide.
- An employee of the Kinloch Marina Ltd who was present at the meeting asked if they could be included in future discussions regarding the marina.
- The District Parks Manager understood that the Whangamata Stream reserve boundary was on top of the escarpment. He was unsure whether the land was owned by the Tūwharetoa Māori Trust Board (TMTB) or multiple Māori landowners however, Council undertook ongoing maintenance of the reserve. He further noted that there were many water vessels that had been there for some time which should be removed; the Chief Executive added that the TMTB were not happy about the situation either. Following discussion, it was decided that Council would notify the community and out-of-towners via WhatsApp, social media, Council's Connect newsletter (etc) that an amnesty period would be in place until Labour Weekend 2019 for owners to remove their vessels and post that date, any remaining vessels would be removed by Council.

KIN201908/04 RESOLUTION

Moved: Mr Bruce Campbell

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the update on the District's erosion works plan.

CARRIED

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Kinloch Representative Group Meeting Minutes

29 August 2019

4.4 ACTION POINTS UPDATE

- A member advised that nothing had been done regarding installing a barrier at the Kenrigg Road the Loch Eagles intersection. In reply, the Head of Democracy, Governance & Venues advised that the Lake Terrace waste water spill event had consumed many staff including the majority of the transportation team however, the item would be followed up.
- Cr Jollands undertook to follow up with the developer regarding an issue noted by a member of the public about noise from contractor activities e.g. concrete trucks regularly going past at 6-6.30am, dropping into low gear and going up to the building site. The Chief Executive advised that there were no rules applicable to that particular location regarding when construction work could start as it was not a residential area. However at a member's request, he would talk to the developer but it would be difficult to address given the many different contractors involved.
- There were shrubs on the island where Kinloch Road and Marina Terrace met that needed to be trimmed right back due to visibility issues. Also suggested planting lower growing shrubs.
- The fenced off area at Oakdale Road would be reopened in the next 4-6 weeks.
- A member asked what safety assessment Council had done regarding signage, lay-by, speed, at the new intersection at the top of Oakdale Road which interfaced with Whangamata Road. The member felt that speed restrictions in that location would be appropriate.
- A member was waiting for a confirmed date from Council when the cricket nets would be installed so consultation with residents on the domain boundary could take place.

KIN201908/05 RESOLUTION

Moved: Mr Tim Brittain

Seconded: Cr Christine Rankin

That the Kinloch Representative Group receives the current action points update.

CARRIED**4.5 UPDATE ON KINLOCH COMMUNITY PLAN AND VISION**

Ms Walker advised that:

- Consultants had been engaged and were currently completing a feasibility study for the Kinloch Hub, including surveying key stakeholders. Funding for the study had come from a \$20k grant received from NZ Lotteries. Ms Walker acknowledged the efforts of Kinloch resident Mrs Pat Kane who had been instrumental in obtaining the funding and progressing the work.
- Ministry of Health (MoH) had completed an inspection of the hall for use as a kindergarten and all compliance requirements had been met. The MoH report and compliance certificates would be submitted to the Ministry of Education (MoE) once received, then the kindergarten would be operational.
- Had applied to Bay Trust for \$500k. Bay Trust had advised that the application was very good and encouraged that another application be submitted in the next funding round in May 2020. However, they had decided to decline the application this time round due to concerns about:
 - Council's commitment to the project (could reaffirm Council's commitment through the Long-term Plan);
 - the ability of the community to match funds (needed to demonstrate that this was achievable)
 - that based on population, demand was not justified (could run a Kinloch census).
- Further consultation with clubs / groups in Kinloch had taken place regarding relocation of the hall. Received a lot of feedback from people that the tennis courts were well used so these needed to remain. Once clubs had provided comments on their preferences regarding use and design, would look at potential site somewhere on second half of the domain.
- Several years ago a proposition was made to Council (and agreed) for a volleyball court. In 2006 Council undertook to resurface the court however they later said it could not be done as they would have to install gates to access it.

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Kinloch Representative Group Meeting Minutes

29 August 2019

- During consultation a question arose regarding no seating on the eastern beach reserve. If seats were eventually installed, it would be great to acknowledge their (Kinloch) founders (on the seats). In reply, the Chief Executive advised that Ms Walker could discuss a co-funding arrangement with the District Parks Manager to have the seats installed however, commemorate founders was a particularly sensitive issue that would have to be assessed against Council's policy for commemorative memorials.

KIN201908/06 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives the information.

CARRIED**4.6 MEMBERS' REPORTS****Ms Belinda Walker**

- Asked about the rules around eastern beach with dogs being loose, and whether that was part of the DP. In reply, Cr Hickling (current chair of the Fences, Roading, Reserves & Dogs – FRReD committee) advised that some rules came under the Reserves Management Plan (RMP) and some under the Dogs Control Bylaw but the rules were the same district wide. In reply, Ms Walker asked if there could be more communications about where dogs could be off leash in Kinloch. The Chief Executive noted that the final decision about approved areas for dogs to be off leash was made by councillors and was based on community feedback.

Cr Rosanne Jollands

- Thanked the representative members for their input over the past three years and gave special acknowledgment to members of the Kinloch community who had attended the Group meetings. Noted that there were other community groups around the lake that looked upon Kinloch as a united community, which was positive for building relationships and raising the profile of Kinloch.

Mr Bruce Campbell

- Noted that being a representative of the Group had been an invaluable experience for him. Did not know the other members of the Group well beforehand however, they had worked really well together. The community at large was thankful that Council had implemented this Group. Special thanks to Chief Executive Gareth Green. Although they had not always agreed, he had consistently attended and supported their meetings. Acknowledged the Head of Finance & Strategy Alan Menhennet for showing good leadership and Council staff for their support. In closing, acknowledged Councillor's Rosanne Jollands and Christine Rankin, with a special tribute to retiring Councillor Barry Hickling noting that the District owed him much gratitude for his valued contributions as councillor and (formerly) as a Council employee.

KIN201908/07 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the reports from members.

CARRIED

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Kinloch Representative Group Meeting Minutes

29 August 2019

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed at 5.03pm.

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE

.....
DATE

.....
CHAIRPERSON

Fences, Roothing, Reserves & Dogs Committee Meeting Minutes

3 September 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 3 SEPTEMBER 2019 AT 10.00AM**

PRESENT: Cr Barry Hickling (in the Chair), Cr John Williamson, Cr John Boddy, Cr Anna Park
IN ATTENDANCE: Head of Operations, Infrastructure Manager, Asset Manager Transportation, Senior Reserves Planner, Parks Project Management Cadet, Democratic Services Officer
MEDIA AND PUBLIC: Taupō & Turangi Weekender
Four members of the public

Cr Barry Hickling welcomed everyone to the last Fences, Roothing, Reserves & Dogs Committee meeting of the 2016-19 Triennium.

1 APOLOGIES

FRD201909/01 RESOLUTION

Moved: Cr John Williamson
Seconded: Cr John Boddy

That the apologies received from His Worship the Mayor, David Trewavas and Cr Maggie Stewart be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 2 JULY 2019

The minutes were amended to include reference to Cr John Boddy in the fourth bullet point from the bottom of p2, as he had also looked at the trees on Scott Drive.

FRD201909/02 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Anna Park

That the minutes of the Fences, Roothing, Reserves & Dogs Committee meeting held on Tuesday 2 July 2019 be confirmed as a true and correct record, as amended.

CARRIED

4 REPORTS

4.1 SCOTT DRIVE TREE ASSESSMENT

Scott Drive residents Messrs Chris Benny and Barry Dyer were present.

The Asset Manager Transportation summarised the report.

Members agreed that the trees on Scott Drive should be removed. They reiterated their desire, expressed at recent Committee meetings and workshops, for the Tree & Vegetation Policy to be reviewed.

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Fences, Roding, Reserves & Dogs Committee Meeting Minutes

3 September 2019

FRD201909/03 RESOLUTION

Moved: Cr John Boddy
Seconded: Cr John Williamson

That the Fences, Roding, Reserves & Dogs Committee directs officers to remove the trees on Scott Drive, Taupō.

CARRIED

4.2 REQUEST FOR REMOVAL OF TREE AT MOTUTERE MOTORCAMP

FRD201909/04 RESOLUTION

Moved: Cr John Williamson
Seconded: Cr Anna Park

That the Fences, Roding, Reserves & Dogs Committee declines the proposal by the Customer to remove the two large gum trees on the north side of the Motutere campground.

CARRIED

4.3 TAUPŌ BOWLS REQUEST FOR LICENCE EXTENSION

The President of Bowls Taupō, Mr Bob Jollands and the Secretary of Bowls Taupō, Mrs Dot Pope were present. Mrs Pope tabled a document in support of the club's request for their licence to be extended (A2548598).

FRD201909/05 RESOLUTION

Moved: Cr John Boddy
Seconded: Cr Anna Park

That the Fences, Roding, Reserves & Dogs Committee approves a variation to the current lease to Taupō Bowls Club so that the final termination date is 30 June 2030.

CARRIED

4.4 LAKEFRONT CONCESSIONS 2019

In answer to questions the Senior Reserves Planner advised that:

- Existing lakefront licence holders and the summer licence applicants were aware of the great lake walkway construction project. The Head of Operations added that restrictions would be around big events, rather than particular parts of the lakefront such as the sites proposed for bicycle and equipment hire.
- The equipment hire applicant was happy with either of the proposed sites.
- A clause could be included about removal of the hire equipment from the beach each day.
- It would not be possible for the equipment hire cabin to be painted, as it was rented, however being a dark colour, it was consistent with the Steaming Bean and Gelato operations.

Fences, Roothing, Reserves & Dogs Committee Meeting Minutes

3 September 2019

FRD201909/06 RESOLUTION

Moved: Cr John Boddy

Seconded: Cr John Williamson

1. That the Fences, Roothing, Reserves & Dogs Committee approves the request by Moses Simpson for a three (3) month licence to occupy Council administered reserve land at Lakefront Reserve for the period 22 November 2019 to 22 February 2020 at the location identified in the report for the purposes of hiring out bicycles to members of the public.
2. That the Fences, Roothing, Reserves & Dogs Committee approves the request by Mandy McQuilkin for a three (3) month licence to occupy Council administered reserve land at Lakefront Reserve for the period 01 January 2019 to 01 April 2020 at one of the two locations identified in the report for the purposes of hiring out deck chairs and beach umbrellas to members of the public.

CARRIED**4.5 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATES**

The Asset Manager Transportation introduced the report and added that neither Paper Plus nor Replete Café had been consulted about parking outside their businesses.

Members decided not to change parking arrangements near the new post office location (Paper Plus) on Heuheu Street. They agreed that existing P15 (15 minute) parking should be converted to P60 (60 minute) parking outside the old post office location on Horomatangi Street, with the exception of two P15 spaces which should remain to enable people visiting their private post boxes to collect mail.

FRD201909/07 RESOLUTION

Moved: Cr John Boddy

Seconded: Cr Anna Park

That, pursuant to the Taupō District Council Traffic Bylaw, Council imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Install P60 (60min) parking signs, in place of existing P15 (15min) parking signs.	To reduce the number of short term parking near the old Post Office location (was in Kiwi Bank) on Horomatangi St from 9 to 2 spaces.	7 Parking spaces on Horomatangi Street near Ruapehu Street intersection. [Retaining 2 x P15 spaces in this parking bay closest to post box]
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CARRIED

At the conclusion of the meeting, the Chairperson, Cr Barry Hickling thanked Fences, Roothing, Reserves & Dogs Committee members and staff who had supported the Committee throughout the Triennium. He added that it was a very interesting Committee which dealt with often contentious community issues. Members present in turn all thanked Cr Hickling for his chairmanship and wished him well for the future.

5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at 10.35am.

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

.....
CHAIRPERSON

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Fences, Roding, Reserves & Dogs Committee Meeting Minutes

3 September 2019

.....
CHIEF EXECUTIVE

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DATE

Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TURANGI/TONGARIRO COMMUNITY BOARD MEETING
HELD AT THE BOARDROOM, TURANGI SERVICE CENTRE, TOWN CENTRE, TURANGI
ON TUESDAY, 10 SEPTEMBER 2019 AT 1.00PM**

PRESENT: Mr Te Takinga New (in the Chair), Cr Tangonui Kingi, Cr Maggie Stewart, Mrs Karen Donlon, Miss Sharlyn Holt, Mr Pauline Jenkins-Lyons, Mr Wally van der Aa

IN ATTENDANCE: Cr John Williamson, Head of Economic Development & Business Transformation, Head of Democracy, Governance & Venues, Head of Communications & Customer Relations, Parks Operations Manager Community & Open Spaces, Customer Relations Manager - Turangi, Parks Manager Sports & Horticulture, Team Leader Strategic Partnerships, Team Leader Communications, Senior Reserves Planner, Democratic Services Support Officer

MEDIA AND PUBLIC: One member of the public

The Chair welcomed everyone and opened the meeting with a karakia, acknowledging those people who had passed away recently within the Turangi community, and respected Ngāti Tūwharetoa kaumatua Mr Mataara (Tiger) Wall who was currently lying in state at Pākira Marae, Waitahanui.

Other important events were subsequently highlighted including World Suicide Prevention Day #WSPD (today) and Te Wiki o te Reo Māori (Māori Language Week). As a personal contribution to Te Wiki o te Reo Māori, the Chair further advised that he would speak in both Te Reo and English throughout the meeting. The current agenda had also been adapted to include Te Reo Māori phrases / words.

1 APOLOGIES

Apologies were noted from His Worship the Mayor - David Trewavas, Cr Barry Hickling, and the Chief Executive.

2 CONFLICTS OF INTEREST

Mr Wally van der AA and Mr Te Takinga New declared potential conflicts of interest regarding item 4.2 'Lease Renewal Turangi Tongariro Sports Foundation at 6 Te Mitiotu Grove, Turangi'; both were (TTSF) committee members.

3 CONFIRMATION OF MINUTES

3.1 TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 13 AUGUST 2019

TT201909/01 RESOLUTION

Moved: Mrs Karen Donlon
Seconded: Mr Pauline Jenkins-Lyons

NGĀ TŪTOHUNGA

RECOMMENDATION(S)

That the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 13 August 2019 be confirmed as a true and correct record with the following amendment:

- Remove Miss Sharlyn Holt from the list of members present.

CARRIED

Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

4 REPORTS**4.1 TURANGI/TONGARIRO COMMUNITY BOARD CHAIRMAN'S REPORT**

Chairman Te Takinga New opened with a Māori adage from local hapu, Ngāti Turangitukua. He translated the proverb noting that he had specifically chosen that as the meaning aligned with the Board's goals of supporting and empowering the community. Additional key points noted were:

- Expressed gratitude for the support received from all Council staff - both seen and unseen - who worked tirelessly behind the scenes; also His Worship and Councillors' for their attendance at Board meetings, which did not go unnoticed. Personally thanked Cr John Williamson for his attendance today.
- Acknowledged staff who had worked alongside Council's treaty partner, Ngāti Turangitukua.
- Suggested that the relationship between Ngāti Turangitukua and the Board (and Council) was embedded in the induction process for new elected members at the start of the new triennium. Further added that he was proud of how the relationship with Ngāti Turangitukua had progressed and looked forward to developing that further.
- Looked forward to seeing planned future projects come to fruition: Mana Whakahono a Rohe (MWaR) Agreement between Ngāti Turangitukua and Council; Gateway Project; new sports facility at Turangitukua Sports Park; and a new events centre at Te Kapua Park.
- Many community organisation / group representatives were volunteers. Suggested that Council provide funding for an independent coordinator to be the conduit that worked across local community groups and Council.
- Advised that the Board and Ngāti Turangitukua would like more delegations and responsibilities in relation to decision-making within the Turangi community e.g. Turangi reserves and trees.
- The Board had the passion, drive and energy to progress community pursuits.
- Council needed to ensure that the Board had the necessary resourcing e.g. personal devices.
- Thanked fellow board members for their service to the community; looked forward to working together in future.

TT201909/02 RESOLUTION

Moved: Mr Te Takinga New

Seconded: Mr Pauline Jenkins-Lyons

NGĀ TŪTOHUNGA**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information and thanks Mr Te Takinga New for his report.

CARRIED**4.2 LEASE RENEWAL TURANGI TONGARIRO SPORTS FOUNDATION AT 6 TE MITIOTU GROVE TURANGI**

The Senior Reserves Planner took the report as read highlighting that the suggested recommendation to Council was to approve the lease.

Members agreed that the current central location was ideal and, as the building was not required by the Turangi Health Centre in the near future, supported the suggested recommendation .

TT201909/03 RESOLUTION

Moved: Mr Te Takinga New

Seconded: Mrs Karen Donlon

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Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

NGĀ TŪTOHUNGA**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board recommends to Council that a new five (5) year lease is offered to the Turangi Tongariro Sports Foundation for the Council owned property at 6 Te Mitiotu Grove, Turangi.

CARRIED**4.3 ACTION POINTS UPDATE**

Additional points noted were:

- Discussions ensued regarding whether to pursue putting hanging flower baskets in the town mall and concluded with members agreeing to halt progress so that conversations could be had with Ngāti Turangitukua and the business community regarding their future aspirations for the mall. The Head of Economic Development & Business Transformation noted there would be some pre-work required including sourcing costs, funding, rates implications etc, and that the final Master Plan would also provide a direction forward. Other considerations were the canopies and likelihood of vandalism occurrences however, that needed to be balanced and should not impede any decision to go ahead. Members' concurred that this had been a topic of discussion spanning many years and although conversations and prework needed to happen, there also needed to be an outcome.

A member also noted that many locals spoke fondly of the previous colourful gardens and plants both in the town mall and Pihanga Road entrance which were beautiful and gave the town vibrancy. Although the landscape had been changed over recent years to an alpine theme, there was an opportunity to revisit this when undertaking future planning.

TT201909/04 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mr Pauline Jenkins-Lyons

NGĀ TŪTOHUNGA**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the action points update.

CARRIED**4.4 MONTHLY UPDATE ON TURANGI PROJECTS**

The Head of Economic Development & Business Transformation asked the members for direction whether to proceed with the planned renewal of the town gymnasium roof (or not) bearing in mind there was a planned events / leisure centre on the future horizon.

A member advised that he had noticed a leak in the roof at the community viewing of 'The Block' finale on Sunday. In addition, with an events centre likely to be at least five years away it seemed practical to proceed with the roof replacement both to protect the asset and to ensure the facility was at a functioning standard. There was an issue with the floor being slippery however, that could be remedied by a thorough clean of the surface to each use. Alternatively, could look at more long-term solutions for the floor when undertaking the roof work.

The Head of Democracy, Governance & Venues noted that another option would be for staff to provide a report to the incoming Board outlining the quantum of work required i.e. what the re-roof entailed, asbestos to be removed.

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Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

TT201909/05 RESOLUTION

Moved: Mr Pauline Jenkins-Lyons
Seconded: Mr Wally van der Aa

NGĀ TŪTOHUNGA**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the update on Turangi projects as at September 10, 2019.

CARRIED**4.5 TURANGI OPERATIONS REPORTS - AUGUST 2019**

The Parks Manager Community & Open Spaces went through the operations report.

Key points noted during questions, answers and related discussion were:

- A member noted that the decrease in 'Learn to Swim' numbers was due to the fact that one instructor had left and another was on maternity leave; it was not due to a lack of demand.
 - Another member commented on the recent community discord regarding the removal of trees in Turangi. He felt that the underlying angst was primarily about the public not being informed about the exact number of trees planned for removal prior to the press release, which was a big shock. Communications needed to be improved so that the Board was aware of things before going out into the public space. In reply, the Parks Manager Sports & Horticulture advised that a letter drop would take place in those streets where trees were being removed so people knew exactly which trees would come out. There were approximately 1700 trees overall in Turangi and although 70 trees sounded like a lot, it would not have a major visual impact on the town as only some were large oaks with most being smaller species such as silver birches and cherry trees. A paper would be brought to the new Board to discuss a more strategic approach for Turangi trees e.g. was the objective to bring back bird life, beautify the town with Autumn colours, etc. Following on from the Parks Manager Sports & Horticulture's update, other members' reiterated that the issue was not so much against trees being removed but rather having that communicated properly both to the Board and the wider community; suggested that one option could be to hold a public workshop. There was an opportunity for Council to learn from the negative public reaction and be mindful going forward that trees had always been an issue of contention amongst the Turangi community. The Head of Communications & Customer Relations responded noting that ideally the letter drop should have been done before the public media release, and the Board kept fully informed throughout the process. She apologised that this had not happened and noted that the resulting learnings would be taken onboard to inform communications procedures going forward.
- Other comments arising from discussion included

- An suggested option to improve communications was a weekly email update from Council to community board members (like the councillor's weekly update – CWU).
- Succession planning - learn from the current Board's issues and challenges.
- A member had recently been misquoted in the local paper. The Head of Communications & Customer Relations advised that any conversations held over the phone should be followed up with an email in writing to confirm what was discussed.
- An ongoing challenge for Council's communications team was trying to get information to actually reach the general public. Even utilising multiple mediums such as radio, local newspapers, Facebook and direct mail drops did not guarantee that the information would be received.
- The Head of Communications & Customer Relations would hold a workshop with the new Board to develop a communications plan specifically for Turangi.
- In reply to a question, the Parks Manager Sports & Horticulture advised that a second arborists opinion would be sought if a community member wanted a tree (planned for removal) to remain.
- Replacement trees for the 70 removed trees would be planted next Autumn.

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Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

TT201909/06 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mr Wally van der Aa

NGĀ TŪTOHUNGA

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the Turangi Operations Reports as presented on September 10, 2019.

CARRIED

4.6 MEMBERS' REPORTS

Mr Wally van der Aa

- Thanked members for their contributions noting that those members not standing again in the upcoming elections would see the results of their labours this term come into effect over the course of the next triennium, each should be proud of what they have achieved. Also thanked council staff for their support.

Mr Te Takinga New

- Had recently returned from visiting Kitashiobara, Japan – Turangi's sister city. Recommended that Cr Maggie Stewart remain involved in this relationship on behalf of the community as she was an integral part of the relationship having been Council's liaison with Kitashiobara from the start. Many learnings taken – expansive economic diversities – Emu farms; salt factories; economy dependent on agriculture, seasonal tourism and mining of salt. There was a strategy in place to attract more people to Kitashiobara to address a decline in population. Wanted to develop a school exchange relationship. Suggested also having an Iwi delegate to accompany future delegations.
- Attended Omori/Kuratau Ratepayers Association (OKRA) meeting. Discussed rubbish bin trial and the need for a carpark north of the community hall.
- Tokaanu Maritime was compiling a business case to investigate options going forward. Minister Nanaia Mahuta had given a timeframe for that work to be completed.
- Met with Tūwharetoa Health. Discussed pay parity issues and employee contracts only being for 1-2 year durations – no job stability for employees. Needed to put pressure on the District Lakes Health Board about this.
- Noted that the Turangi trees plan should stipulate that large growing trees were not to be planted near overhead power lines as this had been a past / current issue.
- Shout out to the rangatahi who attended the Koroneihana (Māori King Tuheitia 10-year coronation celebrations) and the Koroneihana sports tournament; Tūwharetoa team placed second in Ki o Rahi (traditional Māori game).
- Acknowledged coaches, players, volunteers involved in Turangi winter sports. Good to see many players progressing to higher levels. Congratulations to Cruise Dunster for his selection in the Heartland Rugby team competing in the Jock Hobbs Memorial Under 19 tournament.
- Creative community grants were coming up soon.
- Turangi would host the national prison officers sports tournament this year.
- One-hundred and fifty year commemorations of the last major battle of the New Zealand wars at Te Pōrere redoubt on October 4, 2019.
- Requested that a letter be sent to 'The Block' blue team participants, Turangi locals Mikaere and Sophia Gardner for being selected to participate in The Block and the lateral national media exposure of Turangi as a result.
- Thanked board members for their contributions. Gave special thanks and acknowledgment to retiring Cr Maggie Stewart for her many years of outstanding service.
- Requested a card from the Board to congratulate Mr Topia Rameka, current Tūwharetoa Māori Trust Board (TMTB) chief executive on his 3-year secondment to an inaugural role with the Department of

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Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

Corrections as Deputy Chief Executive.

Mrs Karen Donlon

- Was involved with organising the community viewing of 'The Block' finale which was cool.
- Asked about the tree of light that had been arranged by Mrs Sandra Greenslade to be installed on Taupahi Reserve by Trustpower. The Senior Reserves Planner responded and advised that sometime ago he was approached about this so he undertook some investigations and gave approval for the work to go ahead. However, recently he received a call from Council's parks team that a local electrician wanted to connect into the Turtle Pool power for the purpose of installing the tree on Te Kapua Park. Council's facilities team were also approached to put a conduit underground. At that point, the Senior Reserves Planner realised that there was not as much community support or awareness of the project as he had initially thought and decided to halt things immediately. Since then, Ngāti Turangitukua had also advised that they were not aware of it neither had they approved it. He noted that in hindsight he should have verified the feedback given by the applicant; he was also sure how the tree of light location had changed from Taupahi Reserve to Te Kapua Park. Mrs Donlon noted that she would forward all related emails she held on to the Head of Economic Development and Business Transformation.
- Thanked everyone for supporting her during this term.

Miss Sharlyn Holt

- Thanked members and staff. Best wishes to those members currently standing. Special thanks to Cr Maggie Stewart. Happy to help with anything going forward that may involve local school kids.

Mrs Pauline Jenkins/Lyons

- Appreciated work that went into creating events. Acknowledged and thanked Cr Kingi, Council's team leader strategic partnerships Hellmuth Hartung and Taupō Blue Light for their support of 'The Block' finale community viewing event. Appreciated community volunteers who made this place a great place!
- Reminder that consultation was out on the proposed State Highway One speed changes.
- Wished everyone well in the upcoming elections.

Cr Maggie Stewart

- Attended the OKRA meeting
- Advised that Turangi was getting a public bus service from Turangi to Taupō (return) Monday to Friday in the near future.
- Accompanied delegation to Kitashiobara. Commended Mr New for learning / delivering a speech in Japanese at the Mayoral dinner, which he presented very well. Also thanked the Head of Democracy, Governance & Venues and the Customer Relations Manager – Turangi for their support on the trip – it was great to have them along. Kitashiobara hosting was exceptional and they were well looked. Visited the Mayoral chamber and talked about how important it was to maintain the sister city relationship going forward. The director of schools was also present and spoke about how Kitashiobara had other sister city relationships in place with Canada and Sri Lanka and how important those relationships were for their students. All Kitashiobara students learnt English and many had made pen-pals from those connections. There were many synergies between Turangi and Kitashiobara such as challenges with dwindling population, beautiful landscape with mountains, economic drivers – seasonal skiing and agriculture. Particularly encouraged reciprocating hosting and resuming school exchanges between Turangi and Kitashiobara. Thanked Council for the opportunity to go back again.
- Acknowledged Board members for their support and contributions to Turangi noting that there was a broader learning curve than just being at the table; increased awareness and how one could still contribute as a community member.
- Thanked staff for their support. Had enjoyed her time as councillor – could be challenging at times transitioning between Turangi 'hat' and District 'hat'.

At the conclusion, Cr Kingi addressed Cr Stewart noting that her visit to Kitashiobara and the many highlights she had shared was a fitting way for her to end her council journey. He reiterated previous member comments regarding her long-standing service and contributions - not just as a councillor and past

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Turangi/Tongariro Community Board Meeting Minutes

10 September 2019

community board member, but also her many years voluntary service to the Turangi community.

He also wished everyone well, with special acknowledgment to former Board chair Mr Andy Hema for his leadership during the first half of the triennium.

TT201909/07 RESOLUTION

Moved: Mr Te Takinga New

Seconded: Miss Sharlyn Holt

NGĀ TŪTOHUNGA

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the members' reports and community plan updates.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed with a karakia by Cr Tangonui Kingi at 2.29pm.

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

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CHAIRPERSON

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CHIEF EXECUTIVE

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DATE

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CHAIRPERSON

The minutes of this meeting were confirmed at the Turangi/Tongariro Community Board Meeting held on 5 November 2019.

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CHAIRPERSON

Taupō Airport Authority Committee Meeting Minutes

16 September 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING
HELD AT THE TAUPŌ AIRPORT, ANZAC MEMORIAL DRIVE, TAUPŌ
ON MONDAY, 16 SEPTEMBER 2019 AT 10.30AM**

PRESENT: Mr Chris Johnston (in the Chair), Cr Rosanne Jollands, Cr Christine Rankin, Mayor David Trewavas (from 10.32am)

IN ATTENDANCE: Head of Economic Development & Business Transformation, Head of Democracy, Governance & Venues, Acting General Manager – Taupō Airport, Airport Safety Manager, Financial Accountant, Economic Relationships Manager, Democratic Services Support Officer

MEDIA AND PUBLIC: Two members of the public.

1 APOLOGIES

TAA201909/01 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Christine Rankin

That the apology received from Mr John Funnell (for absence) and Mayor David Trewavas (for lateness) be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 5 AUGUST 2019

The following updates to the minutes were noted:

- The Economic Relationships Manager advised that the Provincial Growth Fund joint application had been approved by the investment panel to be included in the Regional Economic Development (RED) ministers' group agenda or a final decision on 21 October.
- The Head of Economic Development & Business Transformation updated members regarding the governance structure review, noting that there was still further work required.
- In answer to a question, the Acting General Manager – Taupō Airport advised that customer education regarding the recently implemented requirement for Air New Zealand domestic passengers to be checked in at least thirty minutes prior to departure would be ongoing.

TAA201909/02 RESOLUTION

Moved: Mr Chris Johnston
Seconded: Cr Rosanne Jollands

That the minutes of the Taupō Airport Authority Committee meeting held on Monday 5 August 2019 be confirmed as a true and correct record.

CARRIED

Page 1

Taupō Airport Authority Committee Meeting Minutes

16 September 2019

4 REPORTS**4.1 2018-2019 TAUPŌ AIRPORT AUTHORITY AUDITED ANNUAL FINANCIAL REPORT**

The Financial Accountant advised that there had been a number of questions raised during the audit process regarding lease agreements (these were now being reviewed by Council's legal team) as well as expenditure approval process for purchase orders. Consultancy fees had exceeded budget, though the Committee had previously been made aware of that.

In answer to a question in relation to expenditure approvals, the Financial Accountant advised that the query from the Auditor's related to a travel expenditure item that, although signed off in accordance with permitted guidelines, the Auditor considered should have been signed off by a third party.

In answer to a further question regarding obtaining legal perspective for inclusion of airside public liability insurance in leases, the Head of Economic Development & Business Transformation advised that this would be captured in all future leases going forward if that was the expert opinion.

TAA201909/03 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee adopts the audited 2018-2019 Annual Financial Report.

CARRIED**4.2 GENERAL MANAGER'S OPERATIONS REPORT**

The Acting General Manager – Taupō Airport, Kim Gard summarised her operations report for the month of August 2019, with additional points and answers to questions noted below.

- Initial discussions with Airways regarding their relinquishing of continued provision of airfield lighting and power was held last week. The impact on the Airport could potentially be quite significant therefore the preferred option was status quo.
- A new lease was being prepared for the terminal café, and would include a clause/s advising of future disruptions during the terminal upgrade.
- Ongoing discussions with the developer regarding a request to TAA for a contribution to the signage at the entrance to the airport.
- Repainting of the nose block on the apron had been completed, however any additional repainting of the apron would be on hold until the terminal renovations had been completed.
- Civil Aviation Authority (CAA) had circulated an advisory warning as a result of the Masterton accident which related to flying a non-conforming circuit. The matter would be put to the Safety Committee for consideration.

TAA201909/04 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Christine Rankin

That the Taupō Airport Authority Committee receives the General Manager's Operations report as presented on 16 September 2019.

CARRIED**4.3 SAFETY MANAGEMENT SYSTEM (SMS) AND HEALTH AND SAFETY UPDATE**

Reporting on the Safety Management System was no longer (remove from future agendas).

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Taupō Airport Authority Committee Meeting Minutes

16 September 2019

TAA201909/05 RESOLUTION

Moved: Cr Rosanne Jollands
 Seconded: Mayor David Trewavas

That the Taupō Airport Authority Committee receives the information.

CARRIED

Note: Before closing the public portion of the meeting, the Chair thanked all Committee members and staff for their contributions over the past three-years.

5 CONFIDENTIAL BUSINESS**TAA201909/06 RESOLUTION**

Moved: Cr Rosanne Jollands
 Seconded: Cr Christine Rankin

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Confirmation of Confidential Portion of Taupō Airport Authority Committee Minutes - 5 August 2019	Section 6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6
Agenda Item No: 5.2 Receipt of Unconfirmed Minutes: Taupō Airport & Operational Safety Committee - 7 August 2019	Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.

CARRIED

The Meeting closed at 11.13am.

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Taupō Airport Authority Committee Meeting Minutes

16 September 2019

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

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CHAIRPERSON

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CHIEF EXECUTIVE

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DATE

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CHAIRPERSON

Mangakino/Pouakani Representative Group Meeting Minutes

17 September 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING
HELD AT THE BOARDROOM, MANGAKINO SERVICE CENTRE, MANGAKINO
ON TUESDAY, 17 SEPTEMBER 2019 AT 10.00AM**

PRESENT: Cr Kirsty Trueman (in the Chair), Mayor David Trewavas, Cr Tangonui Kingi, Mrs Lisa de Thierry.

IN ATTENDANCE: Chief Executive, Head of Democracy, Governance & Venues, Head of Operations, Parks Manager Community & Open Spaces, Democratic Services Support Officer

MEDIA AND PUBLIC: Nil

1 APOLOGIES

MP201909/01 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mrs Lisa de Thierry

That the apologies received from Cr Barry Hickling and Mr Mark Seymour be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 16 JULY 2019

In answer to a question regarding the clean-up of Te Awhina Hall, the Parks Manager Community & Open Spaces advised that there had been a misunderstanding between the marae and council staff regarding the removal of the two small garden sheds from the site, with each party mistakenly thinking the other was going to carry out their work first (i.e. marae to remove sheds and Council to remove fence and vegetation). This had since been sorted and Council would engage a contractor to remove the fence and vegetation. Communication with the marae was ongoing and if required, Council would also assist with removing the sheds. In addition, the Parks Manager Community & Open Spaces will also talk to Council's facilities team about scheduling the possible removal of the ex 'Hotel Ladies Club' building from the rugby grounds at the same time.

MP201909/02 RESOLUTION

Moved: Mrs Lisa de Thierry
Seconded: Cr Kirsty Trueman

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 16 July 2019 be confirmed as a true and correct record.

CARRIED

4 REPORTS

4.1 CURRENT ACTION POINTS UPDATE

The following action point updates were noted:

- *Te Awhina Hall*: The Chief Executive advised that at the request of Pouakani Marae trustees a meeting was being arranged although a date had not yet been confirmed. A member noted that at a meeting held at the Senior Citizens Hall on September 16, many people had asked about what was happening with the building as it was an eyesore. Asked if Council could provide timeframes around plans for the building once the final status was known.
- *Tirohanga/Forest Road's Streetlight*: A quote of \$18k had been passed on to New Zealand Transport Agency (NZTA) for approval; NZTA provided 50% costs as per a co-funding arrangement with Council. The light would be installed once approval had been received; anticipated that this would be completed within the next 4-6 weeks.
A member asked if there was anything further Council could do given the two separate fatalities in recent times. In reply, the Chief Executive noted that the initial police investigations had concluded that the accidents were attributed to a combination of sleep deprivation, not wearing seatbelts, and texting whilst driving and not road conditions. However, Council would follow up with NZTA about potentially placing more cautionary signage in the area e.g do not text and drive, take a break, etc.
- *Bus turning signage*: The Head of Operations undertook to follow up this request with the Bus Committee. In reply, a member noted that where the buses turned was safe however, the issue was with other vehicle movements in that location, which were often unsafe. A sign indicating that the location was used for buses to turn may help reduce unsafe driving behaviour.
- *Ranginui Road maintenance*: Remove item from list.
- *Pouakani Totara tree walk carpark entrance maintenance*: The Parks Manager Community & Open Spaces advised that attempts to arrange a meeting on site with NZTA had been unsuccessful, and the Infrastructure Manager had since followed-up with Opus. The operations team were happy to assist with planting. A member subsequently noted that local community member Mr Tui Te Maari – who had done a significant amount of maintenance / rubbish removal in the area – had been talking to Waipohutu Trust and Department of Conservation (DoC) about the area. The Trust had assisted with tidying up the access pumice and gravel surface, with DoC potentially undertaking track maintenance. There was also the potential to upgrade the entrance signage to include the history of the area, install 'No littering' signs at the same time. The Parks Manager Community & Open Spaces would make contact with Mr Te Maari to discuss where Council could also assist.
- *Potholes on Rangatira Drive*: The Head of Operations would assess the potholes at the doctor's surgery entrance as although it was a private road, it was frequently used by the public.
- *Defibrillator signage at Atiamuri*: The Parks Manager Community & Open Spaces advised that she had spoken to Avril Boswell who was the known contact person at Atiamuri. Ms Bowell had confirmed that – as agreed by the community – the defibrillator would be located at her private holiday home residence which was located near the tennis courts and easily accessible by the general public.
- *Flashing speed light at Marotiri School*: Raised with NZTA; awaiting response.
- *Mangakino Golf Club (MGC)*: The Parks Manager Community & Open Spaces advised that at a meeting with the MGC on August 28 which the Parks Manager Sports & Horticulture also attended, she was asked if Council could provide any labour force assistance to their club as their volunteer group had diminished to just one person. In response to the request, the Parks Manager advised that currently their local team was not resourced to take on any further duties however, if the club could clarify exactly what support was required e.g. fairways maintenance, trees, she would work in with them to try and find solutions. The tree maintenance on the course was managed by Council and staff were arranging for an arborist to assess all trees on the course and report back to the Group what was required once completed. The Parks Manager had also suggested that the MGC attend a Group meeting and provide an update about their current situation. Members noted that the MGC was an important asset for the Mangakino community.
- *Local council parks staff*: A member advised that at a meeting held at the Senior Citizens the day before (September 16) many people had commented about the lack of Council parks staff presence in

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17 September 2019

Mangakino resulting in maintenance being overlooked. In reply, the Parks Manager Community & Open Spaces noted that there had been a brief transitional period between a former staff member finishing their employment and a new employee starting which had left only one full-time staff member in the parks team. Any jobs that may have been overlooked in that time would now be completed with the new employee being on-board. Mangakino was also on a work programme roster that involved the full district parks and reserves team spending one day per month in Turangi, Taupō, Kinloch, and Mangakino on a rotational basis.

- *Lakefront jetty and pontoon*: The Parks Manager Community & Open Spaces advised that she spoken to the Mangakino and Taupō harbourmasters seeking advice regarding a broken pile which had created a tilt on the pontoon and both were unsure whether it should be removed. Harbourmaster Chris Bredenbeck was following up with contractors about whether they could install a new one. In the interim, the Parks Manager had asked the team if they could give the pontoon a thorough clean as it was looking dilapidated. Quotes to repair the structure and / or purchase a new one were similar at around \$20k.

MP201909/03 RESOLUTION

Moved: Cr Kirsty Trueman

Seconded: Mayor David Trewavas

That the Mangakino/Pouakani Representative Group receives the current action points update.

CARRIED**4.2 INFORMAL REVIEW OF THE MANGAKINO-POUAKANI REPRESENTATIVE GROUP**

The Head of Democracy, Governance and Venues advised that the item was for members' to provide feedback / suggestions for consideration by the incoming council.

Key points noted were:

- Lower the current threshold for meeting non-attendance. As Group meetings were bi-monthly, not attending just one meeting could result in missing out on key presentations and information. It was also unfair to the community in general as a key member role responsibility was advocacy on behalf of the community.
- A member suggested increasing the community representatives by one member specifically from the Marotiri area. The current Group composition included representatives from the urban area (Mangakino township); rural area (Tirohanga); and Pouakani marae.
- Suggested Group members attend the Mangakino Mayoral/Chief Executive coffee catch-ups so that the community felt more connected to its Group representatives as well.
- All members must sign the Code of Conduct at the beginning of each triennium. Failure to do so would exclude that person from being part of the Group.

MP201909/04 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mrs Lisa de Thierry

That the Mangakino/Pouakani Representative Group submits the following feedback for consideration to be implemented (where appropriate) in the 2019-2022 triennium.

CARRIED**4.3 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR**

The report was taken as read and additional points were noted:

- Wellington District Council had installed bike repair stations. Suggested that would be a good idea to install something similar in preparation for the cyclists coming through town as part of the 2020 'Tour

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Aotearoa' cycle event from Cape Reinga to Bluff. There was also an opportunity for someone to have a coffee cart at Atiamuri to capture cyclists going through.

Additionally, there was a potential hazard with the merging of (Tour of Aotearoa) cyclists with the 'Cape to Cape' cyclists crossing over the highway from the entrance to the Whakamaru Domain and then onto MacDonald Road.

Waikato River Trails (WRT) were talking to accommodation providers, including holiday home owners regarding overnight accommodation.

- Suggested installing cyclist signs at both ends of the bush section of Scott Road along with a flashing sign to reduce speed as that section of road was quite dangerous as there were lots of minor accidents, most of which were not recorded. Currently there was also a higher than usual volume of logging trucks and that would continue throughout summer.

MP201909/05 RESOLUTION

Moved: Cr Kirsty Trueman

Seconded: Cr Tangonui Kingi

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community coordinator.

CARRIED

4.4 COMMUNITY ISSUES

- The Chief Executive noted that a question arose from a member of the public at the previous evening's mayoral debate regarding the basketball courts. The land was under private ownership and a request from Council had been put through the landowners real estate agent regarding purchasing the site, which was well used by the community. The site was also in an ideal location. Council would likely upgrade the courts if successful in securing ownership.
- The Parks Manager Community & Operations would follow up regarding signage at Atiamuri advising the general public where the defibrillator was located (suggested placing sign by Council's Civil Defence box).
- In answer to a question regarding the Mangakino Community Agency rugby clubrooms lease with Council, the Chief Executive explained that if they went into liquidation, a liquidator is appointed to administer the assets (including the lease) and repay creditors etc. However, Council did have the right to reassign the lease but that right could be not exercised until such time as the MCA was fully liquidated. The Head of Democracy, Governance & Venues also advised that Council had registered an interest in the rugby club on behalf of the community and applied for a remission of all outstanding rates.
- The town CCTV camera at the Rangatira Drive / Commerce Street intersection (attached to the MCA building) was not working as the (MCA) building had been de-energised. The town camera at the end of the Mangakino Hotel was also not currently working as the owner had turned the power off. Suggested that someone have a conversation with the owner about that.
- There had been many posts about burglaries on the Mangakino Facebook page. A member noted that more education was needed to encourage people ring 111.
- Cr Trueman gave a reminder that a meeting needed to be organised with Wairarapa Moana Incorporation chairman Kingi Smiler regarding the lakefront public toilets.

MP201909/06 RESOLUTION

Moved: Mrs Lisa de Thierry

Seconded: Cr Tangonui Kingi

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

CARRIED

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Mangakino/Pouakani Representative Group Meeting Minutes

17 September 2019

4.5 MEMBERS' REPORTS

Cr Kirsty Trueman

- Attended the Mayoral candidates evening hosted by Lake Taupō Rotary Club last night (September 15).

MP201909/07 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Mrs Lisa de Thierry

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed at 11.33am.

The minutes of this meeting were confirmed as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 27.4.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE

.....
DATE

.....
CHAIRPERSON

OPTION 3: 2019 SCHEME

OVERVIEW

- Conversion of all existing private spas to private family spas - Four in total and an additional testing/storage room + 2 additional showers for sauna users
- Refurbishment of 1 x existing private family spa

DETAIL

FAMILY SPAS X 4

- Removal of walls to convert 6 x private spas into 3 new private family spas - New custom fibreglass spa pools with integral seat to walls, overflow channels and upstands
- Refurbishment of existing large family spa including - New waterproofing, tiling & improved drainage - Change Bench - New hardwood timber rails on existing wall brackets - Hooks on wall over change benches

SAUNA SHOWERS / TESTING & STOREROOM

- Removal of wall and 2 x existing private spas to create new testing/storage room & showers
- New testing bench and sink
- 2 x new showers to service sauna users

LINK

- Link Flooring - New epoxy or rubber floor finish
- New concrete nibs under existing timber framed walls
- New lining at low level - Glazing removed at high level
- New History Graphics to walls
- Existing decorative glazing to remain

- All family Spa's opened to rear garden for passive ventilation
- New custom fibreglass private family spa pools with integral seat to walls, overflow channels and upstands
- New Sauna (work completed 2018)

REAR GARDEN

- Refresh existing planting with lush tropical planting along with new lighting. Incorporate an historic AC Baths narrative through statues and sculptures.
- Existing Rear Wall to remain with access doors to each garden installed - New paint finish

SAUNA

- Remove existing wall and ceiling lining including vapour barrier and backing lining
- New Vapour barrier over new 6mm hardiflex
- New Timber lining on battens over vapour barrier
- Existing sauna stove removed and reinstalled when work complete

ACCESSIBLE WC

- New accessible shower, shower & mixer
- New tiles

- New change seat, curtain rail, fold down seat and grab rail

DRAINAGE

- Replace sewer drainage for improved falls to private main

PREPARED JULY 2019
TOTAL ESTIMATED COST: \$1,048,000

AC BATHS | MINERAL POOLS OPTION DEVELOPMENT

8

OPTION 3: 2019 SCHEME PLAN



AC BATHS | MINERAL POOLS OPTION DEVELOPMENT



11 Northcroft Street, Taupo, 3330

6th September 2019

Dear Nathan

RE: Saturday Farmers and Craft Market

We wish to put in an objection to the Saturday Farmers and Craft Markets being moved next door to Taupo Mini Golf on Northcroft Reserve.

In the 3 Saturdays 25th November, 2nd December and 9th December 2018 our revenue was down during the time the markets were next door due to the lack of parking for our customers. The whole of Northcroft Street was full of cars from approximately 9am-1pm going to the markets which left no room for our customers to park. We even noted cars parking in Suncourt Hotel parking spaces due to lack of parking.

For 6 weeks over the summer holidays Outdoor Amusements is set up beside us and between them and our business we have a lot of cars parking in the street coming to our activities and we feel it is a big concern for parking and safety of parking with families with children with the potential of the Saturday Markets been set up permanently next door.

Our busiest time for us is weekends so it does concern us the potential of loss of income every Saturday if the market is allowed to operate next to us on the Reserve.

We respectfully request that you reconsider the siting of the Saturday Markets to a venue with adequate parking that will not impinge on other businesses.

As we are a permanent business on Northcroft Reserve we are very disappointed with the lack of personal communication with what is proposed for the use of the land next door to us as it will have a detrimental effort on our business.

Kind Regards

Kate Reed
Manager

P 07 377 1086 E taupominigolf@gmail.com W taupominigolf.co.nz P.O Box 1188, Taupo, 3351

DATE

LICENCE TO OCCUPY

4NATURE LIMITED
(FLY-LINE AT HIPAPATUA RECREATION RESERVE)





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DRAFT

Initials_____



SCHEDULE

Licensee:	Taupō District Council
Licensor:	4NATURE LIMITED
Guarantor:	Alexander Schmid
Term:	Ten (10) Years
Commencement Date:	1 July 2019
Termination Date:	30 June 2029
Renewal Term(s):	Nil
Licensed Area:	Approximately 41,500 square meters of Hipapatua Recreation Reserve, as shown outlined in Appendix 1
Reserve:	Hipapatua Recreation Reserve legally described as Section 7 SO 39362 Block XIV, Tauhara SD and held in record of title SA71B/945
Licence Fee:	\$ 32,500 (plus GST) per annum
Monthly Licence Fee:	\$ 2,708.33 (plus GST) per month
Licence Fee Payment Date(s):	The 1 st day of each month commencing on the 1 July 2019
Licence Fee Review Date(s):	Every three (3) years on the following dates: <ul style="list-style-type: none"> • 1 July 2022 • 1 July 2025 • 1 July 2028
Licensed Use:	Fly-Line activity and small café in accordance with the plans attached and Clause 13 of this agreement.
Operating Hours:	December – February 0900 – 1900hrs March – November 0900 – 1700hrs
Minimum Public Risk Cover:	\$5,000,000.00
Professional Indemnity Cover:	\$1,000,000.00
Default Interest Rate:	10% above the New Zealand Official Cash Rate (OCR) from time to time.

Initials_____



LICENCE TO OCCUPY

DATE 2019

PARTIES

TAUPŌ DISTRICT COUNCIL a body corporate under the Local Government Act 2002 (**the Licensor**)

4NATURE LIMITED (**the Licensee**)

ALEXANDER SCHMID (**the Guarantor**)

BACKGROUND

- A. The Licensee has approached the Licensor wanting to occupy the Licensed Area at the Licensor's Reserve.
- B. The Licensor has agreed to grant the Licence Rights in respect of the Licensed Area to the Licensee on the terms of this deed.

OPERATIVE PART

1. DEFINITIONS

1.1 In this licence unless the context indicates otherwise:

- (a) **Authority** means and includes every governmental, local, territorial and statutory authority having jurisdiction or authority over the Licensed Area or its use;
- (b) **Commencement Date** shall have the meaning set out in the schedule;
- (c) **Default Interest Rate** shall have the meaning set out in the schedule;
- (d) **Final Expiry Date** shall have the meaning set out in the schedule;
- (e) **GST** means tax levied under the Goods and Services Tax Act 1985 and includes any tax levied in substitution for that tax;
- (f) **Guarantor** includes the Guarantor's personal representatives;
- (g) **Insured Risks** means loss, damage or destruction resulting from fire, earthquake, storm, tempest and any other risks which the Licensor reasonably requires to be insured against;
- (h) **Licensed Area** shall have the meaning set out in the schedule;
- (i) **Licensed Use** shall have the meaning set out in the schedule;
- (j) **Licence Fee** shall have the meaning set out in the schedule;
- (k) **Licence Fee Payment Date(s)** shall have the meaning set out in the schedule;
- (l) **Licence Fee Review Date(s)** shall have the meaning set out in the schedule;

Initials _____



- (m) **Licence Fee Review Notice** means a notice setting out the Licence Fee applicable to the Licence Rights on the relevant Licence Fee Review Date;
- (n) **Licence Rights** means the non-exclusive right to carry on the Licensed Use on and from the Licensed Area during the Operating Hours;
- (o) **Licensee** includes the Licensee's permitted assigns and the Licensee's agents, employees, contractors and invitees;
- (p) **Licensee's Property** means all equipment and all partitions, fixtures and fittings installed by the Licensee in the Licensed Area;
- (q) **Licensor** includes the Licensor's successors and permitted assigns, and the Licensor's agents, employees, and contractors;
- (r) **Minimum Public Risk Cover** shall have the meaning set out in the schedule;
- (s) **Monthly Licence Fee** shall have the meaning set out in the schedule;
- (t) **Operating Hours** shall have the meaning set out in the schedule;
- (u) **Renewal Date** shall have the meaning set out in the schedule;
- (v) **Renewal Term(s)** shall have the meaning set out in the schedule;
- (w) **Reserve** shall have the meaning set out in the schedule;
- (x) **Review Objection Notice** means a notice objecting to the Licence Fee Review Notice pursuant to clause 8.2;
- (y) **Term** shall have the meaning set out in the schedule;
- (z) **Termination Date** shall have the meaning set out in the schedule; and
- (aa) **Working Day** has the same meaning as in section 4 of the Property Law Act 2007.

- 1.2 **The schedule and its contents and the appendices have the same effect as if set out in the body of this licence.**

2. INTERPRETATION

In this licence unless the context indicates otherwise:

- (a) Expressions defined in the main body of this licence have the defined meaning in the whole of this licence including the background and the schedule;
- (b) Section, clause and other headings are for ease of reference only and do not form any part of the context or affect this licence's interpretation;
- (c) Where two or more persons are bound by a provision in this licence, that provision will bind those persons jointly and each of them severally;
- (d) Any obligation not to do anything includes an obligation not to suffer, permit or cause that thing to be done;
- (e) References to parties are references to parties to this licence and include each party's executors, administrators and successors;
- (f) References to persons include references to individuals, companies, partnerships, associations, trusts, government departments and local authorities in each case whether or not having separate legal personality;
- (g) Singular words include the plural and vice versa;

Initials _____



- (h) References to sections and clauses are references to sections and clauses of this licence; and
- (i) References to a statute include references to regulations, orders, rules or notices made under that statute and references to a statute or regulation include references to all amendments to that statute or regulation whether by subsequent statute or otherwise.

3. GRANT OF LICENCE

The Licensor grants the Licence Rights to the Licensee for the Term beginning on the Commencement Date and ending on the Termination Date at the Licence Fee and subject to the terms of this licence. The Licensee accepts those rights, that the rights are non-exclusive and that the Licensor is free to grant similar rights to other licensees.

4. RIGHT OF RENEWAL

- 4.1 **There are no rights of renewal associated with this licence agreement.**

5. HOLDING OVER

If, other than the grant of a further licence, the Licensor permits the Licensee to continue to use the Licensed Area after the expiry or earlier termination of the Term:

- (a) The Licensee may do so on a monthly basis only;
- (b) The monthly fee payable by the Licensee for that continued use will be an amount equal to one-twelfth (1/12) of the Licence Fee payable immediately before the expiry or earlier termination of the Term;
- (c) The Licensee must pay the fee under clause 5(b) monthly in advance, with the first payment being due on the first day of the Licensee's continued use of the Licensed Area after the expiry or earlier termination of the Term;
- (d) The Licensee's right to continue to use the Licensed Area under this clause 5 will be determinable at any time by either party giving the other one (1) month's written notice of termination; and
- (e) Pending termination under clause 5(d), the Licensee's continued use of the Licensed Area under this clause 5 will continue on the same terms (as far as they are applicable) as this licence.

6. PAYMENT OF LICENCE FEE AND OTHER MONIES

The Licensee must pay:

- (a) The Licence Fee by equally monthly instalments in advance on the Licence Fee Payment Dates;
- (b) The first payment of the Licence Fee on the Commencement Date;

Initials _____



- (c) All payments of the Licence Fee and other money payable by the Licensee under this licence to the Licensor without any deduction or set-off; and
- (d) All Licence Fee payments by direct bank payment or as the Licensor may direct.

7. GST

7.1 The Licensee must pay to the Licensor all GST payable on the Licence Fee and other money payable by the Licensee under this licence. The Licensee must pay GST:

- (a) On the Licence Fee on each occasion when any Licence Fee payment falls due for payment; and
- (b) On any other money payable by the Licensee on demand.

7.2 The Licensee must pay the additional tax or penalty tax to the Licensor on demand if:

- (a) The Licensee fails to pay the Licence Fee or other money payable under this licence (including GST); and
- (b) The Licensor becomes liable to pay additional GST or penalty tax.

8. LICENCE FEE REVIEW

8.1 The Licensor has the sole right to determine from time to time as to the charges to be made for licences on its Reserve, which may vary dependent on the type of the reserve and the Licensed use.

8.2 The following terms apply to a review of the Licence Fee:

- (a) The Licensor may serve a Licence Fee Review Notice on the Licensee at any time no earlier than four (4) months before the relevant Licence Fee Review Date;
- (b) The Licensee may serve a Review Objection Notice on the Licensor within twenty (20) working days after service of a Licence Fee Review Notice (time being of the essence); and
- (c) If the Licensee does not serve a Review Objection Notice within the period specified in clause 8.2(b), the Licensee will be taken to have accepted the proposed new Licence Fee contained in the Licence Fee Review Notice.

8.3 If the Licensee serves a valid Review Objection Notice, then the Licensor and the Licensee must enter into negotiations to resolve the dispute. If the parties cannot reach agreement within twenty (20) working days after the date of service of a Review Objection Notice (or any longer period agreed by the parties), then this licence shall end as at the relevant Licence Fee Review Date. For the avoidance of doubt, clause 37 shall not apply to the Licence Fee review procedure set out above.

8.4 On determination of the reviewed Licence Fee under this clause 8, the parties will enter into any form of deed or other document which the Licensor requires to record the revised Licence Fee.

8.5 Pending determination of the new Licence Fee the Licensee must pay the new Licence Fee as from the relevant Licence Fee Review Date. Upon determination of the new

Initials_____



Licence Fee, any overpayment shall be applied in payment of future monthly Licence Fee instalments, or the payment shall be refunded (pro rata).

- 8.6 **Notwithstanding any other provision of this clause 8, the annual Licence Fee payable as from the relevant Licence Fee Review Date shall not be less than the annual Licence Fee payable as at the Commencement Date.**

9. DEFAULT INTEREST

The Licensee must on demand pay interest at the Default Interest Rate (calculated on a daily basis) on money unpaid from the due date or the date of the Licensor's demand (as the case may be) down to the date of payment if the Licensee fails to pay the Licence Fee or any other money payable under this licence for ten (10) working days after the:

- (a) Due date for payment; or
- (b) Date of the Licensor's demand, if there is no due date.

10. OUTGOINGS

The Licensee must pay:

- (a) All rates, charges, levies, assessments, duties, impositions and fees from time to time payable to any Authority relating to the occupation or use of the Licensed Area; and
- (b) All charges for telecommunications, electricity and other utilities relating to the occupation or use of the Licensed Area;

as soon as those charges become payable, or in the case of clause 10.1(a) (if such charges are not separately levied on the Licensee direct) on demand.

11. LIMITATION ON LICENCE RIGHTS

11.1 The Licence Rights are subject to the Licensee:

- (a) Paying all amounts due under this licence on the due date; and
- (b) Performing all of the Licensee's obligations under this licence.

11.2 The Licensee must not:

- (a) Assign or agree to assign this licence or any of the Licence Rights;
- (b) Sublicense or agree to sublicense any of the Licence Rights; or
- (c) Grant or agree to grant any security interest (as defined in the Personal Property Securities Act 1999) in or over this licence or the Licence Rights.

Initials_____



12. NO ASSIGNMENT

The Licensee shall not assign, sublet or otherwise part with this licence or any of the Licence Rights; with the exception of sub-licencing the operation of the small café with the Licensor's prior consent to the sub-licence and approval of any proposed café operator.

13. USE OF LICENSED AREA

- 13.1 The Licensee may use the Licensed Area only for the Licensed Use and for no other purpose.
- 13.2 The Licensee may use the Licensed Area during the Operating Hours and at all other reasonable times as may be agreed in writing by the Licensor except in the case of emergency and subject to compliance with:
- (a) The Licensor's reasonable directions relating to the security of the Reserve, the safety and security of any person authorised to enter the Reserve;
 - (b) The terms of this licence.
- 13.3 The Licensee must not use the Licensed Area or allow it to be used for any noisome noxious illegal or offensive activity or allow any act or thing to be done which may be or grow to be a nuisance disturbance or annoyance to the Licensor or any other person, and generally the Licensee shall conduct the Licensed Use in a clean quiet and orderly manner free from damage nuisance disturbance or annoyance to any such persons. The carrying out in a reasonable manner of the Licensed Use however shall not be considered to be a breach of this clause.
- 13.4 Licensee activities associated with Licenced Use must not generate noise levels above those defined in the District Plan for the residential environment (including mechanical noise associated with the Licensee's machinery and noise generated by users of and visitors to the activity). If requested by the Licensor the Licensee must provide to the Licensor an acoustic assessment carried out by a suitably qualified and experienced acoustic engineer to confirm compliance with the District Plan residential environment noise limits. For the avoidance of doubt the District Plan residential environment noise limits are as follows:
- (a) 7.00am – 7.00pm 50dBA L_{eq}
 - (b) 7.00pm – 10.00pm 45dBA L_{eq}
 - (c) 10.00pm – 7.00am 40dBA L_{eq} and 70dBA L_{max}
- 13.5 The Licensee shall keep and maintain the Licensed Area in good order and tidy condition fair wear and tear excepted.
- 13.6 The Licensee shall keep and maintain the Licensee's Property in good repair, safe working order, and condition.
- 13.7 The Licensee shall be responsible for collection and disposal of all rubbish associated with the Licensed Use. This includes rubbish generated by the café and patrons of the Fly-Line and café.

Initials _____



- 13.8 The Licensee shall be responsible for maintenance of the carpark within the Licensed Area and the entry off Huka Falls Rd in to the carpark.

Café, Staff and Ticketing Areas

- 13.9 The café activity shall be subject to all relevant clauses contained within this agreement. The Licensee shall be ultimately responsible for the café activity regardless of if the activity is sub-licensed to a separate operator or run directly by the Licensee. The Licensee may be held accountable for any licence breaches associated with the café activity. The café may supply non-alcoholic hot and cold drinks, snacks and pre-prepared food. The café may not operate outside of the Fly-Line operating hours.
- 13.10 The Licensee is limited to one building in addition to the toilets to be provided by the Licensee on site. This building shall not exceed 30m² without the prior written approval of the Licensor. The entirety of the café, staff, toilets and ticketing area must not exceed 150m² without the prior written consent of the Licensor.
- 13.11 For the avoidance of doubt a building includes containers or any similar transportable structure and any other enclosed built space (other than the launch tower). The café, staff, toilets and ticketing area is to be in one combined area and includes all decks and built structures associated with this area.

14. SIGNAGE

- 14.1 With the prior written approval of the Licensor, the Licensee may place signage on the Reserve which is associated with the Licensed Use. This signage must comply with the current District Plan provisions. Signage design, size and location must be approved by the Licensor prior to installation (including way-finding and interpretive signage). Signage within the road corridor is not covered by this agreement and shall be covered by separate discussions between the Licensee and the Roading Asset Manager.

15. CONSTRUCTION

- 15.1 The Licensee shall construct the Fly-Line in general accordance with the plans outlined in Appendix Two.
- 15.2 All constructions shall be designed and built so as to minimise the visual and environmental impacts of the structures from within and from outside the reserve. The launch tower should be placed as far from the road as is practicable to still allow for operation of the activity.
- 15.3 The Licensee shall ensure that structures are designed and built so as to minimise the possibilities of vandalism and unwanted access to Fly-Line facilities.
- 15.4 The Licensee shall be responsible for providing and maintaining (to a level acceptable to the Licensor) during the term of the licence:
- (a) Parking for a minimum of 25 standard vehicles and two disability car parks
 - (b) Two self-contained unisex bathrooms (for use of Fly-Line and café patrons, these may be made available to the public at the Licensee's discretion).
 - (c) Seating furniture for use by the public within the Licensed area

Initials _____



(d) Public access trails throughout the Licensed area

- 15.5 For the avoidance of doubt The Licensee is solely responsible for the installation of any services or facilities required for the operation of the Licensed Use and any associated costs e.g. water, wastewater, electricity etc.

16. RESERVE MANAGEMENT

- 16.1 The current Hipapatua Reserve Management Plan identifies the Licensed Area as a site for ecological restoration. The Licensee shall develop a restoration plan in association with Greening Taupō and/or other suitable organisations or companies; and shall implement the programme over the term of the Licence This restoration plan must be approved by the Licensor.
- 16.2 For the avoidance of doubt the Licensee may retain the existing trees identified for use as structural supports for the Fly-Line until such time as they are no longer safe for use or other restoration trees grow to a size suitable and safe to be used as structural support.
- 16.3 The Licensee, where feasible, shall use systems and consumables which are sustainable and have minimal environmental impacts.
- 16.4 The Licensee shall be considered when making decisions affecting Hipapatua Reserve, including changes to the Reserve Management Plan. The Licensor however shall retain all decision making powers relating to the Reserve (within the limits of the Reserves Act 1977) and shall not have any obligations to the Licensee outside of this Licence Agreement with regard to operational or planning decisions affecting the Reserve, including vegetation management outside of the trees identified for use as structural supports for the Fly-Line structure.

17. HEALTH AND SAFETY

- 17.1 The Licensee acknowledges that health and safety is a priority of the Licensor.
- 17.2 Acknowledging the Licensor's health and safety priority, the Licensee:
- (a) Shall provide its employees and visitors with a healthy and safe working environment; and
 - (b) Shall ensure that its employees and visitors are familiar and comply with the Licensee's health and safety policies, and any modifications to those policies that may be introduced from time to time; and
 - (c) Shall consult with each of its employees from time to time in relation to the hazards and risks represented by the Licensee's equipment and the work environment both within the Licensed Area and the Reserve generally.
- 17.3 The Licensee shall, so far as is reasonably practicable, consult, co-operate and co-ordinate with the Licensor in respect of health and safety matters.
- 17.4 The parties agree that it is imperative that any breach of this clause must be immediately remediated. As such, the parties further agree that a reasonable notice period pursuant to section 246(1)(b) of the Property Law Act 2007 is 24 hours.

Initials_____



- 17.5 The Licensee shall prepare, and make available to the Licensor if demanded, a comprehensive health and safety management plan for the activity.
- 17.6 The Licensee shall ensure that all structures associated with the Licensed Use comply to appropriate standards relevant to the structure being built and have any necessary consents.
- 17.7 The Licensee shall, prior to installing Fly-Line structural supports on trees, and every twelve months after installation:
- (a) Obtain a report from a suitably qualified person, an assessment of the suitability of the trees, and confirmation that the trees are suitable for the proposed use;
 - (b) Submit the report obtained under clause 17.7(a) to the Licensor to confirm compliance with clause 17.7(a).

18. RISK AND INDEMNITY

- 18.1 The Licensee shall use the Licensed Area entirely at the Licensee's risk in every respect. The Licensor shall have no liability to the Licensee or any other persons for any damage or loss whatsoever suffered by the Licensee or other persons in respect of the Licensed Area and its use under this licence.
- 18.2 Notwithstanding any other provisions of this licence, the Licensor shall have no liability to the Licensee for any loss of business or other damage or loss caused by any interruption to the Licensee's use of the Licensed Area regardless of the cause or duration of the interruption.
- 18.3 Notwithstanding anything else contained in this licence and to the extent permitted by law, the Licensee shall indemnify the Licensor against all or any actions, claims or demands which may be made against the Licensor, and against all damage or loss suffered by the Licensor, resulting from any act or omission on the part of the Licensee or the Licensee's agents, employees, contractors or invitees. The Licensee shall recompense the Licensor for all expenses incurred by the Licensor in making good any damage to the Licensed Area resulting from any such act or omission. The Licensee shall be liable to indemnify only to the extent that the Licensor is not fully indemnified under any policy of insurance to which the Licensee contributes or is an insured party.

19. LIMITATION ON LICENSOR'S LIABILITY

- 19.1 Except in the case of the Licensor's wilful misconduct or negligence, the Licensor is not responsible for or liable to the Licensee for:
- (a) Any loss or damage caused or sustained in any way to the Licensed Area or any equipment, fixtures, fittings and chattels installed or located in the Licensed Area; and
 - (b) The theft or loss of any of the Licensee's equipment, fixtures, fittings or chattels.
- 19.2 The Licensee acknowledges that the Licensee and all persons authorised by the Licensee to have access to the Licensed Area do so at their own risk.

Initials _____



20. INSURANCE

20.1 The Licensee must:

- (a) Insure the Licensee's equipment, fixtures and fittings together with all improvements made to the Licensed Area for their insurable value on a replacement basis against Insured Risks;
- (b) Take out a public liability insurance policy. The amount of cover under that policy must not be less than the Minimum Public Risk Cover;
- (c) Pay the premiums on the insurance described in clause 20.1(a) and (b) when due;
- (d) Maintain the insurance policies with insurance companies approved by the Licensor (which approval the Licensor must not unreasonably or arbitrarily withhold); and
- (e) Produce the current insurance policies and receipts for payment of premiums to the Licensor on demand.

20.2 The Licensee indemnifies the Licensor against any increased or additional insurance premiums payable by the Licensor as a result of the Licensee's act or default. The Licensee must pay those increased or additional insurance premiums to the Licensor on demand.

21. COMPLIANCE WITH RULES

- 21.1 The Licensee must at all times comply with any rules (including any statutes, ordinances, regulations, bylaws and policies), imposed by any Authority which apply to the Licensed Area and the Licensee's use of the Licensed Area.
- 21.2 The Licensee must comply with the Licensor's reasonable directions and requirements relating to the control, safe use, security and protection of the Licensed Area and the Reserve.

22. SUITABILITY OF LICENSED AREA

- 22.1 The Licensor does not warrant that the Licensed Area is or will remain suitable or adequate for the Licensee's purposes. All warranties as to suitability and adequacy implied by law are expressly negated to the full extent permitted by law.
- 22.2 The Licensor is not responsible for providing any safety measures to protect any fixtures, fittings or equipment from water damage, fire, explosion, storm, hazard or potential hazard whether coming from inside the Licensed Area or Reserve (including equipment installed in the Licensed Area or Reserve) or from outside.
- 22.3 The Licensee acknowledges that the Licensee:
 - (a) Is satisfied that the Licensee will receive the benefits anticipated by the Licensee under this licence (having regard to the restrictions set out in this licence); and
 - (b) Has not relied on any statement or representation by the Licensor.

Initials _____



- 22.4 If the benefit of any of the Licence Rights is permissible only with an Authority's consent or with an order of a tribunal or court, the Licensee must obtain that consent or order at the Licensee's own cost.

23. DEFECTS

The Licensee must immediately bring to the Licensor's attention any damage, breakage or defect in or to any part of the Licensed Area or Reserve or to the services and systems in the Licensed Area or Reserve, and any circumstances likely to cause damage or injury to property or persons.

24. ALTERATIONS AND ADDITIONS

- 24.1 Subject to the provisions of this clause, the Licensee must not carry out any excavations, alterations or additions ("Building Work") to any part of the Licensed Area without:

- (a) First giving plans and specifications of the proposed Building Work to the Licensor;
- (b) Obtaining the Licensor's prior written consent; and
- (c) Obtaining and giving the Licensor a copy of all consents required to enable the relevant Building Work to be carried out lawfully.

- 24.2 The Licensor must:

- (a) Carry out all Building Work in conformity with the consents produced to the Licensor under clause 24.1(c), and
- (b) Obtain a Code Compliance Certificate on completion of any Building Work.

- 24.3 The Licensee indemnifies the Licensor against all notices, calls, orders, liabilities, actions, claims, demands, proceedings, damages, costs (including legal costs) and expenses of any kind:

- (a) Imposing a liability on the Licensor;
- (b) Suffered or incurred by the Licensor; or
- (c) For which the Licensor is or may become liable;

arising from a breach by the Licensee or any person for whom the Licensee is responsible, of any obligations under the Building Act 2004.

25. TERMINATION

Breach

- 25.1 The Licensor may (in addition to the Licensor's right to apply to the Court for an order of possession) cancel this licence by re-entering the Licensed Area at the time or at any time thereafter:

Initials_____



- (a) If any payment of the Licence Fee shall be in arrear ten (10) working days after any Licence Fee Payment Date and the Licensee has failed to remedy that breach within ten (10) working days after service on the Licensee of a notice in accordance with section 245 of the Property Law Act 2007;
- (b) In the case of a breach by the Licensee of any covenant or agreement on the Licensee's part herein expressed or implied (other than the covenant to pay the Licence Fee) after the Licensee has failed to remedy that breach within the period specified in a notice served on the Licensee in accordance with section 246 of the Property Law Act 2007;
- (c) If the Licensee shall make or enter into or endeavour to make or enter into any composition assignment or other arrangement with or for the benefit of the Licensee's creditors;
- (d) In the event of the insolvency bankruptcy or liquidation of the Licensee; or
- (e) If the Licensee shall suffer distress or execution to issue against the Licensee's property goods or effects under any judgment against the Licensee in any Court for a sum in excess of five thousand dollars (\$5,000).

The Term shall terminate on such re-entry but without prejudice to the rights of either party against the other.

25.2 If the Licensor terminates this licence under clause 25.1, then:

- (a) The Licensee will be treated as having breached an essential term of this licence;
- (b) The Licensee must compensate the Licensor for the Licensor's losses (if any) which arise as a result of termination following the Licensee's breach; and
- (c) The Licensor may recover damages for that breach.

Reserves Act 1977

- 25.3 If at any time after making any enquiries as the Licensor thinks fit, and giving the Licensee an opportunity of explaining the usage of the Licensed Area, the Licensor is of the reasonable opinion that the Licensed Area is not being used or sufficiently used for the Licensed Use, then the Licensor may, under the Reserves Act 1977, terminate this licence by not less than six (6) months written notice and without compensation to the Licensee.**

26. REMEDY BY LICENSOR

- 26.1 The Licensor may, without being under any obligation to do so, remedy any default or breach by the Licensee under this licence at the Licensee's cost.**
- 26.2 If the Licensor spends money in remedying the Licensee's default under this licence, the Licensee must pay to the Licensor on demand:**
- (a) The amount spent by the Licensor in remedying any default; and
 - (b) Interest at the Default Interest Rate on any amount spent calculated on a daily basis from the date of the Licensor's expenditure to the date that the Licensee reimburses the Licensor for that expenditure.

Initials_____



27. INDEMNITY

27.1 The Licensee indemnifies the Licensor against:

- (a) All costs (including legal costs) and expenses incurred by the Licensor in taking action to demand and/or recover any part of the Licence Fee or other money payable by the Licensee under this licence; and
- (b) All actions, proceedings, calls, costs (including legal costs), expenses, claims, demands, damages, losses and liabilities of any kind suffered or incurred by the Licensor as a result of:
 - (i) The act or neglect of the Licensee or of any person for whom the Licensee is responsible relating to the use or operation of any equipment installed in the Licensed Area; or
 - (ii) The Licensee's breach of, or failure to comply with, the Licensee's obligations under this licence.

27.2 The Licensee must pay on demand all amounts owing to the Licensor as a result of the indemnity contained in clause 27.1, together with interest on those amounts at the Default Interest Rate calculated on a daily basis from the date the Licensor incurs that liability until the Licensee pays the relevant amount.

28. REMOVAL OF EQUIPMENT

28.1 The Licensee must remove all of the Licensee's Property, and repair any damage caused by that removal, on the expiry of the Term.

28.2 If the Licensor terminates this licence under clause 25, the Licensee must remove the Licensee's Property, and repair any damage caused by that removal, within five (5) working days of the termination.

28.3 If the Licensee fails to comply with either clause 28.1 or 28.2, the Licensor may remove the Licensee's Property and repair any damage caused by that removal. In that case, the Licensee must pay to the Licensor on demand all costs incurred by the Licensor in doing so.

28.4 If the Licensee fails to comply with a demand under clause 28.3, then the Licensor may sell those items of the Licensee's Property removed by the Licensor in any manner the Licensor sees fit to defray the Licensor's costs of removal and apply the balance (if any) towards meeting the Licensor's claims against the Licensee.

28.5 Alternatively, the Licensor may choose not to remove the Licensee's Property, and instead may require the Licensee by written notice to remove the Licensee's Property and repair any damage caused by that removal within five (5) working days of the date of service of that notice.

28.6 If the Licensee fails to comply with a notice under clause 28.5, then the Licensee's Property will (at the Licensor's election) become the Licensor's property on the expiry of ten (10) working days from the date of service of the notice on the Licensee. The Licensor will not have to pay compensation for the Licensee's Property to the Licensee.

Initials _____



29. LICENSOR'S RIGHTS OF ENTRY

29.1 **The Licensor may, with all necessary materials and equipment at all reasonable times and on reasonable notice (but at any time without notice in the case of an emergency), enter onto the Licensed Area (including entry to any building) to:**

- (a) Inspect the condition and state of repair of the Licensed Area; or
- (b) Carry out any works to comply with any statutes, regulations, by-laws, ordinances, orders, proclamations, requirements of or notices by any Authority.

29.2 **The Licensor will take reasonable steps to minimise any disturbance to the Licensee when exercising the entry rights granted under clause 26.1, however, the Licensor shall not be liable to pay any compensation for any temporary damage caused or inconvenience to the Licensee.**

30. DESTRUCTION

If the Reserve is destroyed or so damaged that the Licensed Area cannot be used for the Licensed Use, then the Licensor may terminate this licence by twenty (20) working days written notice and without compensation to the Licensee.

31. NO LEASE

31.1 **The Licensee acknowledges that:**

- (a) The Licensee's rights under this licence are personal to the Licensee;
- (b) The granting of this licence does not create a lease or an interest in land relating to the Licensed Area or the Reserve; and
- (c) The granting of this licence does not confer on the Licensee any rights of exclusive possession of the Licensed Area.

31.2 **The Licensee must not register a caveat over the title(s) to the Reserve relating to the Licensee's interest under this licence.**

32. COSTS

The Licensee must pay to the Licensor on demand all reasonable costs (including legal costs), charges and other expenses which the Licensor may incur or for which the Licensor may become liable relating to:

- (a) The Licensor remedying the Licensee's breach of any term of this licence;
- (b) The Licensor's exercise or attempted exercise or enforcement of any power, right or remedy conferred on the Licensor by this licence; and
- (c) The consideration and approval (if given) of any proposals made to the Licensor regarding any improvements to the Licensed Area and installation of any equipment (including costs incurred in employing consultants).

Initials _____



33. LICENSOR'S CONSENT

- 33.1 The Licensor's consent under this licence is required for each occasion even if the Licensor has given a consent for the same or a similar purpose on an earlier occasion.
- 33.2 If this licence states that the Licensor's consent is required for anything done or proposed to be done, then unless otherwise stated the Licensor must not unreasonably withhold or delay giving that consent.

34. WAIVER

No consent or waiver, expressed or implied, by the Licensor to or of the Licensee's breach of any term of this licence will be construed as a consent or waiver to or of any other breach of that or any other term of this licence. The Licensor's failure to exercise any of the Licensor's rights relating to the Licensee's breach will not constitute a waiver of that breach.

35. NOTICES

- 35.1 Any notice or document required under this licence shall be in writing and must be served by one of the following means:
- (a) In the case of a notice given under section 245 (cancellation of licence for breach of covenant to pay rent) or section 246 (cancellation of licence for breach of other covenants) of the Property Law Act 2007, in the manner prescribed by section 353 of that Act; and
 - (b) In all other cases, unless otherwise required by sections 352 to 361 of the Property Law Act 2007:
 - (i) *In the manner authorised by sections 352 to 361 of the Act; or*
 - (ii) *By personal delivery, or by posting by registered or ordinary mail, or by facsimile, or by e-mail.*
- 35.2 Any notice or other document served under clause 35.1(b)(ii) is deemed to be served and received by the other party:
- (a) In the case of personal delivery, when received by the addressee;
 - (b) In the case of posting by mail, on the second working day following the date of posting to the addressee's last known address in New Zealand;
 - (c) In the case of e-mail, when acknowledged by the addressee by return e-mail or otherwise in writing.
- 35.3 Any notice or document to be delivered or served under this licence may be signed by:
- (a) Any attorney, officer, employee or solicitor for the party serving or giving the notice; or
 - (b) The party serving the notice or any other person authorised by that party.

Initials _____



36. NO FETTERING OF POWERS

- 36.1 **The Licensee acknowledges that nothing in this licence does or will restrain, limit or otherwise fetter the exercise by the Licensor of the powers, duties and discretions which the Licensor has at law.**
- 36.2 **Except as otherwise expressly provided, the obligations of the Licensor under this licence are obligations of the Licensor in its capacity as a contracting party. The Licensor has certain regulatory and statutory functions, responsibilities and obligations in its capacity as a local authority outside of this licence. The Licensor shall be deemed not to be acting in the capacity of Licensor under this licence when exercising these functions, responsibilities and obligations in good faith.**

37. DISPUTE RESOLUTION

- 37.1 **If the parties are unable to resolve a dispute by negotiation within ten (10) working days of the dispute arising (or such longer period as the parties may agree) the dispute shall be referred to mediation in which case:**
- (a) If the parties cannot agree on a suitably qualified mediator within five (5) working days of the dispute being referred to mediation, either party may request the chairperson or equivalent officer of Resolution Institute NZ to appoint a suitably qualified mediator;
 - (b) Unless otherwise agreed, the then current model mediation agreement issued by Resolution Institute NZ will be used; and
 - (c) The parties shall share the mediator's costs equally.
- 37.2 **If the parties are unable to resolve a dispute by mediation within fifteen (15) working days of the dispute being referred to mediation (or such longer period as the parties may agree), the dispute shall be referred to arbitration in which case:**
- (a) If the parties cannot agree on an arbitrator within five (5) working days of the dispute being referred to arbitration, either party may request the President of the New Zealand Law Society to appoint a suitably qualified independent arbitrator; and
 - (b) The arbitration shall be conducted in accordance with the Arbitration Act 1996.
- 37.3 **Notwithstanding the existence of a dispute and the operation of this clause 37, each party must continue to perform its obligations under this licence pending resolution of the dispute.**
- 37.4 **Nothing in this licence affects the right of a party to institute court proceedings seeking urgent injunctive relief.**

38. GUARANTEE

- 38.1 **In consideration of the Licensor entering into this licence at the Guarantor's request, the Guarantor:**
- (a) Guarantees the performance by the Licensee of the covenants in this licence; and
 - (b) Indemnifies the Licensor against any loss the Licensor might suffer should this licence be lawfully disclaimed or abandoned by any liquidator, receiver or other person.

Initials _____



38.2 **The Guarantor covenants with the Licensor that:**

- (a) No release, delays or other indulgence given by the Licensor to the Licensee or to the Licensee's successors or assigns or any other thing whereby the Guarantor would have been released had the Guarantor been merely a surety, shall release, prejudice or affect the liability of the Guarantor as a guarantor or as indemnifier;
- (b) As between the Guarantor and the Licensor, the Guarantor may for all purposes be treated as the Licensee and the Licensor will be under no obligation to take proceedings against the Licensee before taking proceedings against the Guarantor;
- (c) An assignment of this licence in accordance with this licence will not release the Guarantor from liability; and
- (d) Should there be more than one Guarantor their liability under this guarantee will be joint and several.

Initials_____



EXECUTED AS A DEED

Signed by the)
TAUPŌ DISTRICT COUNCIL)
 as Licensor by affixing its common)
 seal in the presence of:)

 The Mayor

 Gareth Wayne Green, CEO (executed on the Taupō District Council's behalf as its attorney)

Signed by)
THE LICENSEE)
 in the presence of:) _____

Witness to signature:

 Signature of witness

 Name of witness

 Occupation

 City/town of residence

Signed by)
THE GUARANTOR)
 in the presence of:) _____

Witness to signature:

 Signature of witness

 Name of witness

 Occupation

 City/town of residence

Initials _____



CERTIFICATE OF NON-REVOCATION OF POWER OF ATTORNEY

I, Gareth Wayne Green of Taupō, CEO, certify –

1. That by deed dated 1 May 2018, the Taupo District Council of 46 Horomatangi Street, Taupō appointed me its attorney in respect of the execution and delivery of deeds and on the terms and subject to the conditions set out in the said Deed.
2. That I have not received notice of any event revoking the power of attorney.

Signed at Taupō this
Day of

)
)

Gareth Wayne Green, CEO

DRAFT

Initials_____



Appendix One – Licensed Area

Being part of Sec 7 SO 39362 Blk XIV, Tatua SD, 157 Huka Falls Road, Taupō



Initials _____



Appendix Two – Licensed Activity Layout



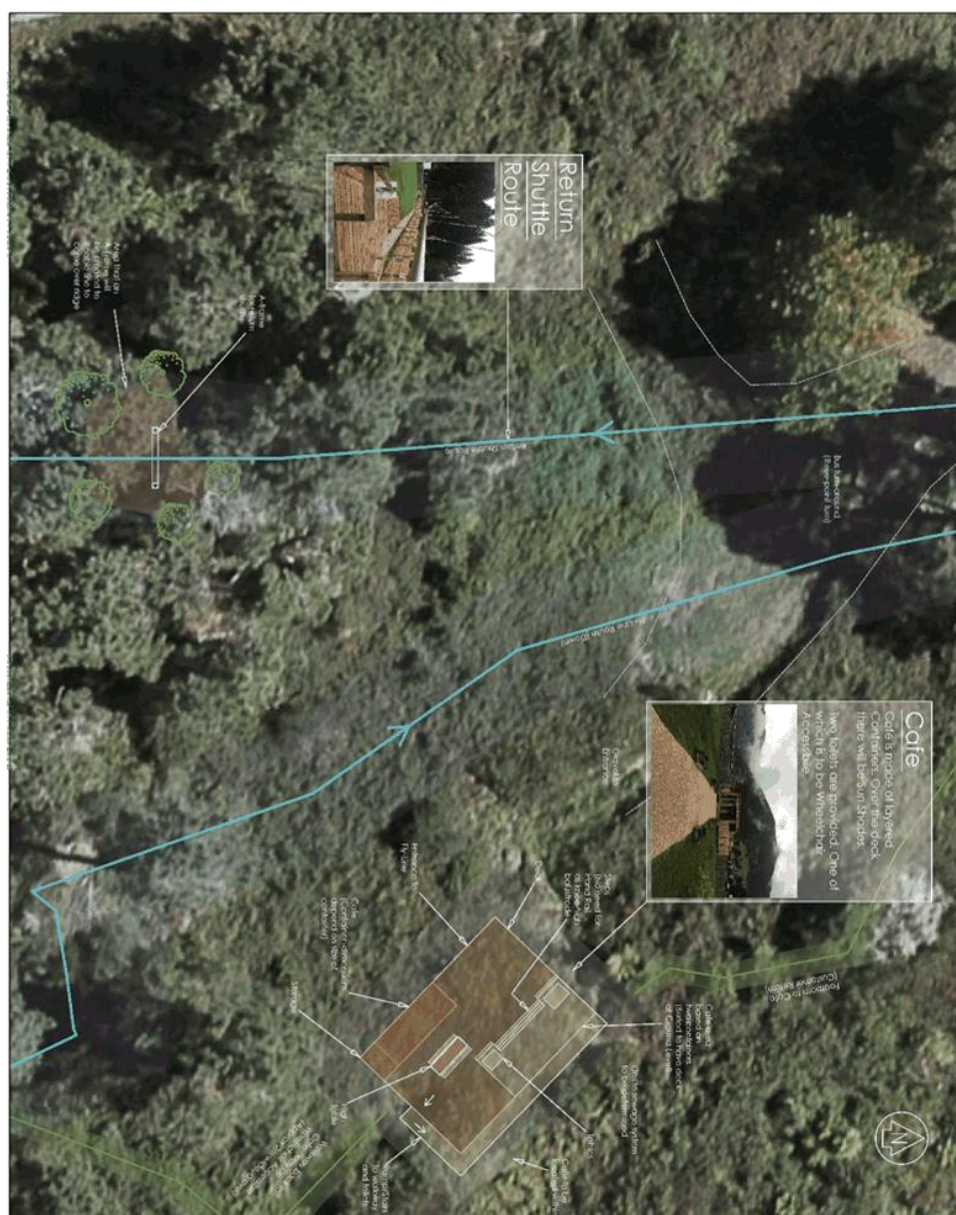
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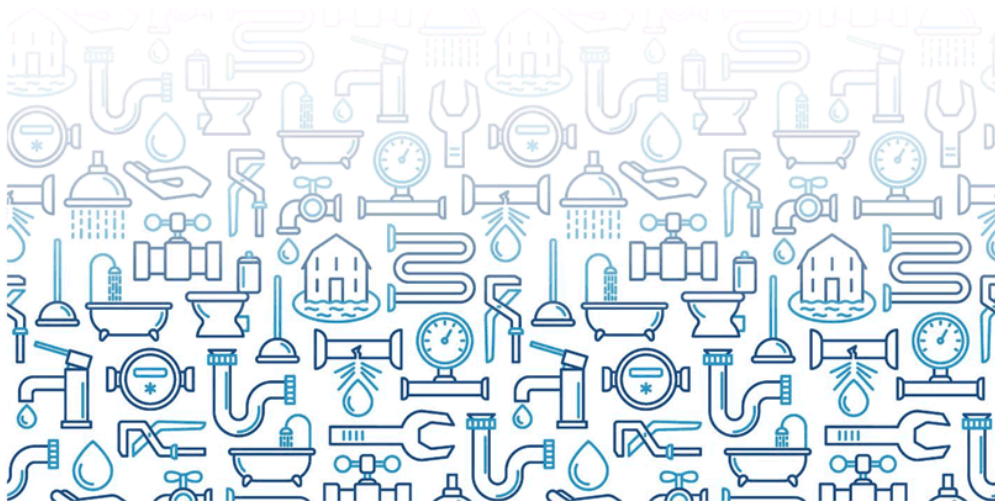
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1. PURPOSE OF THE STRATEGY

The purpose of the Water Supply Strategy is for Council to set a direction on how we will manage our drinking water supplies¹, from 2019 to 2039. This strategy aims to clearly set out:

- How the Water Supply Strategy will help to achieve the Council vision.
- The outcomes that we want to achieve for our drinking water supplies.
- Goals and responses which describe how we will achieve the outcomes.

This Water Supply Strategy is focused on water sourced from the natural environment for treatment and supply through the Council water supply network. The strategy applies to both potable² and non-potable water.

2. TAUPŌ DISTRICT COUNCIL'S VISION

Taupō District Council's Vision is

To be the most liveable and prosperous district in the North Island by 2022.

The provision of, and access to, safe water is an essential component of modern-day life, and life in a first world country. To achieve Council's vision, access to safe fresh water for our communities, that is provided in an efficient and sustainable manner is essential. Council's role is to provide access to provide safe drinking water to communities on Council systems.

3. WATER STRATEGY OUTCOMES

The 5 outcomes are:

1. We ensure the protection of public health
2. We recognise Te Mana o Te Wai
3. We use water responsibly and sustainably
4. We support the Communities Growth aspirations
5. We ensure that our water supply system is financially sustainable

4. CONTEXT

3.1. Waikato Regional Context

Both the Lake Taupō and Waikato River catchments are located in the Waikato Region. The Waikato River Catchment (including Lake Taupō) is governed by the Waikato Regional Plan, limiting the taking of water to a proportion of river flows. The catchment above Kārapiro (which affects all Taupō District Council schemes) is nearing full allocation, limiting additional water availability for any use.

¹ 30 years aligns with the requirement for Council to produce 30 year Infrastructure Plans

² Potable is water that is safe to drink; drinkable

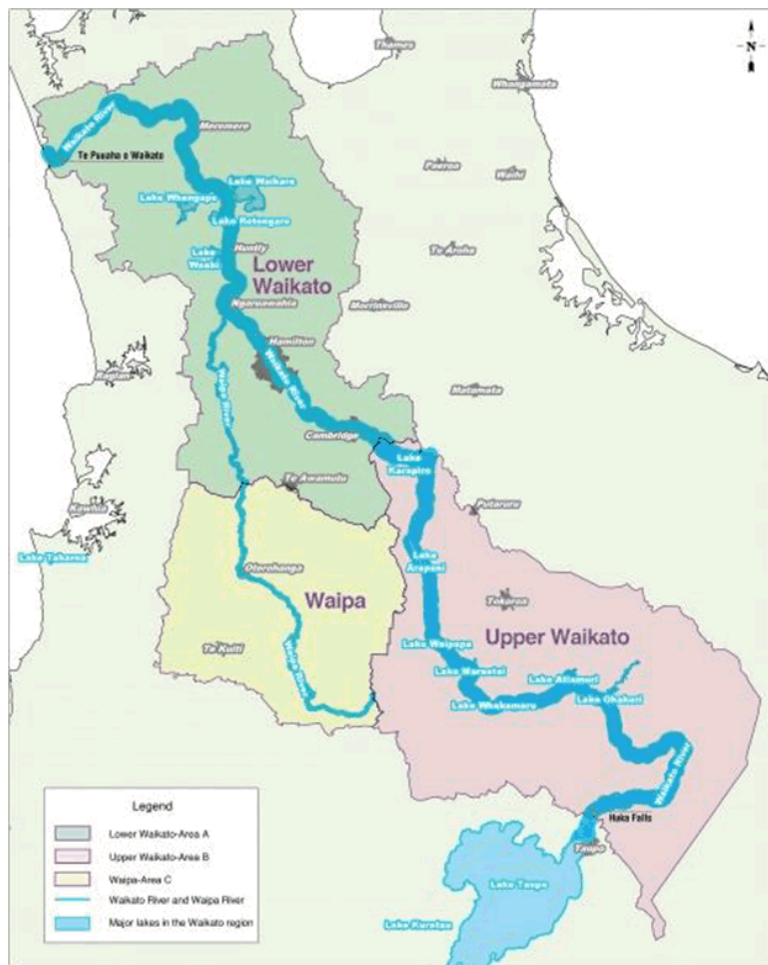


Figure 1: Waikato River Catchment Area. Source: Waikato Regional Council.

Both these water bodies are significant resources to the Waikato region. They provide significant services: natural, cultural, social and economic and also supply water to Greater Auckland Watercare (the Council Controlled Organisation who are charged with supplying drinking water to the Auckland Region) obtain water from the Waikato River to supply their networks. The river meets between 8 and 15 per cent of the area's annual needs, depending on weather conditions and dam levels. With significant population growth predicted in both Hamilton and Auckland, more water will be required from the Waikato catchment to service this growth.

The Waikato River is of great cultural, historical, traditional, and spiritual significance to all of the whānau, hapū, and iwi who derive their strength from its source to the ocean, and along its tributaries.

The Waikato River and Taupō Waters is also a significant energy resource. The Tokaanu Power Station discharges into Lake Taupō, and there are eight hydroelectricity stations along the Waikato River which generate about 10 per cent of New Zealand's energy. The existing resource consents for renewable energy generation have flow-on implications for other water users, including the allocation of water in these catchments.

Lake Taupō and the Waikato River play a significant role in tourism both for the Taupō District and the wider Waikato Region. Lake Taupō is Australasia's largest fresh water lake and attracts tourists from around the world. It hosts a number of activities both on and around the lake and is also home to New Zealand's most visited natural attraction, the Huka Falls. The lake and surrounding environment are key to the cultural, environmental and economic wellbeing of Taupō District and the wider Waikato region.

The presence of such a large body of fresh water can also present a challenge when it comes to water conservation activities and educating both local residents and tourist alike to conserve and respect this finite resource. With approximately 30% of the homes in our district, used for holiday purposes only, this challenge is further emphasised.

3.2. Changes signalled from Central Government

In mid 2017, Local Government Minister Nanaia Mahuta announced a reform programme to transform drinking water, stormwater and wastewater. The focus of the review is on the challenges facing the sector, including funding pressures, rising environmental standards, climate change, seasonal pressure from tourism, and the recommendations of the Havelock North Inquiry.

Stage One explored the issues and opportunities with three waters services by gathering and analysing information. This was completed at the end of 2017. Stage Two is focused on looking at options for improving the three waters system, including the management, service delivery, funding, and regulatory arrangements.

At the time of publication of this strategy, Central Government indicated that they will introduce a Water Services Bill to parliament in late 2019, which would introduce an independent water regulator.

This strategy will be revised when required to meet the changes that come from Central Government from this reform programme and other possible changes to freshwater management (such as any resolution of Iwi rights). This will be done in partnership with Iwi and the wider community.

3.3. Havelock North Enquiry

The outbreak of gastroenteritis in Havelock North in August 2016 shook public confidence in the fundamental service provision of safe drinking water. Approximately 5,500 of the town's 14,000 residents were estimated to have become ill with campylobacteriosis. Some 45 were subsequently hospitalised and the outbreak contributed to four deaths. A number of residents continue to suffer health complications.

A Government Inquiry was established to investigate and report on the outbreak. The final reports of the Inquiry contained comprehensive, wide-ranging and powerful recommendations for improvement to water supplies across New Zealand.

The Government has signalled that changes are to be expected including those that will affect the sector as a whole. Major changes, although potentially extensive, are unlikely to affect the key outcomes developed within this strategy. There are a number of recommendations that Council as a drinking water supplier can begin to implement based around the six key principles of Drinking Water Supplies that the report endorsed. The 6 principles are:

Principle	Description
Principle 1: A high standard of care must be embraced	Unsafe drinking water can cause illness, injury or death on a large-scale. All those involved in supplying drinking water (from operators to politically elected representatives) must therefore embrace a high standard of care.
Principle 2: Protection of source water is of paramount importance	Protection of the source of drinking water provides the first, and most significant, barrier against drinking water contamination and illness.
Principle 3: Maintain multiple barriers against contamination	Any drinking water system must have, and continuously maintain, robust multiple barriers against contamination appropriate to the level of potential contamination. This is because no single barrier is effective against all sources of contamination and any barrier can fail at any time.

Principle	Description
Principle 4: Change precedes contamination	Contamination is almost always preceded by some kind of change and change must never be ignored. Sudden or extreme changes in water quality, flow or environmental conditions (for example, heavy rainfall, flooding, earthquakes) should arouse particular suspicion that drinking water might become contaminated.
Principle 5: Suppliers must own the safety of drinking water	Drinking water suppliers must maintain a personal sense of responsibility and dedication to providing consumers with safe water. Knowledgeable, experienced, committed and responsive personnel provide the best assurance of safe drinking water.
Principle 6: Apply a preventive risk management approach	A preventive risk management approach provides the best protection against waterborne illness.

4.4 Responding to Climate Change

Recent scientific data shows that the globe is warming and this is starting to impact on the climate. What this means long-term is hard to specifically pinpoint, but indications are that rainfall events will worsen, droughts will occur more often and seas will rise. While sea level rise isn't a major concern for the Taupō District we need to be acutely aware of what the other impacts might be. These impacts are likely to include:

- Increased frequency of droughts will increase the demand for our drinking water supplies, while at the same time there will be less water available to take.
- Warmer, drier days, with less wind are likely to result in increased number of algal bloom events. This may require the installation of additional treatment methods.
- Increasing rain events may require the installation of additional treatment, where our supplies are taken from drinking water.
- Changes to the make-up of our freshwater ecosystems as a result in temperature change. This could threaten native species and make conditions more attractive to pest species.

By delivering on each of our outcomes the climate change impacts above will be considered. For example the risk of increasing drought events will be considered within outcome 3, we use water responsibly and sustainably.

3.4. Taupō District Context

A summary and map of the district's water schemes is shown on page 7.

Council has 18 drinking water schemes. Most of our water is sourced from surface water, either through Lake Taupō or its tributaries. We are required by law to comply with the Drinking Water Standards New Zealand (DWSNZ). At the time of writing, while our larger supplies complied with the DWSNZ, many of our smaller supplies do not. This means that there are some public health risks associated with those supplies. These risks are managed, in part, through Water Safety Plans that are required under the DWSNZ and approved by the Ministry of Health.

Council has budgeted for the upgrade of all water supplies to meet the current drinking water standards by 2028. The order of upgrades is determined through the asset management planning process. Risk is a key factor in determining priority.

A challenge for the district is that there is a perception that water is plentiful. Because Lake Taupō is so prominent, people do not always perceive that there is a need to conserve water, because there is so much water in the lake. Council is only consented to take a small proportion of the lake water, as demonstrated by the diagram on the next page.

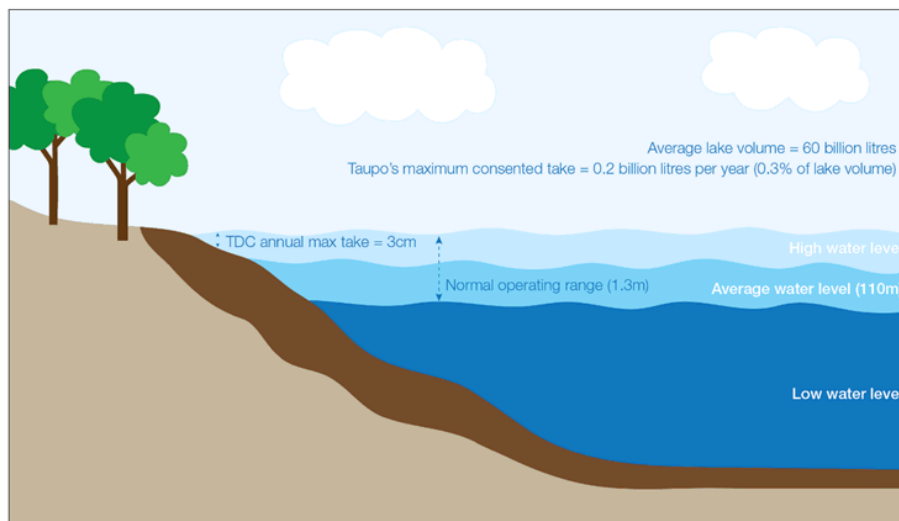


Figure 2: Diagram showing Lake Taupō and the allocated take. Source: GHD

Whilst the district as a whole has a well-documented and understood resident population growth profile, what is not so well understood is the impact of visitor numbers and events on water demand and supply. Events in Taupō can be large and can impact significantly on core infrastructure and demand. Coupled with this is the increasing popularity of Taupō as a visitor destination. The use of online accommodation booking systems for private holiday homes (over and above the traditional motel bed night statistics), leave a gap in Council's knowledge base on transient population and its impact on water demand and supply. We aim to close this gap through the early stages of the implementation plan.

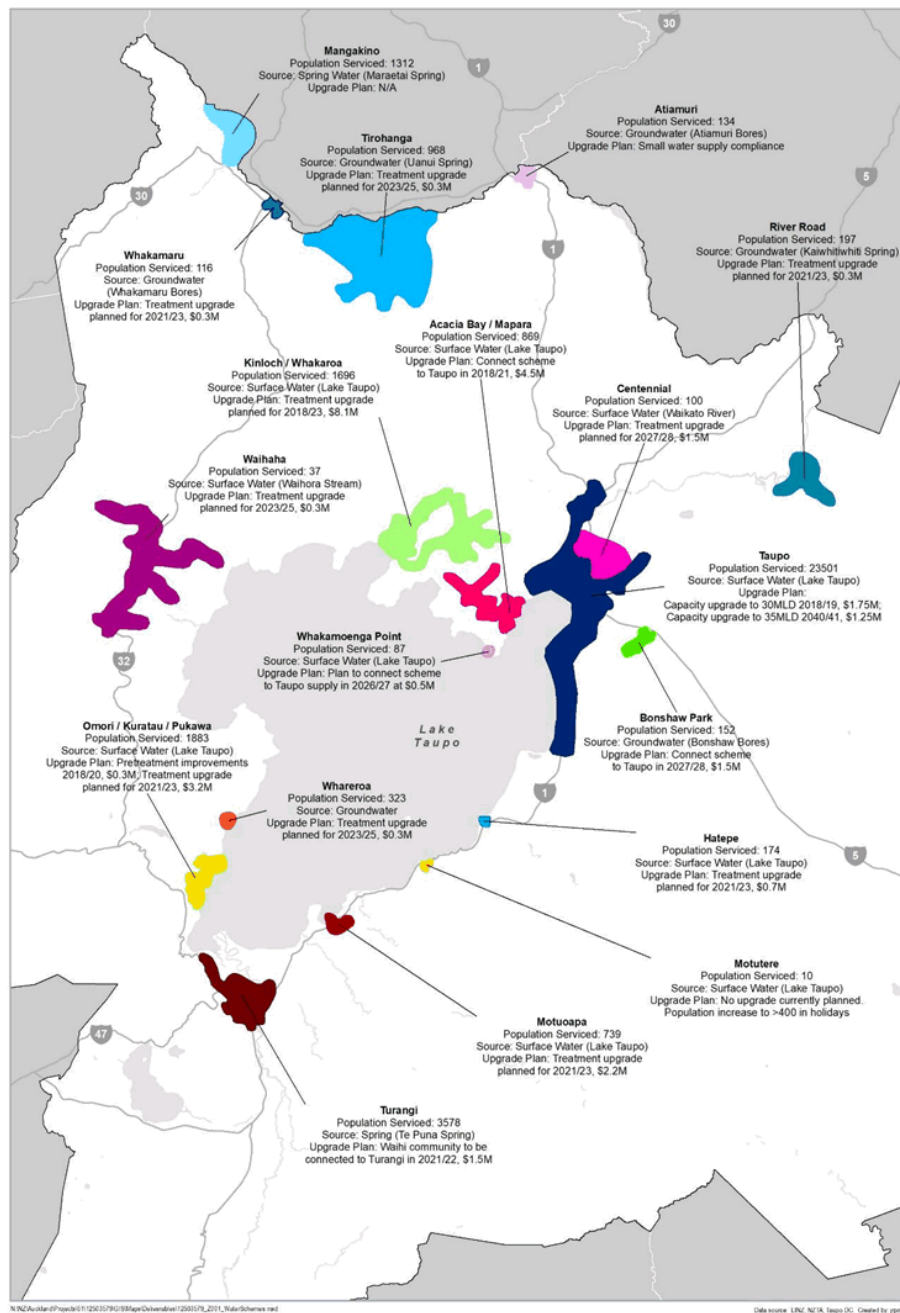


Figure 3: Council Water Supplies

4. TAUPŌ DISTRICT IWI AND HAPŪ RIGHTS AND MANAGEMENT OF FRESHWATER

TŪWHARETOA AND WAI MĀORI

"Nga hapū o Ngāti Tūwharetoa seek to ensure that all the statutory authorities involved in resource management within the Tūwharetoa rohe, recognise and provide for their role as kaitiaki but also their rights as legal owners of the bed of Lake Taupō-nui-ā-tia and tributaries (Tūwharetoa Iwi Environment Management Plan 2003)

Tūwharetoa hold mana whenua and kaitiakitanga over the Central North Island including the Lake Taupō Catchment and part of the Waikato River, Upper Waikati, Whanganui, Rangitikei and Rangitaiki Catchments.

Ngāti Tūwharetoa are the descendants of Ngatoroirangi and Tia and other Tūpuna who have occupied the Taupō region since the arrival of the Te Arawa waka. Ngāti Tūwharetoa are linked by whakapapa to the lands and taonga (treasures) in this region. This connection establishes their mana whenua, kaitiakitanga, and rangatiratanga.

For Ngāti Tūwharetoa, water comes from the sacred pool of their ancestor, Io. Tāne entrusted the guardianship of all the waterways to Tangaroa while Tāwhirimātea was assigned the guardianship over the atmospheric forms of the water and the weather. These two guardians hold the mauri, the essential life forces, of these forms of water.

"For Ngāti Tūwharetoa, our role in the Central North Island forms part of our ancestor, our earth mother Papatūānuku. The universe and atmosphere above and around us is our sky father, Ranginui. The geographical pinnacle of Papatūānuku, within our rohe is our maunga (mountains) including our esteemed ancestor, Tongariro. To the north of Tongariro lies our inland seas, Taupō and Rotoaira. Our mauri flows from our maunga and to the hinterlands via the Waikato, Whanganui and Rangitaiki. They link us directly with our neighbouring iwi." (Tūwharetoa Maori Trust Board)

Tūwharetoa have continued to exercise their customary rights over all the waterways, waterbodies and tributaries in their region. Tūwharetoa have asserted, as mana whenua and kaitiaki, that they will continue to be involved in any decision-making about freshwater to enable the survival of their wellbeing and identity as iwi, hapū, marae, landowners and whānau. The protection of Te Mana o Te Wai is also the guiding principle for Tūwharetoa in the management of freshwater.

Expressions of the intrinsic connection to Nga wai o Tūwharetoa have been well documented through iwi planning documents, Joint Management Agreement with Taupō District Council as well as reflected at a national level through legislation such as the National Policy Statement for Freshwater – Te Mana o te Wai.

The Tūwharetoa Maori Trust Board hold in title the Bed of Lake Taupō, the 13 tributaries that feed into Lake Taupō and a portion of the Waikato Awa.

Te Mana o Te Wai

Te Mana o Te Wai refers to the integrated and holistic wellbeing of a freshwater body. Te Mana o te Wai ensures that the first right to the water goes to the water. It also ensures that water is able to nurture and provide for people as a koha (gift) to enable sustainable use. Te Mana o te Wai reinforces iwi positions that 'I am the water and the water is me'. Protecting Te Mana o te Wai provides for the mauri of the water. This includes providing for te hauora o te taiao (health of the environment) te hauora o te wai (health of the waterbody) and te hauora o te tangata (the health of the people). •

All New Zealanders have an obligation to achieve Te Mana o Te Wai whereby the water body has its own mauri and its own mana which must come first to protect the integrity of the river. This will be the basis for community discussions on freshwater values, objectives and limits. The NPS-FM refers to Te Mana o te Wai as a core concept for fresh water management. Iwi have argued that Te Mana o Te Wai should be given priority in any freshwater planning mechanisms.

Iwi and Hapū Rights

Council has a strong relationship with local Iwi and recognise and respect the important of, and connection between, iwi and freshwater (wai Maori). Council has Joint Management Agreements in place with Ngāti Tūwharetoa, Raukawa and Te Arawa River Iwi Trust. Central to the agreements is how Council and the iwi authorities will work together to promote the restoration and protection of the Waikato River.

Council is committed to continuing the strong relationships formed and recognises and respects Tangata Whenua's rights and interests in Water. The premise of this Water Supply Strategy in relation to Iwi is to act as a mechanism to open up dialog on the matters facing Council and to develop methods by which Iwi and Council can work together to deliver on the five outcomes outlined in detail in this strategy.

Iwi and Hapū Aspirations

A number of the marae and papakāinga within the rohe of Ngāti Tūwharetoa lack access to a reticulated treated drinking-water supply. When it comes to access to clean and safe drinking water for marae and papakāinga, the major issue is whether marae and papakāinga have access to reticulated treated drinking water supply.

In the absence of access to a reticulated treated water supply a suitable standard of treatment can be achieved by water treatment plant packages. However, the initial capital and ongoing operating costs of these water treatment systems is expensive and difficult for marae committees to maintain.

Increased engagement of Iwi within freshwater management at all levels is key in ensuring the aspirations of iwi are understood and provided for by Council.

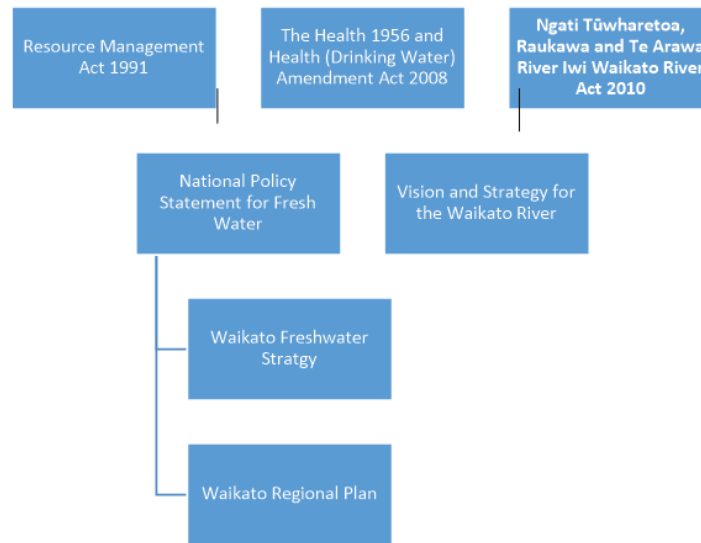
Iwi Management Plans

An iwi management plan is a document developed and approved by iwi to address matters of resource management activity of significance within their respective rohe.

- Te Rautaki Taiao a Raukawa – Raukawa Environmental Management Plan 2014
- Rising above the mist - Te aranga ake i te taimahatanga : Ngāti Tahu - Ngāti Whaoa Iwi Environmental Management Plan
- Ngāti Tūwharetoa Iwi Environmental Management Plan
- Te Arawa River Iwi Trust - Environmental Management Plan

5. LINKS TO NATIONAL, REGIONAL AND LOCAL DOCUMENTS

When we are working with water for our drinking water supplies, we are required to give effect to the following legislation and documents:



5.1. The Health Act 1956 and Health (Drinking Water) Amendment Act 2008

The Health Act 1956 and subsequent Amendment Act sets out the requirements for the DWSNZ and also the duties that drinking water suppliers are required to adhere to.

5.2. The Resource Management Act 1991 (RMA)

The purpose of the RMA is to promote the sustainable management of natural and physical resources. As freshwater is a very important resource, we are required to give effect to this act. This Act sets the management framework for both the allocation of freshwater and the control of discharges to water.

5.3. Deeds Between the Crown and Ngāti Tūwharetoa over Taupōnuiatia Block; Te Awa o Waikato ki te Toka o Tia Block and Te Hokinga mai o te papa o nga waka ki te Poari hei kaitiaki o nga hapū o Ngāti Tūwharetoa Block (The Deeds) ... (1992 & 2007)

By Deeds with the Crown dated 28 August 1992 and 10 September 2007, Tūwharetoa Maori Trust Board is the legal owner of Taupō Waters. The term Taupō Waters refer to property including the bed, water column and air space of Lake Taupō and the Waihora, Waihaha, Whanganui, Whareroa, Kuratau, Poutu, Waimarino, Tauranga-Taupō, Tongariro, Waipēhi, Waiotaka, Hinemaiaia and Waitahanui Rivers and the Waikato River, from the outlet of Lake Taupō to a place known as Te Toka a Tia, downstream and inclusive of the Huka Falls.

5.4. Ngāti Tūwharetoa Claims Settlement Act 2018

Settlement of historical grievances by Ngāti Tūwharetoa and acknowledgement of Ngāti Tuwahretoa's historical and contemporary associations with the region.

5.5. Ngati Tūwharetoa, Raukawa and Te Arawa River Iwi Waikato River Act 2010.

The purpose of the Act is recognise the significance of the Waikato River to Ngati Tūwharetoa, Raukawa and Te Arawa River Iwi. It also recognises the Vision and Strategy for the Waikato River, and provides co-management arrangements for the Waikato River.

5.6. National Policy Statement for Fresh Water (NPS)

The Freshwater NPS was first made operative in 2014 and was updated in 2017. The NPS directs regional councils, in consultation with their communities, to set objectives for the state of fresh water bodies in their regions and to set limits on resource use to meet these objectives. There are requirements for regional councils to improve water quality and report on the achievement towards the targets every 5 years. The NPS is going to have a significant influence on the rules and requirements that regional plans in the future. The NPS-FM refers to Te Mana o te Wai as a core concept for fresh water management.

5.7. Vision and Strategy Waikato River Te Ture Whaimana o Te Awa o Waikato

The Vision for the Waikato River is:

Our vision is for a future where a healthy Waikato River sustains abundant life and prosperous communities who, in turn, are all responsible for restoring and protecting the health and wellbeing of the Waikato River, and all it embraces, for generations to come.

The Waikato River Authority was established in 2010 as the custodian of the Vision and Strategy for the Waikato River. The Authority is also the body responsible for overseeing the implementation of the clean-up of the Waikato River. Regional and District Plans are required to give effect to the Vision and Strategy for the Waikato River.

This strategy will drive Council to use water responsibly and sustainably, which will give effect to the Vision and Strategy.

5.8. Waikato Regional Policy Statement (RPS)

Regional Councils are required to produce a RPS every ten years. The RPS sets the framework for how freshwater resources throughout the region are to be managed.

5.9. Waikato Regional Plan

The Waikato Regional Plan sets the rules to achieve the outcomes set in the RPS. There are rules that govern issues such as water allocation and water quality. The RPS is reviewed every ten years.

Of significance to this strategy is Variation 6 regarding allocation throughout the region and Plan Change 1 relating to water quality in the Waikato and Waipa River catchments.

5.10. Waikato Freshwater Strategy

This strategy has been prepared by WRC and recognises that the way that water is managed throughout the Waikato is not appropriate. It recognises that there is simply not enough water to go around for everyone who wants to use it and identifies new approaches for how water will be managed water in the future. The overarching goal is to: achieve the best use of fresh water through time via better allocation systems using new methods based on better information.

6. THE STRATEGIC RELATIONSHIP WITH OTHER COUNCIL DOCUMENTS

6.1. Infrastructure and Financial Strategies

Council is required to produce both a Financial Strategy and an Infrastructure Strategy every three years. The purpose of the Financial Strategy is to facilitate prudent financial management and to ensure that Council's funding and expenditure is transparent by showing the impact of Council's services, rates, debt, and investments. The purpose of the infrastructure strategy is to identify the issues facing our infrastructure (including water) and to identify the options available for responding to the issues and set out a strategic response.

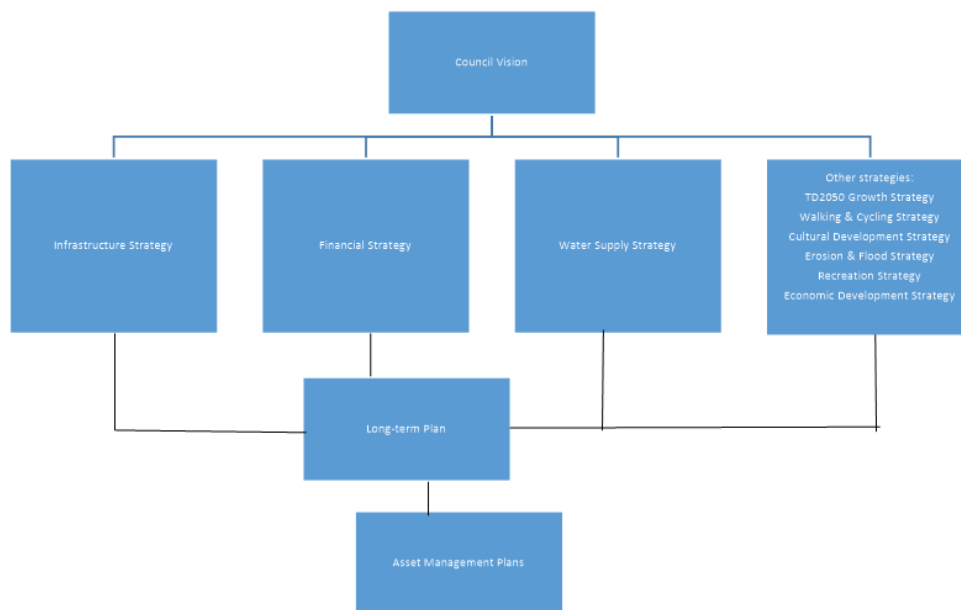
6.2. Long-term and Annual Plans

Council prepares a long-term plan once every three years and an annual plan during the in between years. These plans confirm Council's work programmes.

6.3. Asset Management Plans

Asset management planning will explore and identify the operational and investment options that can achieve the aims of the strategy, including clearly identifying the expected benefits, costs, risks, and recommended implementation timing and approach and how these align with and support the strategy and its vision and outcomes.

In general, AMPs are prepared three yearly, in conjunction with the preparation of the Long-term Plan. The AMPs inform the development of the budgets in Long-term Plan.



7. OUTCOMES

Section 2 of this document articulated the five outcomes that Council wished to achieve by implementing this strategy. In this section we have taken those four outcomes and outlined our Goals related to those Outcomes and the Responses needing to occur to achieve those goals.

Outcome 1: We ensure the protection of Public Health

Public Health protection is, first and foremost, a fundamental requirement of Council as a Drinking Water Supplier. Under the Health Act, councils are required to ensure that they:

“...improve, promote and protect public health within its district.” (Health Act, Section 23)

At the time of drafting of this Strategy, Council is managing water supplies with significant areas of non-compliance with the DWSNZ³. These include:

³ Report on Compliance with the DWSNZ For Period 1 July 2017 to 30 June 2018

- Only 3 of 18 water treatment plants achieved overall compliance
- 11 water supplies did not achieve bacterial compliance criteria
- 15 water supplies did not achieve protozoa compliance criteria
- 5 water supplies did not achieve chemical treatment criteria

Council has approved a staged programme of works over the next 10 years to ensure full compliance with the DWSNZ by 2028. To minimise public health risk from our water supplies, acceleration of this programme of works is considered a priority.

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
<i>We ensure the protection of Public Health</i>	We are committed to minimising the health risk posed by Council water supply	We will comply with Drinking Water Standards of New Zealand
		We endorse and will implement the 6 Key Principals of Drinking Water Safety outlined from the Havelock North Enquiry
		We will accelerate, where possible, the Long-term Plan projects related to protection of Public Health
	We will strive to ensure the continuity of supply of high-quality potable water at all times	We will plan and manage for risks and ensure resilience within our water supply systems.

Outcome 2: We recognise Te Mana o Te Wai

Te Mana o Te Wai refers to the integrated and holistic wellbeing of a freshwater body. Te Mana o te Wai ensures that the first right to the water goes to the water. It also ensures that water is able to nurture and provide for people as a koha (gift) to enable sustainable use. Te Mana o te Wai reinforces Iwi positions that 'I am the water and the water is me'. Protecting Te Mana o te Wai provides for the mauri of the water. This includes providing for te hauora o te taiao (health of the environment) te hauora o te wai (health of the waterbody) and te hauora o te tangata (the health of the people). •

All New Zealanders have an obligation to achieve Te Mana o Te Wai whereby the water body has its own mauri and its own mana which must come first to protect the integrity of the river. This will be the basis for community discussions on freshwater values, objectives and limits. The NPS-FM refers to Te Mana o te Wai as a core concept for fresh water management. Iwi have argued that Te Mana o Te Wai should be given priority in any freshwater planning mechanisms.

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
<i>We recognise Te Mana o Te Wai</i>	We consider Te Mana o Te wai in our planning	We will recognise Te Mana o te Wai in our planning documents relating to drinking water supplies.

Outcome 3: We use water responsibly and sustainably

Water is a limited resource and there are many different users competing for access to water. Use of water can have detrimental impacts on the environment, so it is imperative that we use water responsibly. Responsible and sustainable water use is also captured by Te Mana o Te Wai which refers to the integrated and holistic wellbeing of a freshwater body.

Taking too much water from the environment can impact on the ecology of the water body as can the discharges back to the environment from the processes associated with the treatment process. Minimising the water we use can improve the environment and result in more water being left to ensure the ongoing environmental sustainability of the resource.

Taupo District also has a high use of water per capita, with approximate consumptive use of 400 litres per person per day. This is significantly higher than the National Average for medium sized Councils of 260L/person/day. This indicates inefficiencies in the supply chain and the community's current views on water conservation that may need to be better managed over time.

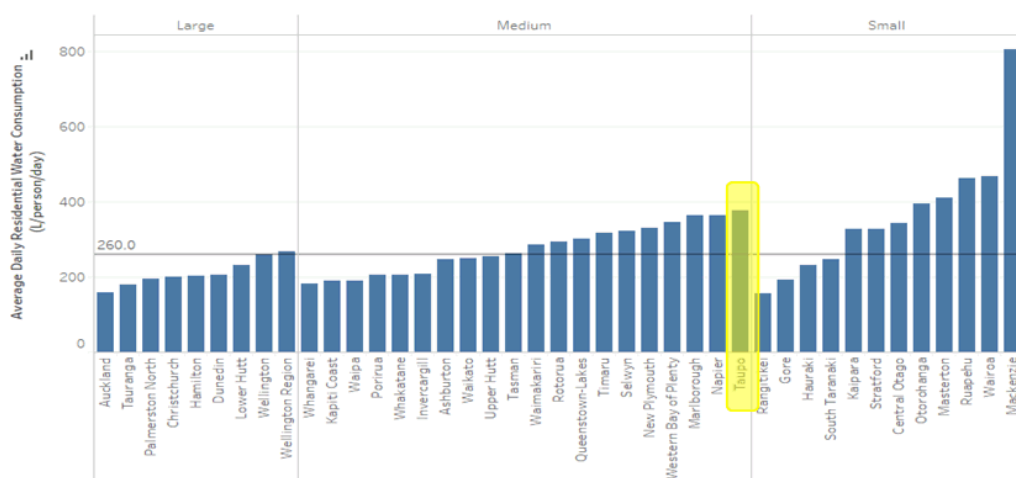


Figure 4: NZ Water National Performance Review Data: Water Daily Use 2016/17

An important aspect of using water responsibly and sustainably is to reduce the real water losses (physical water losses from the water supply network through for example leaks, pipe bursts, and reservoir overflows) in the water supply network to acceptable levels. In 2017 we calculated the real water losses in the Taupo and Turangi networks as 272, and 587 litres/connection/day respectively. These levels are considerably higher than what is considered an acceptable level of real losses.

Our Strategic Outcome	Our Goals	Our Response
We use water responsibly	We will reduce overall water use within the district	We will educate and actively encourage a water conservation culture within the District
		<p>We will take steps to assess and manage water losses in the public supply networks with the following real water loss targets:</p> <ul style="list-style-type: none"> Urban networks – 160litres/connection/day

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
		<ul style="list-style-type: none"> Rural networks – 4.2 m³/km watermain/day
	We will minimise the impact on the environment related to undertaking water supply activities	<p>We will minimise the volume of water taken from water sources for water supply activities</p> <p>We will manage the discharges back into the environment from water supply activities to minimise effects</p>

Outcome 4: We will support the Communities Growth aspirations

Taupō District has growth aspirations and to support these, access to water is essential. These growth aspirations are described in TD2050, the district's growth strategy. TD2050 can be viewed at www.taupo.govt.nz.

Our aspirations include ensuring that all our communities that can have access to the benefits of reticulated water supply and that we support the establishment of industry in our towns by having sufficient volumes of water readily available.

It is important that any growth that may occur not be detrimental to any water bodies and their capacity to sustain themselves and the ecosystems that rely on a healthy water body. Growth should not inhibit the basic needs of communities to have safe access to drinking water and municipal supply.

We also need to better understand the impacts of the tourism industry on our supplies and how tourist numbers can impact on demand. Underestimating these numbers can lead to a view that we have too much water or that we are wasteful. This will then enable mechanisms to ensure that water users (even those who use water temporarily) understand the importance of water conservancy.

We must also be aware where we have too much water allocated to us and release what is not needed as this can unlock other industries and economic development options in the region, which will have a flow on effect for the district. Priority should be given to water bodies that are already overallocated and in a degraded state.

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
<i>We will support the Communities Growth aspirations</i>	We will understand the districts population trends and dynamics	We will understand the District's peak visitor numbers and how that impacts on water supply demand
		We will develop a method for understanding the need to service currently un-serviced communities within the district
	We provide sufficient water to support future growth aspirations	Growth aspirations will be investigated and sustainable and efficient use of water will be a priority in any growth within the district.

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
		We will develop a water demand profile using future growth projections that determines the 50 year water supply requirements for the district
		We will ensure our infrastructure is capable of achieving the water supply requirements of the district
		We will ensure the volume of water required to meet our demand profiles is consented, and surrender excess volumes, if appropriate

Outcome 5: We ensure that our water supply system is financially sustainable

The district is home to a diverse community with a number of differing aspirations, many of which Council is tasked to deliver. By putting in place sound asset planning systems and processes, understanding the condition of our assets and ensuring that we continue to manage in accordance with National and International best practise, we strive to deliver value for money for the community. We can test this nationally by ensuring we present value against our peer group.

Ensuring that we use the most appropriate funding model for our water supply network is essential in making sure that we can deliver the necessary upgrades to our treatment plants in an equitable manner.

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
<i>We will ensure the water system is managed in a financially prudent manner</i>	We will ensure that robust forward planning is in place	We will have in place an asset management plan and practises that achieve Intermediate Status ⁴ by 2022
		We will ensure that Asset Condition data is collected, stored and utilised in line with best practise
		We will ensure that the Implementation plan is reviewed annually and updated every three years
	We will ensure that the cost of water is equitable	We will ensure that the cost of water is in line with the average cost of like organisations benchmarked through the Water New Zealand Annual process, or suitable alternate

⁴ In accordance with NAMS Manual

<i>Our Strategic Outcome</i>	<i>Our Goals</i>	<i>Our Response</i>
		We will have completed a review of the future options for charging for our water supplies and implement the changes at or before the 2021-31 LTP.

8. IMPLEMENTATION

The next stage in the process of achieving the desired Outcomes is development of an Implementation Plan.

An implementation plan will contain the detail on how Council staff intend to undertake the actions required to meet the responses, goals and ultimately, the outcomes set by Council. It will draw on currently funded projects in Councils Long Term Plan as well as identify others that need to be funded through either the Annual Planning process or the next LTP.

Key items for any implementation plan will be:

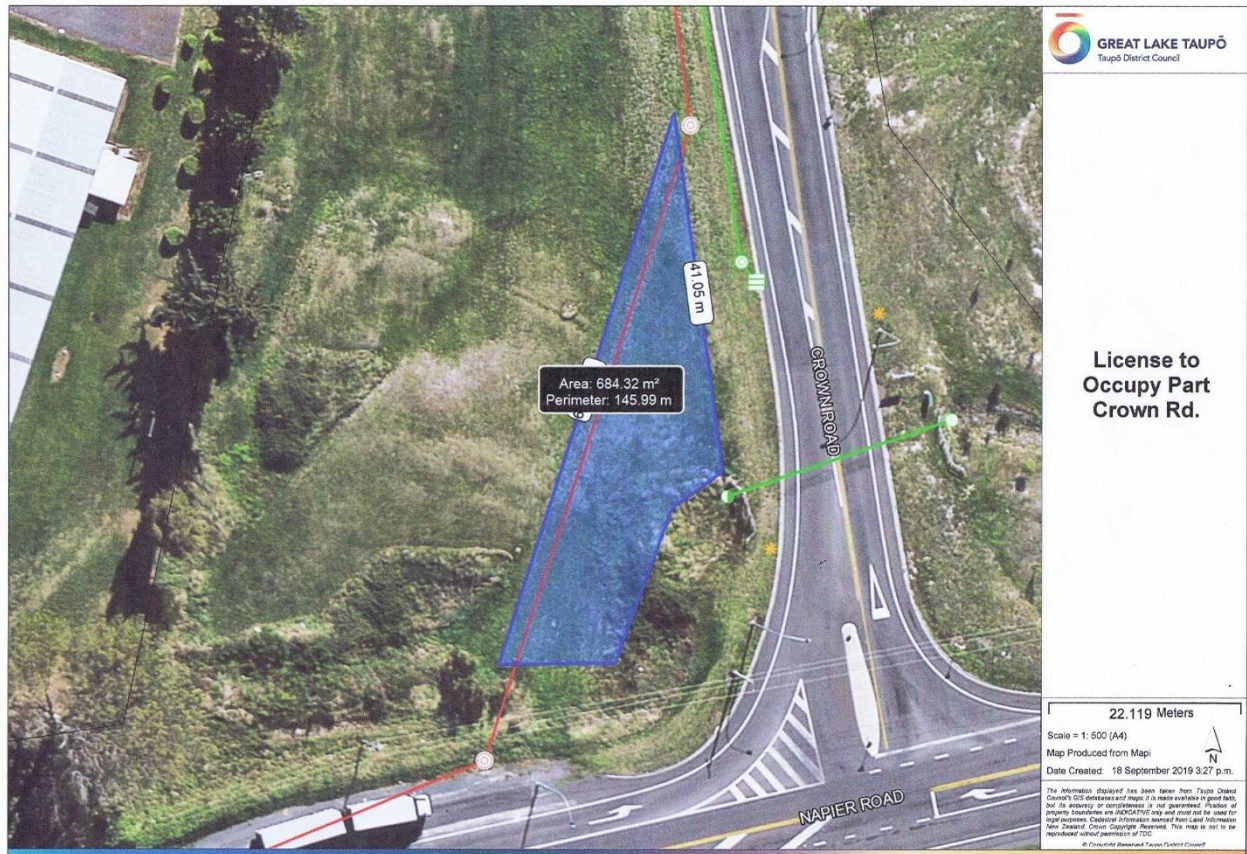
- Setting timeframes for actions
- Understanding and managing risk
- Allocating budgets and identifying budget shortfalls
- Measuring progress
- Reporting progress

It is envisioned that the Implementation Plan will be in place within 3 months of the sign off of this Strategy.

9. REPORTING

Performance in achieving the Water Supply Strategy goals and implementation plan will be reported annually in the Council Annual Report.

We will also ensure an ongoing relationship and reporting mechanism is developed with Iwi partners.



Investments



All the Investments service delivery measures are currently on track.

Democracy and Planning

Democracy and Planning - service delivery



■ Achieved/On track
■ May not meet our performance target
■ Will not meet our performance target

All the Democracy and Planning service delivery measures are currently on track.



Achieved







On track











May not meet our target



Will not meet our target

Project	Status	Comments or risks
Complete the Turangi Reserve Management Plan		This project has been put on hold while Council and Ngāti Turangitukua establish protocols for a wider ranging relationship and sharing of governance.
Review of the District Plan		We have currently slowed the District Plan Review while we await our Iwi Partners response to how they will be engaged in the process. The response is due at the end of September. Technical and background work continues.
Prepare the Annual Plan 2019/20		Adopted by Council. Complete.
Review the Water Supply Strategy		Hearings and deliberations held on 2 September 2019.

Project	Status	Comments or risks
Prepare the Transport Strategy		Workshop held 29 August 2019 where Abley presented their draft reports. They are finalising their work on parking demand, bus hubs and traffic demand. Council have accepted new timeframe of consulting in early 2020. We are on track for this new timeframe.
Advocate on the Healthy Rivers Plan Change		A combined case has been presented at the hearings with a group of territorial authorities (WARTA) to ensure efficiencies and to minimise costs. Block 3 of the hearings finish in September 2019. A decision from the hearings panel is expected early 2020. The status is orange as WARTA sought further budget to cover presentation of evidence for the second stage of the hearings.
Development of the Taupō Catchment Document with Ngāti Tūwharetoa and the Waikato Regional Council, following on from the Tūwharetoa settlement process		The first meeting of Te Kōpua Kānapanapa (co-governance committee) was held on 5 September 2019.
Review the Financial and Infrastructure Strategies		Undertaking an initial review of the Financial and Infrastructure Strategies adopted with the Long-term Plan 2018-28, with a focus on the strategic direction both documents provide.
Prepare the Annual Plan 2020/21		Preparation of draft budgets for 2020/21 will begin in September and continue until December 2019.
Review the Grants and Partnerships Policy		Undertaking initial project planning including a review of the Grants and Partnerships Policy 2015 and its implementation.
Prepare the Long-term Plan 2021-31		Timeframes are currently being finalised which will set out the development of the Long-term Plan 2021-31. This will enable a project plan to be developed. The Long-term Plan 2021-31 will be adopted in June 2021.
Review the Development Contributions Policy		Undertaking initial project planning. Project will be timed to align with the Long-term Plan 2021-31 consultation – as done previously.

Community Services

Community Services - service delivery



All the Community Services service delivery measures are currently on track.



Achieved



On track



May not meet our target



Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Development of community led centres to assist with the provision of welfare in a civil defence emergency.		No capital budget.		Community lead centres (CLCs) at present Omori/ Kuratau Hall, Wairakei Blue light lodge, Rangataiki Hall and St Pauls Union Church. Now working to implement at Motuoapa, River road as well as working with marae.

Community Facilities

Community Facilities - service delivery



- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

All the Community Facilities service delivery measures are currently on track.



Achieved



On track











May not meet our target



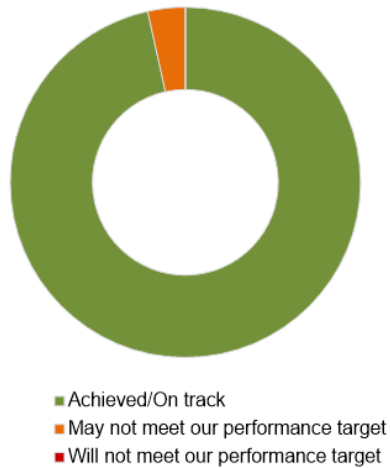
Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Great Lake Walkway upgrade		\$2,604,359	\$4,250	Contract documents and drawings are being prepared for tender in October. Pre consent application consultation has been signed off by C75 and TMTB. Will continue to work with these Trusts to develop the detailed design elements. Communication (information only) to the immediate neighbours has started.
Erosion control		\$615,000	\$115,695	Professional services relating to erosion protection structures as part of the Great Lake walkway upgrade works from Tonkin & Taylor have been reviewed, signed off and EPO # issued. Work has commenced and concept drawings are expected within four weeks of receipt of the survey and geotechnical information. Following approval to proceed to detailed design six weeks will be required to prepare the detailed design documents.

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Taupō CBD intersection upgrades		\$246,062	\$48,864	Construction has been postponed to avoid over loading the CBD with traffic delays / interruptions. Contractor happy to delay the work and town centre along with the retailers all see the sense in the decision.
AC Baths Hydro slide tube replacement		\$922,009	\$832,007	Slide commissioned and open to the public. Ground works still to be completed, advised to wait for better weather before seeding.
District Sportsground and Recreation strategy		No capital budget.	n/a	Received data from Sport Waikato. About to commence writing of draft strategy for future consultation.
Spa Park Reserve Management Plan review		No capital budget.	n/a	Preliminary review completed. Minor to medium issues with plan which likely requires a full review in the future.
Motutere Recreation Reserve Management Plan		No capital budget.	n/a	InSitu Heritage has completed both a desktop and site assessment of the entire Motutere Recreation Reserve including within the Holiday Park boundaries. This followed several engagements with Ngati Te Rangiita and Mr Tilton and his team. Lynda Walters is now completing a written report with the intention to socialise this with both groups before final sign-off. It should be noted that Council also has obligations to the site with the Motutere Wastewater treatment site also within the reserve.
Fitness deck conservatory Taupō Events Centre		\$200,000	\$183,570	Work complete.
Te Kapua Park Playground Upgrade (Turangi playground renewals and upgrades)		\$465,000	\$0	Had initial meeting with landscape architects to procure a concept design. Initial discussions with Turangitukua (landowners) held on 6 September to determine initial direction/story/theme for space followed by community consultation at a later date during concept development.
Upgrade to private pools at AC Baths		\$1,155,000		Concept plans taken to council in a workshop, option 3 chosen. Boon's currently drawing plans for building consent and tender, plan to tender project in October.
Upgraded reception area at Taupō Events Centre		\$264,000	\$14,500	Taupo planning service currently drawing plans for building consent and tender.
Destination playground		\$879,803	\$47,860	Finalised concept. Preparing brief for tender. Investigating possibility of combining tender for Tongariro Domain and Te Kapua Park playground projects. Aim to have tender let by November with physical works to start post Waitangi Day 2020.




Water




Water - service delivery







Status	Performance Measure	Performance
	<p>The number of complaints received by Council on</p> <p>(a) Drinking water clarity (b) Drinking water taste (c) Drinking water odour (d) Drinking water pressure or flow (e) Continuity of supply (f) Council response to these issues</p> <p>This measure is expressed per 1000 connections to Council networked reticulation.</p> <p>(Less than 8 complaints per 1000 connections)</p>	<p>The number of call-outs received from 1st of July 2019 to 31st of August 2019 for the following:</p> <p>a) Drinking water quality = 0 (<i>water colour complaint</i>) $\frac{0}{20} = 0.0$</p> <p>b) Drinking water taste = 1 (<i>water taste complaint</i>) $\frac{1}{20} = 0.05$</p> <p>c) Drinking Water odor = 0 (<i>water taste complaint</i>) $\frac{0}{20} = 0.0$</p> <p>d) Drinking water pressure or flow = 7 (<i>high, low, or very low pressure complaint</i>) $\frac{7}{20} = 0.35$</p> <p>e) Continuity of supply = 14 (<i>no water complaint</i>) $\frac{14}{20} = 0.7$</p> <p>f) Council response to these issues = 0 $\frac{0}{20}$ = not currently measured (review underway)</p> <p>Total complaints = $\frac{22}{20} = 1.1$ per 1000 connections after 2 months of the financial year.</p>

 Achieved
  On track
  May not meet target
  Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Upgrade the capacity of the Taupō Water Treatment Plant to 30 MLD.		\$1,750,000	\$917,568	<p>The Taupo Water Consortium were awarded this project up to a maximum value of \$1.685M at the October Council meeting. The recommended option was accepted by Council, to complete all physical works for the Stage 1 and 2 (20 – 35MLD) upgrades while only procuring sufficient membranes for stage 1 (20 – 25MLD).</p> <p>Construction began on site in June 2019 and the new feed pump, strainer, compressors, and raw-water pump have now been installed. A delay in manufacture and shipping of the membrane racks in India means project completion is now forecast for October 2019. The project is forecast to be delivered within the LTP budget of \$1.75M.</p>
Upgrade the Acacia Bay Water Supply to comply with the DWSNZ.		\$2,321,571	\$204,542	<p>We are currently in year 2 of this 3 year project. In year 1 we completed an update of the hydraulic models for the Taupo and Acacia Bay schemes to allow full design for the extension to be completed. This is now complete with the model calibration report presented during August 2019.</p> <p>WSP have now been engaged to complete modelling and conceptual design for the upgrade. This work is expected to be complete in November after which detail design, tendering, and construction will follow.</p>
Upgrade the Kinloch water security of supply.		\$2,716,000	\$2,330,222	<p>The Locheagles Reservoir Design & Build contract was awarded to Concrete Structures in July 2018. The reservoir construction is complete and it has passed its water test. Final commissioning is planned for early September.</p> <p>Forecast spend is inline with budget levels. Minor slippage of the programme means final completion of the contract is forecast for October 2019. Landscaping will follow using TDC internal parks resources. Due to slippage of the timeline, the project status is red.</p>

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Omori water pre-treatment to address poor water quality in storm conditions.		\$300,000	\$33,226	<p>Process Engineering consultants Lutra were engaged to complete outline design and optioneering. They recommended trialling hydro-cyclone technology to perform the pre-treatment upgrade.</p> <p>A hydro-cyclone trial plant was installed onsite but was unsuccessful in removing the particulate material present. Alternative pre-treatment process steps are not recommended as the DWSNZ upgrade project in 2021/23 will render such processes redundant.</p> <p>Advice is currently being taken from membrane suppliers to confirm no additional instrumentation is needed to feed into the future design, before this project is closed.</p>
Tirohanga water intake structure improvements		\$75,000	\$6,200	<p>Process Engineering consultants Lutra were engaged to review the concept with the TDC operations team. A site visit was completed in February and a report provided with recommendation to construct a dividing wall in the spring with a penstock and walkway. WSP were engaged to determine the consenting requirements of the improvements and have provided an initial memo.</p> <p>The concept is going to be tested by the TDC Operations team during the next periodic weir clean. The project did not meet initial timing for delivery in year 1 of the LTP and therefore project status is red.</p>
Bonshaw Park water bore		\$179,135	\$129,579	<p>An additional bore has been drilled and all mechanical and electrical commissioning completed. Water quality issues were found during commissioning. Consultants have recommended installation of additional online monitoring instruments before the bore is placed into service. The instruments have been installed and commissioning activities are nearing completion.</p> <p>Two old bores were decommissioned during May 2019. Review of water supply security of the remaining operational bores is currently being carried out.</p> <p>This project did not meet the target timing, and risk to supply security is high, therefore the project status is red.</p>

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Motuoapa reservoir renewal		\$878,100 (\$90k tfrd frm Acacia Bay Water Supply upgrade)	\$788,548	<p>Contract awarded to Service Engineers. The project has had a number of delays due to the contractor entering voluntary administration. The two tanks are now constructed and commissioned. A snag list is being worked through by the tank contractor and final access track remediation is being completed by the civil contractor.</p> <p>Expected completion of the project is end of September 2019. The project status is red due to time overruns.</p>
Upgrade the Kinloch Water Supply to comply with the DWSNZ.		\$491,826	\$79,163	<p>We are currently in year 2 of this 5 year project. In year 1 we created a hydraulic model for the Kinloch scheme to allow full design for the network upgrades to be completed. This is now complete with the model calibration report presented during August 2019.</p> <p>A paper was presented to SLT in December to confirm the old landfill site as the proposed location for the new treatment plant. The KRG have suggested an alternative site and this option is now being explored. The site location must be confirmed before further network design can continue.</p> <p>A procurement workshop was held in August 2019 to confirm the procurement strategy for the treatment plant. Preparation of a tender document for membrane procurement is now underway.</p>
Tauhara Ridge falling main to service new development		\$60,000	\$0	Planning and design work to be started in 2 nd quarter of 2019/20 financial year.
Reticulation of 5 Mile Bay		\$20,000	\$0	Planning and design work to be started in 2 nd quarter of 2019/20 financial year.

Transport

Transport - service delivery



- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

All the Transport service delivery measures are currently on track.



Achieved



On track








May not meet our target



Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Poihipi road widening	✓	\$300,000	\$511,431	Completed. Budget from this year bought forward.
Seal extension	●	\$526,595	\$374,261	Te Toke Road seal extension tender closed on 30 August 2019.
Kinloch road footpath	●	\$350,000	\$112,995	Construction is currently in progress.
Norman Smith Street signals	✓	\$478,500	\$478,500	Completed.
Tirohanga Road widening	●	\$398,484	\$0	Tender approved by Council on 31 January 2019 for both Poihipi Road Widening & Tirohanga Road Widening. Schick Civil Construction have completed widening a section of Tirohanga Road. Rehabilitation will follow in October/November 2019.

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Minor safety improvements		\$384,984	\$82,879	Pedestrian islands on Lake Terrace and traffic calming in Turangi works complete. Awaiting NZTA to approve programme for this year.
Complete construction of Huka Falls footpath <i>(Multi year project)</i>		\$485,735	\$3,868	The survey and design of the remaining section back to The Boulevard has been finalised. Investigation and design of stage 2 has commenced. Enabling earthworks to commence September.
Continuation of the concrete footpath on Mapara Road <i>(Multi year project)</i>		\$87,829	\$12,931	Multi year project that is behind programme. Design completed. Project estimate based on design exceeds budget. Exploring options for funding.
Replace streetlights throughout the district with LED lights		\$2,500,000	\$1,571,888	100% of LED's for "P" cat lights have been installed to August 2019. Design is being finalised for "V" cat lights
Kiddle Drive, Arrowsmith Ave		\$100,027	\$0	Project fully funded by NZTA. Contract awarded to Camex Construction. Project to commence in September 2019 and likely to take 4 to 6 weeks to complete.

Wastewater



Wastewater - service delivery




- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

All the Wastewater service delivery measures are currently on track.

 Achieved
  On track
  May not meet our target
  Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Kinloch Wastewater land disposal system		\$3,795,118	\$1,576,693	<p>Site Access and Flood Protection Works - Completed Effluent Holding Tank - Completed Process Review - Completed Land disposal</p> <p>The contract has been awarded to Envirowater. There is likely a slight delay in the project due to the delivery time for the irrigation pipe.</p>
Turangi wastewater balance pond		\$2,260,724	\$253,823	<p>This project is now in two parts: (i) Inlet Balance Pond, (ii) Carbon dosing system. Balance Pond (now on hold pending consultation over mitigation agreement see below) Design of the inlet balance pond project is 95% complete. Construction of the balance pond will not occur in this financial year; suitable material needs to be sourced and the construction window in this area is over summer; due to ground conditions and water table. Risks related to delay in pond construction:</p> <ul style="list-style-type: none"> ➤ Untreated wastewater will still enter the large unlined balance pond ➤ Plant performance issues (Formal Warning) related to dilution and inadequate nitrogen removal will remain; however the carbon dosing project will mitigate much of this issue. <p>Carbon Dosing System A process review has been completed and carbon dosing is recommended to improve nitrogen removal (key Formal Warning issue). The carbon dosing system is in the design phase and a tender for this work will be released as soon as possible. Implementation of the carbon dosing system is expected mid-2019. Next actions:</p> <ul style="list-style-type: none"> ➤ Progress the carbon dosing system ASAP. This project is now out to tender. <p>Risk: Mitigation Agreement The <i>Turangi Wastewater Treatment Plant Future State of Disposal</i> project has identified that mitigation measures at the wastewater treatment plant site (mitigating the retention of the plant in its current location) are to be considered as part of the project. In a recent TAG meeting the issue that that balance pond might conflict with potential mitigation measures was raised. The alignment of site development and the mitigation measures needs to be kept in mind as the project progresses. Proceeding with a major pond construction project in the middle of the consultation work would likely undermine the efforts on the land disposal project at this point in time. Work on a mitigation agreement is now progressing.</p>


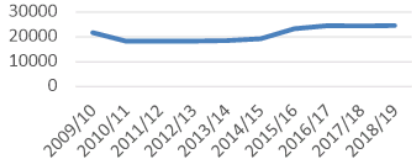
Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Waitahanui Wastewater Connection to Taupō		\$183,629	\$35,467	A site meeting with Trust members has occurred and terms of land transfer agreed. Demolition work is underway and will be completed in September.

Solid Waste







Solid waste - service delivery



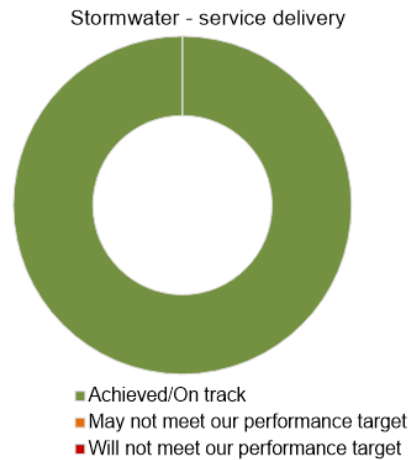
- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

Status	Performance Measure	Performance
	The quantity of material (tonnes) diverted from landfill as a percentage of the total waste stream.	<p>Highlights</p> <p>The total waste tonnage to landfill 18/19 was 24573</p> <div data-bbox="1205 469 1644 751"> <p>Yearly Waste tonnages Broadlands Rd Landfill</p>  </div> <p>19/20 waste landfill tonnes</p> <ul style="list-style-type: none"> • 2527 tonnes July • 2323 tonnes August • Total tonnes to date 4850 <p>Tracking Approximately 986 tonnes more than at same time 2018/19</p> <p>Current issues</p> <ul style="list-style-type: none"> • Concrete has been crushed at the Broadlands Rd Landfill • Repaired compaction unit at Mangakino • Green waste mulched at Turangi transfer station • Refuse and recycling now being collected from the Tirohanga hall • Gillespie place now has kerbside refuse and recycling being collected • Power line damaged by tree at Broadlands rd landfill • Leachate lines at the Broadlands Rd landfill being cleaned and inspected • Reviewing implications of Emissions Trading scheme on Landfill operations • Asbestos identified and safely removed from the Mangakino Transfer station • Commenced E-waste recycling at the Broadlands Rd landfill • Undertook signage renewals at the Broadlands Rd landfill • Awarded a new bulk waste haulage contract to Envirowaste • Undertook site safety training

Solid Waste

	Achieved		On track		May not meet our performance measurement		Will not meet our performance measurement
Project	Status	Budget (\$000)	Actual (\$000)	Comments or risks			
Street recycling bins		\$10,000	\$0	Bins have been ordered with delivery early October 2019			
Turangi Glass Bays		\$10,000	\$0	Works have been awarded with construction at the end of September			

Stormwater



All the Stormwater service delivery measures are currently on track.



Achieved



On track



May not meet our target



Will not meet our target

Project	Status	Life Budget to 30/06/20 (\$)	Actual (\$)	Comments or risks
Installation of Enviropods		\$5,000	\$0	Enviropods have been ordered with the devices planned to be installed by the end of October.
Two Mile Boat ramp Quality Improvement Device		\$170,000	\$0	This device installation has been delayed until next year as a new device has been installed at the corner of Tongariro and Lake Tce as part of the remediation of the spill works.
Brentwood Gully culvert and erosion control contribution		\$10,000	\$0	Council is undertaking consultation with the downstream landowner and Tuwharetoa which will determine when this work may be undertaken

Economic Development

Economic Development - service delivery



- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

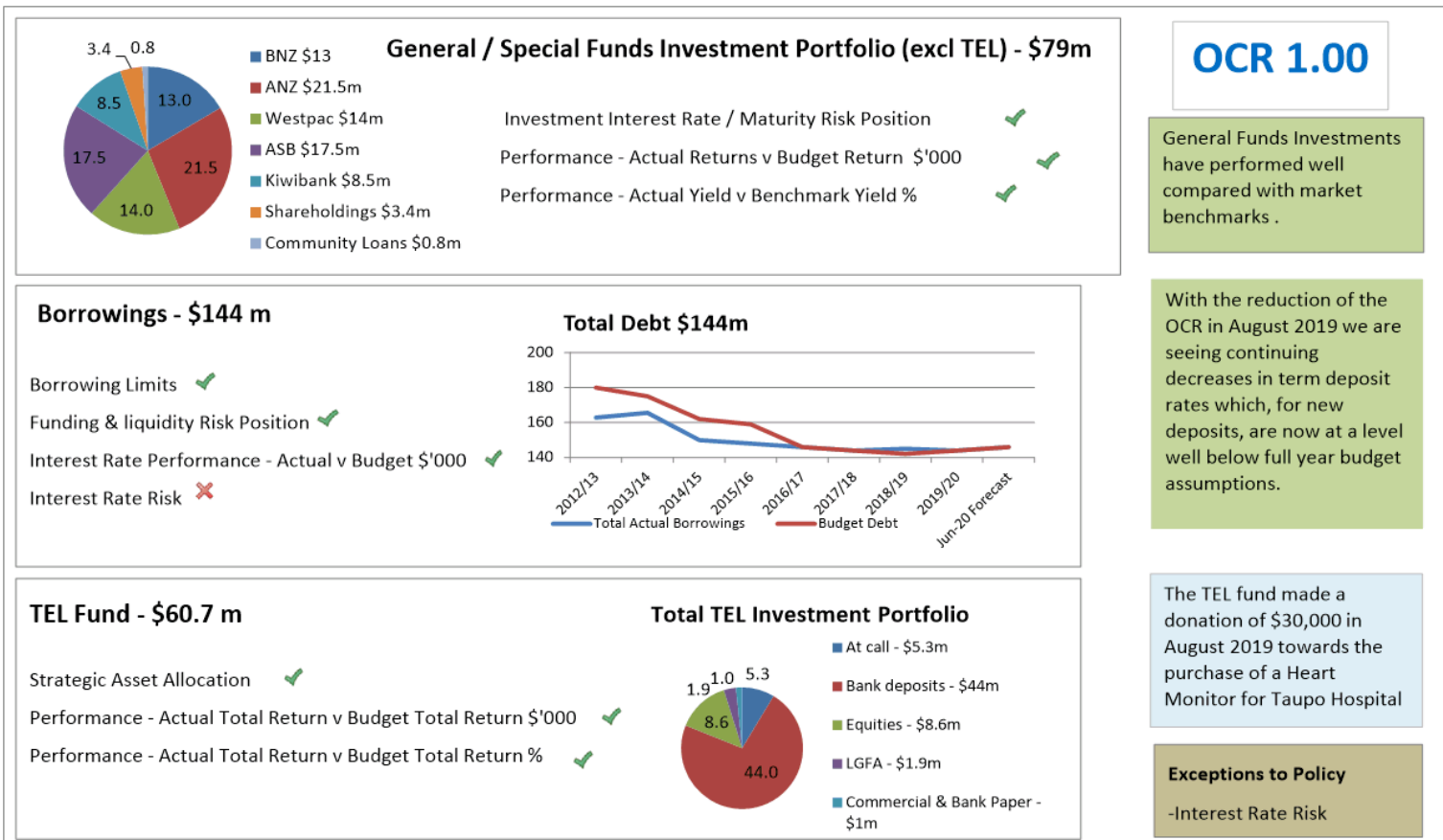
All the Economic Development service delivery measures are currently on track.

Taupo District Council Monthly Treasury Management Report



Month Ended: 31 August 2019 **DRAFT**

Summary



Taupo District Council Monthly Treasury Management Report

Month Ended: 31 August 2019

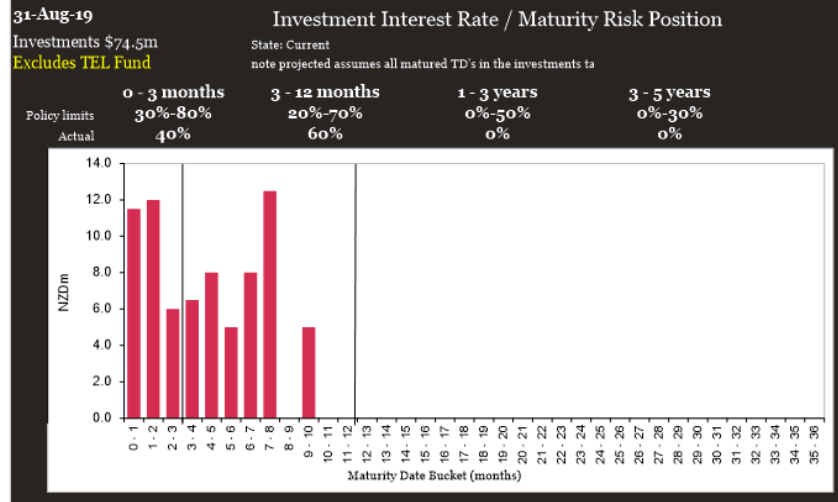
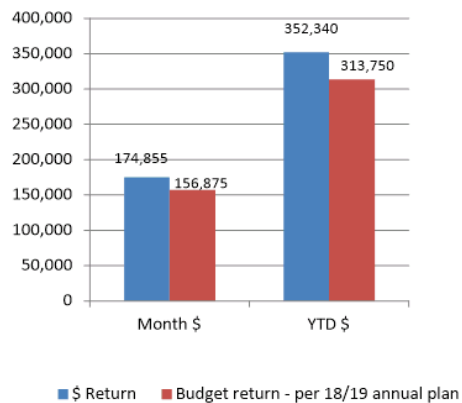
General / Special Fund Investments - \$75m (excl \$3.5m shareholding & loans)



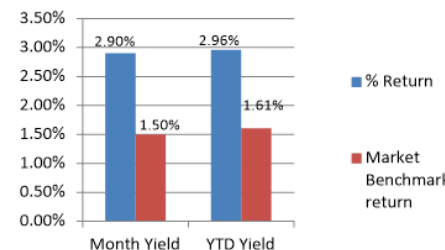
Performance - Policy Compliance

We are performing well against target returns this year, exceeding that planned.
Performance against market benchmarks are also favourable for the month.

Investment Portfolio - Actual Return vs Budget \$'000 (cash return) ✓



Investment Portfolio - Actual Return vs Market Benchmark Return (cash return) ✓



Financial Investment Performance Measure:

Internally managed general funds/ special reserves actual investment returns must be benchmarked to a market interest rate. The benchmark is constructed as follows:

- 50% 6-month BKBM mid-rate (average of reporting month)
- 50% 6-month BKBM mid-rate, 6 months ago (average of month)
- = 100%

Taupo District Council Monthly Treasury Management Report

Month Ended: 31 August 2019

Borrowing - \$144m

Current Standard & Poors Rating: AA

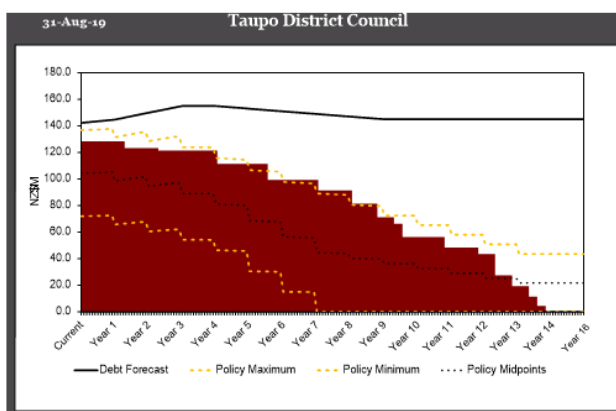
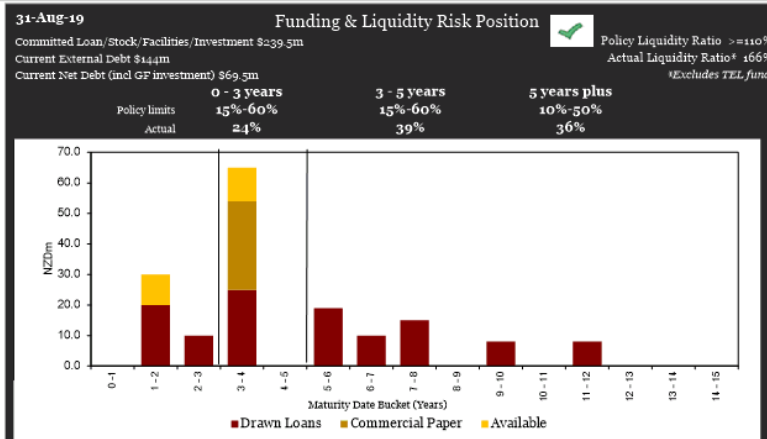


Funding Facility

We have \$30m issued under our Commercial Paper programme backed up by facilities with BNZ (\$40m) and Westpac (\$10m). We have issued \$115m of Floating Rate Notes under our Debenture Trust Deed, all of which is through the LGFA.

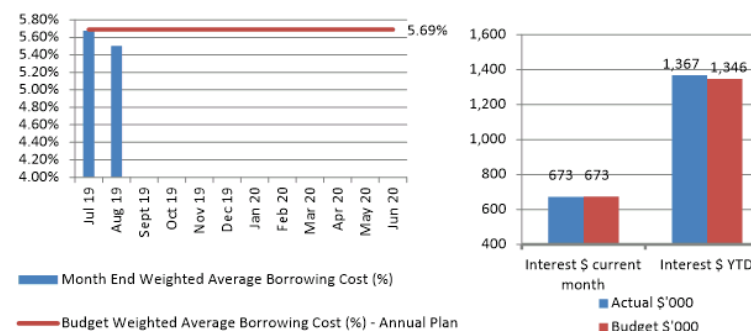
Borrowing Limits

Borrowing Limits	Policy Limits	2018/19	Performance
Net External Debt / Total Revenue (TMP)	< 200%	74%	
Net Interest on External Debt / Total Revenue (TMP)	< 20%	6.5%	
Net Interest on External Debt / Annual Rates Income (TMP)	< 25%	8.7%	
Liquidity (External, term debt + committed bank facilities + liquid investments to existing internal debt)	> 110%	164%	



For an explanation of the change to the measurement of Interest Rate Risk limits in the above graph, please refer to the last page of this report

Borrowing Cost Performance



Borrowing cost \$ are slightly above budget YTD due to a higher than expected debt balance (\$145m) at 30 June 2019. The balance reduced to the expected \$144m during the month of July 2019.

Taupo District Council Monthly Treasury Management Report

Month Ended: 31 August 2019

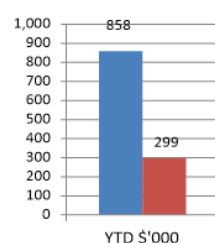
TEL Portfolio - \$60.4m



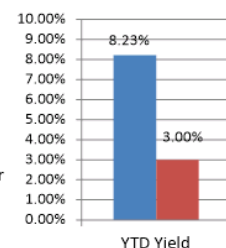
TEL Investment Portfolio - Performance - Total Return

Results for the TEL Fund were very positive in July and August 2019, boosted by \$530k realised gains on shares sold during this period following a portfolio review as at 30 June 2019. The market value of the TEL equity portfolio reduced from \$11.1m at 30 June 2019 to \$9.1m at 31 August, with sale proceeds of \$4.8m (including realised gains of \$530k), and the purchase of \$2.3m of new share parcels. Unrealised losses on the share portfolio at 31 August 2019 were (\$554k) compared to (\$200k) at 30 June 2019. The investment portfolio shows a return of \$0.5m and a yield of 5.18% on a total return basis (including the unrealised equity losses).

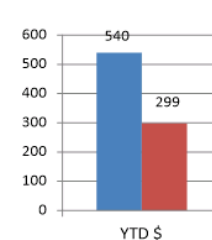
TEL Investment Portfolio -
Actual vs Budget \$'000
(cash return basis)



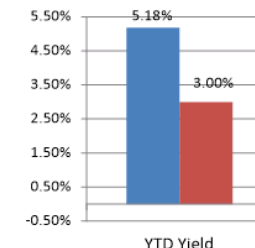
TEL Investment Portfolio - Actual vs
Budget Yield (cash return basis)



TEL Investment Portfolio -
Actual vs Budget \$'000
(total return basis)

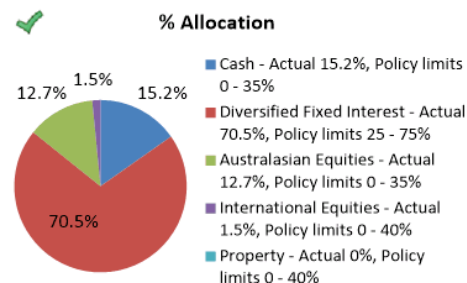


TEL Investment Portfolio - Actual vs
Budget Yield (total return basis)



TEL Investment Portfolio - Strategic Asset Allocation - Policy Compliance

TEL strategic asset allocation is within the target allocation. Much of our investment is within lower yielding term investments but we have found, and continue to look for, opportunities to maximise our returns within lower risk equities and bonds.



Equities - Portfolio Review July 2019

Shares in a number of companies were sold in July and August 2019 to crystallise capital gains.

Holdings were reduced or completely disposed of in the following companies :-

- NZ Market - AIA, FRE, THL
- Australian market - AGL, AMC, PGH, RHC, SYD, TCL
- UK Market - ULVR.

Shares purchased in the months of July and August 2019 were BUNZL (\$196k), South32 (\$312k), Syrah Resources (\$25k), Costa Group (\$312k), Link Administration (\$248 k), AGL (\$596k) and AMC (\$624k)

Taupo District Council Monthly Treasury Management Report

Month Ended: 31 August 2019



Counterparty Credit Exposure - Policy Compliance

Counterparty Credit Exposures are within limits for all transaction types at 31 August 2019.

Counterparty Credit Risk (Interest Rate Risk Mgmt Instruments and investments, excl. property)					
Policy Credit Limit (NZ\$) per NZ Registered Bank (Interest rate risk management)					
Policy Credit Limit (NZ\$) per NZ Registered Bank (Investments)					
Policy Credit Limit (NZ\$) per NZ Registered Bank (Total maximum per counterparty)					
	Min LT/ST credit rating	Max \$ per counterparty (\$m)	\$m per issuer	Actual Issuer % of total investment portfolio	Compliance
NZ Govt	NA	Unlimited	0.00	0%	Y
NZ registered bank	A+/A-1	35.00	124.23	99%	Y
NZ LGFA	AA-/A-1	40.00	1.84	1%	Y
Corporate	A-/A-1	5.00	0.00	0%	Y
SOE	BBB/A-2	5.00	0.00	0%	Y
NZ local authority	A+/A-1	10.00	0.00	0%	Y
NZ local authority unrated		5.00	0.00	0%	Y

	Short Term Rating	Long Term Rating	Credit Exposure -Total Investments (\$m)	FPCE Credit Exposure (Swaps) (\$m)	Compliance
Westpac	A-1+	AA-	27.00	0.00	Y
ANZ	A-1+	AA-	30.50	8.77	Y
ASB	A-1+	AA-	23.50	6.67	Y
BNZ	A-1+	AA-	29.73	8.10	Y
Kiwibank	A-1	A+	13.50	0.00	Y
CBA	A-1+	AA-	0.00	0.00	Y
LGFA	A-1+	AA+	1.84		Y

Investment Interest Rate / Maturity Profile (General / Reserve):			
Period	0 - 3 months	3 - 12 months	1 - 3 years
Policy Limits	30% - 80%	20% - 70%	0% - 50%
Actual	40%	60%	0%
Policy Compliance	Y	Y	Y

Taupo District Council Monthly Treasury Management Report

Month Ended: 31 August 2019



Change to Treasury Management policy - adopted by Council July 2019

One of the changes in the revised Treasury Management Policy adopted by council in July 2019 was a change to the measurement approach for Interest Rate policy Risk.

Debt Interest Rate Policy Parameters - new policy

- The corridor approach proposes a minimum and maximum hedge percentage to each year based on the associated debt forecast. This is different from the maturity sub-limit approach, which relies on one 12 month debt forecast.
- Use of this corridor approach is consistent across the local authority sector and is designed to accommodate the current high fixed rate hedging percentage Council has. Adopting this Policy aligns the interest rate risk management framework with the LTP and projected debt path.
- The 'Corridor Policy' approach continues to achieve interest cost certainty and a spreading of interest rate repricing maturities whilst allowing for flexibility to manage the uncertainty that comes with long-term debt forecasting.
- The 'Corridor Policy' broadly aligns with the previous structure of minimum and maximum fixed rate hedging limits and weighted average maturity term, and provides additional flexibility across the time bands.
- Utilising a 'Corridor Policy' approach requires a greater focus on the longer term interest rate risk position, beyond the 12-month forecast debt amount of the current policy. A consistent theme across the local government sector is that forecast debt levels have generally overstated actual debt levels as capital projects are delayed in their delivery. This leads to councils having a greater amount of interest rate fixing or raising debt funding which is not immediately required. The 'Corridor Policy' approach adapts to these uncertainties by having a declining stepped hedge profile beyond 12 months to allow Council to hedge as required year-by-year without the constraints of banded policy minimums and maximums.
- The 'Corridor Policy' is based on a rolling forecast (using the LTP debt forecasts) rather than a static forecast debt amount in 12 months' time which allows Council to hedge across the debt horizon rather than focussing on a point in time.

Interest Rate Risk at 31 August 2019 using the new corridor approach :

Debt Interest Rate Policy Parameters (calculated on rolling monthly basis)					
Debt Period Ending	Debt Forecast	Minimum %	Maximum %	Actual	Compliant (Y/N)
Current	144	50%	95%	89%	Yes
Year 1	146	45%	90%	88%	Yes
Year 2	151	40%	85%	82%	Yes
Year 3	155	35%	80%	78%	Yes
Year 4	155	30%	75%	79%	No
Year 5	153	20%	70%	73%	No
Year 6	151	10%	65%	66%	No
Year 7	149	0%	60%	67%	No
Year 8	147	0%	55%	62%	No
Year 9	145	0%	50%	49%	Yes
Year 10	145	0%	45%	39%	Yes
Year 11	145	0%	40%	33%	Yes
Year 12	145	0%	35%	30%	Yes
Year 13	145	0%	30%	13%	Yes
Year 14	145	0%	30%	0%	Yes
Year 15	145	0%	30%	0%	Yes

Exception to policy - Interest Rate Risk

With the adoption of the new measurement approach, TDC is expected to be within Interest rate risk policy limits in the first half of financial year 2020/2021